



Doncaster Council

Would you please note that a Group Meeting will be held at 1.00 p.m. in the Civic Office.

Agenda

To all Members of the

COUNCIL

Notice is given that a Meeting of the Council is to be held as follows:

Venue: Council Chamber, Civic Office, Waterdale, Doncaster DN1 3BU

Date: Thursday, 17th November, 2022

Time: 2.00 pm

BROADCASTING NOTICE

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Damian Allen
Chief Executive

Issued on: Wednesday, 9 November 2022

Governance Officer for this meeting

David Taylor
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Doncaster Metropolitan Borough Council
www.doncaster.gov.uk

ITEMS

1. Apologies for Absence.
2. To consider the extent, if any, to which the public and press are to be excluded from the meeting.
3. Declarations of Interest, if any.
4. Minutes of the Council Meeting held on 14th July, 2022. 1 - 14
5. To receive any announcements from the Chair of Council, the Mayor, Members of the Cabinet or the Head of Paid Service.
6. Questions from the public in accordance with Council Procedure Rule 13:-
 - (a) Question from Mr Patrick Cawkwell to the Mayor of Doncaster, Ros Jones:-

“Does the Mayor agree that during a cost of living crisis it’s unthinkable for the government to plan the removal of 200 of their own staff from Doncaster City Centre? The high skill economy the government wants has every right to be in Doncaster as it does anywhere else; the 200 people the government want to move contribute circa £500,000 p/a to the city centre economy. Is it unthinkable or don’t the government know the true impact on the economy of this disastrous decision?”

A. Items where the Public and Press may not be excluded.

For Decision

7. Doncaster Sheffield Airport. 15 - 28
8. Local Government and Housing Act 1989 - Proposed Revision to the Membership of the Parish Councils' Joint Consultative Committee. 29 - 32
9. To consider the following Motion, written notice of which has been given by Councillor Leanne Hempshall and Seconded by Councillor Jake Kearsley, in accordance with Council Procedure Rule 16.1:-

“Traditionally, annual bonfires and firework displays are used to celebrate November the 5th, New Year’s Eve, Diwali, and Chinese New year amongst other celebratory occasions.

We now see a considerably larger use of fireworks throughout the year, causing distress to Veterans suffering from PTSD, vulnerable people, children with learning difficulties, working dogs and guide dogs, farm animals and family pets. We also see Anti-Social behaviour within our communities with people setting off fireworks in a dangerous manner and sometimes using them as weapons.

This Council resolves from 2023:-

- To ensure all firework displays on Council land organised by Doncaster Council or its partners utilise low noise or silent fireworks as a positive alternative.
- To encourage people to attend professional organised displays, where fireworks are set off in the safest possible way and fully insured.
- To encourage early advertisement of planned firework displays to enable communities to allow individuals and groups to take precautions in respect of vulnerable people, veterans, animals and pets.
- To actively promote a public awareness campaign about the impact of fireworks on animal welfare, veterans and vulnerable people, including the precautions that can be taken to mitigate risk.
- To write to the UK Government insisting that they introduce legislation to promote the sale of low noise or silent fireworks and enter into a major public awareness campaign around the effects of fireworks and noise on people and animals.
- To support and encourage the use and sale of noiseless and silent fireworks within Doncaster City.
- To encourage Town and Parish Councils in the Doncaster City to consider using low noise or silent fireworks as a positive alternative.
- To encourage local suppliers of fireworks in Doncaster to stock and sell low noise or silent fireworks as a positive alternative.”

10. Questions by Elected Members in accordance with Council Procedure Rules 15.2 and 15.3:-

(i) Questions on Notice to the Executive:-

None received for this meeting.

(ii) Questions without Notice to the Executive and the Chairs of Committees.

For Information and Not Endorsement

11. To receive the minutes of the following Joint Authorities.

33 - 128

A. South Yorkshire Mayoral Combined Authority Board held on 25th July and 18th October, 2022.

- B. South Yorkshire Local Enterprise Partnership Board held on 7th July and 8th September, 2022.
- C. South Yorkshire Fire and Rescue Authority held on 20th June (Annual) 20th June (Ordinary) 25th July and 12th September, 2022.
- D. South Yorkshire Pensions Authority held on 9th June, 2022.
- E. South Yorkshire Police and Crime Panel held on 6th June and 10th October, 2022.

Agenda Item 4

DONCASTER METROPOLITAN BOROUGH COUNCIL

COUNCIL

THURSDAY, 14TH JULY, 2022

A MEETING of the COUNCIL was held in the COUNCIL CHAMBER, CIVIC OFFICE, WATERDALE, DONCASTER DN1 3BU, on THURSDAY, 14TH JULY, 2022, at 6.00 pm.

PRESENT:

Chair - Councillor Ian Pearson
Vice-Chair - Councillor Duncan Anderson
Deputy Mayor - Councillor Glyn Jones

Councillors Nick Allen, Bob Anderson, Lani-Mae Ball, Nigel Ball, Iris Beech, Joe Blackham, Rachael Blake, Glenn Bluff, Laura Bluff, Nigel Cannings, James Church, Gemma Cobby, Steve Cox, Linda Curran, Aimee Dickson, Susan Durant, Yetunde Elebuibon, Sue Farmer, Sean Gibbons, Julie Grace, Martin Greenhalgh, John Healy, Leanne Hempshall, Charlie Hogarth, Debbie Hutchinson, Barry Johnson, Jake Kearsley, Majid Khan, Jane Kidd, Sue Knowles, Sophie Liu, Tracey Moran, Emma Muddiman-Rawlins, Tim Needham, Jane Nightingale, Thomas Noon, Andy Pickering, Cynthia Ransome, Andrea Robinson, Glynis Smith, Sarah Smith, Gary Stapleton and Austen White.

APOLOGIES:

Apologies for absence were received from Mayor Ros Jones and Councillors Bev Chapman, Phil Cole, Jane Cox, Mark Houlbrook, John Mounsey, David Nevett, Rob Reid and Dave Shaw.

20 Minute's Silence for the recent death of former Councillor Patricia Schofield

Prior to the commencement of formal business, Elected Members, Officers and members of the public, observed a minute's silence as a mark of respect and remembrance in relation to the recent death of former Councillor Patricia Schofield.

21 Declarations of Interest, if any

There were no declarations of interest made at the meeting.

22 Minutes of the Annual Council Meeting held on 20th May, 2022

RESOLVED that the minutes of the Annual Council Meeting held on Friday, 20th May, 2022, a copy of which had been circulated to each Member, be approved as a correct record and signed by the Chair.

23 To receive any announcements from the Chair of Council, the Mayor, Members of the Cabinet or the Head of Paid Service

The Deputy Mayor, Councillor Glyn Jones, made the following announcements:-

“I would like to make a brief announcement in relation to Doncaster Sheffield Airport. Yesterday, Peel Group announced that the future of Doncaster Sheffield Airport is under review.

This is very disappointing news and I am saddened to hear that the future of Doncaster Sheffield Airport is under review by its owner The Peel Group. The Airport is a major asset to Doncaster and the wider region, and I am urging that all avenues to make it viable commercially are fully investigated. Doncaster Sheffield Airport is the best Airport in Yorkshire, the best connected by road and hopefully soon to be by rail, and it also has one of the longest runways in the country.

I am sure all Council will be concerned about this development and like myself, Mayor Ros Jones and Cabinet, would want to see the Airport as part of our future. We are actively engaging with the Airport owners, our MPs and the South Yorkshire Mayor, and making it clear our position in wanting an Airport in Doncaster, and for the benefit of the wider region. The loss of aviation services could have an impact on wider investment into both the Airport and the Gateway East development. I encourage everyone to rally behind efforts to safeguard our aviation industry in Doncaster and I ask our MPs and the Mayor of South Yorkshire, to do all the lobbying they can with Government. What we need from Government is a long term funding package to support the Airport in the medium term. From Government, we need the commitment of money, not just empty words.

Secondly, I would like to put on record this Council’s congratulations to Tariq Shah on being awarded an OBE as part of the Queen’s Birthday Honours for his services to charity. Tariq often works with Doncaster Council, he was a key member of our City Status bid team and is currently involved in our bid to be the new home of Great British Railways. He also chairs our Doncaster Town Deal Board.

Tariq, thank you for all you have done and all you continue to do; congratulations on your OBE.

I would also like to congratulate the People Focused Group and b:friend who have both been awarded a Queen’s Award for Voluntary Service, the UK’s highest accolade for such services and known as the MBE for volunteering groups.”

Councillor Nigel Ball, Cabinet Member for Public Health, made the following announcement:-

“I would also like to put on record our immense admiration and thanks to our Director of Public Health, Dr Rupert Suckling, on being awarded an MBE as part of Her Majesties Birthday Honours.

Rupert, you led the Public Health response to Covid here in Doncaster. Your calm and collected approach focussed on facts, and you were the expert and reassuring voice that this Council and our residents needed at a time of such pain, suffering and loss. As we all know, even though hospitalisations and deaths have decreased, contracting Covid is still a danger and you, working with our partners in the NHS, continue to provide up to date guidance and data for the people of Doncaster.

I have seen first-hand how hard yourself, the Public Health Team and Council employees have worked in our most critical periods during the pandemic, and you are all a credit to the Borough.

Rupert, congratulations and thank you for all you have done, and your continued service to this Council and the people.”

24 In accordance with the Council's Petition Scheme, to receive the presentation of a Petition relating to the Stopping of the sale of Rose Hill Field to Developers

The Council received a Petition from Mr Chris Owen, the Petition Organiser, on behalf of the Rose Hill Residents' Association, requesting Doncaster Council to stop its plans to sell Rose Hill to a developer to build houses on the Green Space, which had been submitted in accordance with the Council's Petition Scheme.

Prior to debating the Petition, the Chair of Council, Councillor Ian Pearson, outlined the procedure which would be followed. The Petition Organiser would be given 5 minutes to present the Petition and as the Petition was below the 10,000 signature threshold, there would be no discussion or debate involving Elected Members. Upon conclusion of the presentation, the Petition would be referred to the appropriate Executive Member.

Mr. Chris Owen, in presenting the Petition, addressed the Council as follows:-

“We are asking the Council to stop the sale of Rose Hill to a developer or explain why it will not and how destroying Rose Hill aligns with the Environmental Strategy and vision to make Doncaster a place where nature flourishes. This Petition has been signed by over 110 people and there is a separate online Petition with over 1300 signatures. The sale of Rose Hill is a matter of widespread public concern. The decision to sell Rose Hill was made before the Council declared a Climate and Biodiversity Emergency, and before the issue of its Climate Commission Report on Environment Strategy. Your Environmental Policies have therefore evolved significantly since the decision to sell was made; a decision which now urgently needs revisiting in light of the these developments.

Rose Hill is a biodiverse mixed habitat containing areas of woodland, grassland and scrubland which supports many trees, wildflowers and wildlife, including protected species. It is next to a local wildlife site and through naturalisation, is expanding it. It is on the green corridor allowing wildlife to move across Doncaster. It is a much valued community asset which is widely used by the public for recreation and to connect with nature. It is exactly the sort of place this Council says must be protected to tackle Climate Change, stop biodiversity loss and create greener communities.

So why is the Council choosing to destroy a place which it should be protecting. The sale of Rose Hill is a choice. Paragraph 4.74 of the Local Plan says there is 25% more housing supply over the Plan period. 3852 units that are needed to meet housing targets. Your Residential Land Availability Survey says that there are Planning Permissions granted for over 12,000 houses which have yet to be built. Given these circumstances, it is inappropriate and unnecessary for the Council to sell a biodiverse habitat and community green space to a developer. The Local Plan also takes no account of your Climate Commission Report or Environmental Strategy, which you said you would update the Plan for, but have not.

The sale of Rose Hill is contrary to the Council's Environmental Policies; for example, you say you will safeguard existing trees and that there is a presumption against development that will result in the loss and deterioration of woodland and trees. How are these Policies being applied at Rose Hill?

You say you will increase the amount of land given over to woodland, wildflower grassland and green space; how will this be achieved if you sell off this type of land to developers?

You say naturalisation, preserving wildlife, wildflower areas and supporting Doncaster's wildlife are key to protecting and preserving biodiversity and tackling the climate emergency, so why are you not protecting Rose Hill's naturalised habitat, wildflower areas and wildlife?

We have been told that naturalised habitat on Rose Hill, which has developed over the last 25 years, will be replaced by a newly established habitat bank which is like saying we are going to burn your house down, but don't worry, we will possibly replace it in about 25 years' time.

Yes, we need to create new habitat, but it should add to the decades old habitat we already have and not be used as an excuse to destroy it. It should be obvious that Rose Hill is an existing habitat bank already delivering benefits for the environment and wildlife, and ideally suited for enhancement and further habit creation. If you are serious about tackling climate change and biodiversity loss, you should make Rose Hill a habitat bank, not destroy it.

Do not forget, Rose Hill is also a green open space which is much loved and used by the community to connect with nature. We invite all Councillors to go to Rose Hill, walk along the bridleways that run between the trees and across the scrubland, listen to the bird song, enjoy the tranquillity of this beautiful place and see what will be lost forever under your watch if it is sold. After visiting Rose Hill, we hope you will appreciate its value and why it must be protected, and that you will support us and act to stop its sale and destruction. All we are asking the Council to do is what it tells everyone else to do; put the environment at the forefront of its thinking, act like there is a Climate Emergency and stop destroying habitat. So please, follow your own Environmental Policies, revisit and properly scrutinise your decision to sell and stop the sale of Rose Hill immediately, and protect this place for future generations and wildlife before it is too late.

Make no mistake, if the Council can sell and destroy a biodiverse habitat and green community asset such as Rose Hill during a Climate and Biodiversity Emergency, then no green space in Doncaster is truly safe. Thank you for listening."

At the conclusion of the presentation, the Chair of Council, Councillor Ian Pearson, formally accepted the Petition on behalf of the Council, and reported that the Petition would be referred to the appropriate Portfolio Holder, Councillor Joe Blackham, Cabinet Member for Highways, Infrastructure and Enforcement.

25 Questions from the public in accordance with Council Procedure Rule 13

There were no questions from the public received for this meeting.

26 Youth Justice Plan 2022/23

The Council considered a report, introduced by Councillor Lani-Mae Ball, Cabinet Member for Education, Skills and Young People, which sought approval of the statutory Youth Justice Plan for 2022/23, which covered the work of the Youth Offending Service (YOS) in Doncaster.

It was reported that in the past year, the YOS had continued reducing first time entrants into the criminal justice system and sat slightly outside of the top quartile for performance nationally. Its work to reduce re-offending with young people had been a historic area of strength, and remained so. The YOS was well within the top quartile of Authorities with the lowest re-offending rates in England and Wales.

Members noted that due to the impact of a serious incident last year involving children not open to the YOS, the custody rate had increased significantly. This had resulted in the service moving from the top quartile in the previous year, to the bottom quartile in this year.

It was also reported that the YOS aimed to maintain its low first time entrant rate through the work of EPIC and the Youth Justice Team, and to further reduce Doncaster's re-offending rate. If achieved, this would represent Doncaster's lowest ever annualised reoffending rate and that the YOS fully expected that the custody rate would return to its regular level in 2022/23. The YOS had also set a non-statutory target this year to bring the rate of Children who were looked after in the criminal justice system, to a level which was comparable to children who were not looked after.

In conclusion, it was noted that the Plan also highlighted some notable achievements in 2021/22, including a highly positive Thematic ETE inspection, the development of a dedicated Counsellor's post and the opening of the EPIC Town Centre Hub.

RESOLVED that the Youth Justice Plan 2022/23, be approved.

27 Doncaster Council Peer Review 2022

The Council considered a report, which was introduced by the Deputy Mayor, Councillor Glyn Jones, which outlined the process, feedback and the Council's response to date, to the Peer Review which was undertaken by the Local Government Association.

It was reported that as the Council had reached a key milestone in its improvement journey, it was decided to undertake a Peer Review to reflect on what had been achieved and be clear about the challenges that remained, and agree priorities for the future.

The Deputy Mayor thanked staff, Members and stakeholders who took the time to meet with the Peers and took part in exploring the Council's strengths and areas to improve, and took the opportunity to thank the Peers for the way they conducted the review, and the communication before and after the visit.

The Deputy Mayor stated that the Council welcomed the report as it demonstrated the improvement journey the Council had been on, and Highlighted the following:-

- Doncaster Council was now emerging as a strong organisation that was on a positive and upward trajectory;
- The Council had many good features and if continued, would be an exemplar Council;
- The Council came across as an energetic and focused organisation with a clear strategic focus, strong political and managerial leadership, and good governance and decision-making arrangements; and
- There was huge commitment, dedication and affinity to the place among Members, staff and partners, to deliver for Doncaster.

It was noted that the Council needed to keep on improving and subsequently the Peer Report identified the following six recommendations or areas to consider:-

- (i) Pause and reflect on the Council's strategies to address organisational overload and fatigue, and address capacity issues;
- (ii) Condense the key priorities for the Council for the next three years and set annual delivery targets;
- (iii) Simplify and communicate key messages in a more tailored manner, particularly internally;
- (iv) Reassess the Council's corporate risk appetite;
- (v) Continue to plan for the impact of the cost of living crisis on local communities and the delivery of Council services; and
- (vi) Celebrate the Council's achievements and consider sharing learning and good practice with the wider Local Government sector.

The Deputy Mayor pointed out that the Council had already started making these improvements by committing to build its Action Plan into the annual improvement cycle and delivery through the quarterly performance monitoring. The Council would deliver a staff engagement programme in Autumn 2022, to communicate and share the Action Plan, but also use this engagement to set out a new set of values for the organisation that were owned and recognised by staff.

It was also reported that the Council would be reviewing its risk appetite through active examples and taking a 'learning by doing' approach to support greater investment, and the role the Council could have in achieving that investment.

RESOLVED that the Doncaster Council Peer Review report and the initial response to the recommendations, be noted.

28 Health and Wellbeing Board First Health Annual Report 2021/22

The Chair of the Health and Wellbeing Board, Councillor Rachael Blake, presented the Board's first Annual Report and informed Members that it provided an overview of the work received and undertaken at the Health and Wellbeing Board between June, 2021 and June, 2022.

Members noted that the report provided an update on the course of the global COVID-19 pandemic in Doncaster in 2021, which highlighted the lessons to be learnt and the many inequalities that existed within society, some of which had deteriorated further as a result of the pandemic.

It was reported that in Starting Well, the Board looked at the health and wellbeing of young people and families, and had agreed the Children and Young People's Mental Health Strategy, along with the Mental Health in Schools Strategy, which was currently very prevalent.

Members were also informed that Living Well was a wide reaching theme which covered the health and wellbeing of people with additional health needs.

In terms of Ageing Well, Members noted that this supported an age friendly approach to working with older people and throughout the past year, the Board has received items on the urgent community responses and enhanced health care in care homes, and anticipatory care.

In concluding her presentation, Councillor Blake outlined the seven next steps for the Board and its partners.

RESOLVED that Health and Wellbeing Board First Annual Report 2021/22, be noted and published.

29 Overview and Scrutiny Annual Report 2021/22

The Council considered the Overview and Scrutiny Annual Report, which highlighted the progress of Doncaster Council's Overview and Scrutiny function during 2021/22. The report also provided a summary of the work undertaken by the Overview and Scrutiny Management Committee (OSMC) and its four Standing Panels, and highlighted some of the key achievements and the impacts that Overview and Scrutiny had made over the past year, and identified priorities for 2022/23.

In presenting the report, the Chair of the OSMC, Councillor Jane Kidd, initially thanked Members, the Executive, Officers, Partners, Stakeholders, young advisers and the public, who had taken the time to participate in meetings and contribute to Overview and Scrutiny during the last Municipal Year.

It was reported that the Annual Report highlighted a number of activities and achievements that were important to Overview and Scrutiny including how it had engaged with the public and partners, held decision makers to account, contributed to policy development and provided an opportunity for Members to consider issues they felt were important to residents of the Borough. The report also showed how its work aligned and contributed to the Doncaster Growing Together priorities.

Members noted that moving forward to 2022/23, Overview and Scrutiny's work plans would reflect the Doncaster Delivering Together, Wellbeing Goals and outcomes and Great 8 priorities, which would help keep a strategic focus and positively contribute to improving services within the Borough.

In concluding the presentation of the report, Councillor Kidd asked Members to contact her as the Chair or Officers, if there were any suggested issues for consideration at future Scrutiny meetings or reviews.

RESOLVED that the Overview and Scrutiny Annual Report 2021/22, be noted.

30 To consider the following Motion, written notice of which has been given by Councillor John Healy and Seconded by Councillor Andrea Robinson, in accordance with Council Procedure Rule 16

In accordance with Council Procedure Rule 16.1, a Motion was submitted by Councillor John Healy and Seconded by Councillor Andrea Robinson:-

"This Council is concerned at the impact over 12 years of the Tory Governments Austerity measures on local Councils.

The loss to Doncaster is over £100 million per year and continuing, this has led to serious reductions in vital services.

The cost of living increases including fuel and food have led to massive rises in cost of living expenses for those with the least.

This Council requests the Chief Executive to write to the Secretary of State to ask them to reverse the Austerity cuts and fund Local Government properly."

The Chair afforded all Members in the Chamber, the opportunity to speak on the Motion.

A vote was taken on the Motion proposed by Councillor John Healy, which was declared as follows:-

For - 36

Against - 7

Abstain - 2

On being put to the meeting, the Motion was declared CARRIED.

RESOLVED that this Council is concerned at the impact over 12 years of the Tory Governments Austerity measures on local Councils.

The loss to Doncaster is over £100 million per year and continuing, this has led to serious reductions in vital services.

The cost of living increases including fuel and food have led to massive rises in cost of living expenses for those with the least.

This Council requests the Chief Executive to write to the Secretary of State to ask them to reverse the Austerity cuts and fund Local Government properly.

31 Questions by Elected Members in accordance with Council Procedure Rules 15.2 and 15.3

A. Questions on Notice

No questions on Notice from Elected Members, had been received for this meeting.

B. Questions Without Notice

In accordance with Council Procedure Rule 15.2, the Chair of Council sought questions from Elected Members during Question Time.

A. Questions to the Mayor of Doncaster, Ros Jones.

In the absence of the Mayor of Doncaster, Ros Jones, Members were asked to submit their questions in writing to the Executive Office and a written response would be provided.

B. Questions to the Deputy Mayor, Councillor Glyn Jones, Cabinet Member for Housing and Business

Q. Councillor Steve Cox asked the following question:-

“A request was put in to Sheffield City Region (now known as South Yorkshire Mayoral Combined Authority) for a £20 million loan some time ago. Yourself, Mayor Ros Jones and the Chief Executive had been part of that Committee. What happened to the loan application? The decision was due to be made in March, but still nothing. How long have Peel been in communication with the South Yorkshire Mayoral Combined Authority (SYMCA)? What has DMBC done to support the Doncaster Sheffield Airport (DSA)? Finally, why have Finningley Ward Members had no contact from yourselves or the Chief Executive; what happened to working together?”

A. The Chief Executive, Damian Allen, gave the following response:-

“It is under the jurisdiction of the SYMCA. What I can report is the Mayor of South Yorkshire, Oliver Coppard, has gone on public record in response to the announcement from Peel Airport indicating that the loan is still an active loan under consideration. From commercial reasons, I am not in a position to add any further details, but I suggest if you have any concerns, that you write to the Mayor of South Yorkshire, but I will make him aware.”

A. The Deputy Mayor, Councillor Glyn Jones, gave the following further response:-

“We have had no end of meetings between ourselves, legal briefings, conversations between the Chief Executive and Chair of DSA, Board Members of Peel Holdings, the SYMCA, the Mayor of South Yorkshire, Oliver Coppard and the Chief Executive of SYMCA, Martin Swales. We have had a meeting today with the Members of Parliament to come to some sort of resolution and a way forward.

As for the Local Ward Members, I am sorry you were not included; it was an oversight on my part. It is difficult to give you a full, frank and open appraisal of what has happened from a business perspective, but we are leaving no stone unturned on this matter.”

In accordance with Council Procedure Rule 15.7, Councillor Steve Cox asked the following supplementary question:-

Q. “The phone has been ringing constantly all day. There are a lot of jobs to lose and the information you were not aware is on Twitter. The minutes of the meetings cannot be found. I will take this to Mayor Oliver Coppard.”

Q. Councillor Thomas Noon asked the following question:-

“Following the terrible two years with crime in Doncaster, can the Deputy Mayor provide an update on the number of new Police Officers Doncaster will receive in October and do you think this goes far enough to make our streets safe again?”

A. The Deputy Mayor, Councillor Glyn Jones, gave the following response:-

“This issue is not part of my Portfolio, but I will get you a full written response. It is worrying when crime occurs in our communities, but we need the correct resources to combat crime. As part of the number of Police Officers needed to fight this level of crime, as important is the intelligence that we are given. I ask people to phone 101 or Crime Stoppers, which they can do so anonymously. As for the actual number of new Police Officers, I have not got that information. I believe that if we do not get the number of Police Officers we require, we will be fighting a losing battle.”

In accordance with Council Procedure Rule 15.7, Councillor Thomas Noon stated the following:-

Q. “I will put my question in writing to the Mayor, but thank you for your reply.”

C. Questions to Councillor Lani-Mae Ball, Cabinet Member for Education, Skills and Young People

Q. Councillor Cynthia Ransome asked the following question:-

“Do you have any influence on bad behaviour in Schools and the inability of some Schools to address it? This impacts on education and public safety with pupils leaving School at 2.30 pm.”

A. Councillor Lani-Mae Ball gave the following response:-

“Regarding behaviour within Schools, every School has a Behaviour Management Policy to manage this issue. Most Schools have an escalation chart for that child or young person if they do not meet that expectation. If there is a particular School you are concerned about, please contact me.

In terms of outside of Schools, very little can be done by Schools. The School will set expectations when young people are leaving School at 2.30 pm. Some Schools take a ‘beyond the gate’ approach and are in the surrounding streets. Sometimes the Communities Team plugs that gap to assist, but if there are any particular areas where you have any concerns, please let me know.”

D. Questions to Councillor Nigel Ball, Cabinet Member for Public Health, Leisure, Culture and Planning

In the absence of Councillor Nigel Ball who had left the meeting at this point in proceedings, Members were asked to submit their questions in writing to the Executive Office and a written response would be provided.

E. Questions to Councillor Joe Blackham, Cabinet Member for Highways, Infrastructure and Enforcement

Q. Councillor Glen Bluff asked the following question:-

“Do you agree with me that there should be a list of all the grass, tree and hedgerow assets that is distributed and communicated to all Members including a maintenance schedule of when they are going to be trimmed, cut or maintained?”

A. Councillor Joe Blackham gave the following response:-

“My simple answer is yes I do.”

In accordance with Council Procedure Rule 15.7, Councillor Glen Bluff asked the following supplementary question:-

Q. “Could you make ensure that it is distributed to all Members?”

A. Councillor Joe Blackham gave the following response:-

“It should have already happened, but I will check to make sure it has because those schedules are in place.”

Q. Councillor Cynthia Ransome asked the following question:-

“Our rural roads between villages are only cut twice a year; we accept that. My complaint is the standard; litter is not picked up before cutting and the poor cut makes our verges look worse before they have started. Do you see this improving or can you help?”

A. Councillor Joe Blackham gave the following response:-

“I would like to be able to tell you that I can help and remedy the problem, but I would be lying. We have difficulties at this point in time. We still have high levels of sickness and vacancies in the service. We will not be able to do what we wish to do. The schedules you will get demonstrate what should be done, but I will not make a false promise. I cannot promise that it will happen because whilst we are in these current circumstances, it will not happen.”

F. Questions to Councillor Rachael Blake, Cabinet Member for Children’s Social Care, Communities and Equalities

Q. Councillor Cynthia Ransome asked the following question:-

“Many of the residents in the rural Wards have invested in gates, CCTV and alarms. However, we are seeing a high rise in household burglaries in our Ward. The statistics for solving these crimes are abysmal. Do you see this improving?”

A. Councillor Rachael Blake gave the following response:-

“It is the responsibility of the Police to solve those crimes. Where the Community Safety Team can assist is around ‘target hardening’. Unfortunately, I think we are in a time when things are not going to get any better for many reasons. Our Teams do as much as they can, but they are incredibly stretched because we do not have the resources to be able to meet the needs of all our residents, rural or urban. I think the collaborative working within the Community Safety Team is good. There are a number of funds that are being applied for from Government. In terms of the actual staff and resources on the ground, I do not see it improving, but we will continue to apply for funding.”

G. Questions to Councillor Phil Cole, Cabinet Member for Finance and Trading Services

In the absence of Councillor Phil Cole, Members were asked to submit their questions in writing to the Executive Office and a written response would be provided.

H. Questions to Councillor Mark Houlbrook, Cabinet Member for Sustainability and Waste

In the absence of Councillor Mark Houlbrook, Members were asked to submit their questions in writing to the Executive Office and a written response would be provided.

I. Questions to Councillor Jane Nightingale, Cabinet Member for Corporate Resources

Q. Councillor Steve Cox asked the following question:-

“Is there an issue with recordings of meetings in the Chamber as there are three meetings that have just been missed in recent weeks; Planning Committee, Audit Committee and Overview and Scrutiny?”

A. Councillor Jane Nightingale gave the following response:-

“Yes, there is an issue which is being looked into by Governance Services.”

Additionally, Scott Fawcus, the Assistant Director of Legal and Democratic Services, confirmed that there were issues with the system and plans were in place to purchase a new system, but that would take some time to achieve.

J. Questions to Councillor Andrea Robinson, Cabinet Member for Adult Social Care

There were no questions put to Councillor Andrea Robinson, Cabinet Member for Adult Social Care.

K. Questions to Councillor Austen White, Chair of the Audit Committee

There were no questions put to Councillor Austen White, Chair of the Audit Committee.

L. Questions to Councillor Julie Grace, Chair of the Elections and Democratic Structures Committee

There were no questions put to Councillor Julie Grace, Chair of the Elections and Democratic Structures Committee.

M. Questions to Councillor Rachael Blake, Chair of the Health and Wellbeing Board

There were no questions put to Councillor Rachael Blake, Chair of the Health and Wellbeing Board.

N. Questions to Councillor Jane Kidd, Chair of the Overview and Scrutiny Management Committee

There were no questions put to Councillor Jane Kidd, Chair of the Overview and Scrutiny Management Committee.

32 To receive the minutes of the following Joint Authorities

RESOLVED that the minutes of the following Joint Authorities meetings be noted:-

- A. South Yorkshire Mayoral Combined Authority Board held on 4th March, 21st March and 6th June, 2022.
- B. South Yorkshire Local Enterprise Partnership Board held on 10th March and 12th May, 2022.
- C. South Yorkshire Fire and Rescue Authority held on 24th January, 21st February and 11th April, 2022.
- D. South Yorkshire Pensions Authority held on 10th February and 17th March, 2022.
- E. South Yorkshire Pensions Authority Local Pension Board held on 27th January and 28th April, 2022.
- F. South Yorkshire Police and Crime Panel held on 4th February and 25th April, 2022.

CHAIR: _____

DATE: _____



Doncaster Council

Report

Date: 17th November 2022

To: The Chair and Members of Full Council

Report Title: Doncaster Sheffield Airport

Relevant Cabinet Member(s)	Wards Affected	Key Decision
Mayor Ros Jones	Finningley / Rossington & Bawtry / All	Yes

EXECUTIVE SUMMARY

1. On 13th July 2022, the Board of Doncaster Sheffield Airport Limited (DSAL) publicly announced a review of strategic options for the airport, after concluding that aviation activity on the site may no longer be commercially viable.
2. Since the strategic review announcement, Doncaster Council, the South Yorkshire Mayoral Combined Authority (SYMCA) and other local partners have made extensive efforts to keep the airport open. There has been considerable cross-party and public support for retaining an airport in South Yorkshire. This has included over 110,000 signatures on a range of petitions and the hugely active Save DSA facebook page that has over 16,000 members. The Council and SYMCA has identified significant investor interest in DSA and made a financial offer to enable the airport to continue operating for a bridging period while a potential sale was progressed. However, The Peel Group chose to decline this offer of financial support and the opportunity to keep the airport running.
3. On 26th September, The Peel Group announced that the strategic review had ended and that it would begin winding down the provision of aviation services at DSA during the week commencing Monday, 31st October 2022.

4. The consequences of DSA closing are significant. It is estimated that the airport currently supports about 2,700 jobs in the local economy, contributes an annual net GVA of £108.4 million, and creates an annual welfare gain of approximately £49.5 million. Closure will result in a large number of job losses and have a major impact on local businesses during a cost of living crisis and in the face of a looming national recession.
5. Since the closure announcement, further investor interest in DSA has been identified by Doncaster Council resulting in a number of interested parties engaging with Peel and the submission of two substantial offers to purchase the airport leasehold in October and November 2022. Despite obvious and demonstrable market interest in the acquisition of DSA, it has become clear through negotiations that The Peel Group is a reluctant seller and is unwilling to dispose of the airport at a reasonable market value.
6. If The Peel Group continues with its plans to close the airport but retain the site, legal intervention may be the only course of action available to local partners to secure aviation operations at DSA. Consequently, this report seeks to update Full Council on the legal options we have to potentially secure the future of DSA as an operational airport.

EXEMPT REPORT

7. This report is not exempt.

RECOMMENDATIONS

8. It is recommended that Full Council notes the report and the significant benefits delivered by Doncaster Sheffield Airport, and agrees:
 - a. To note the actions taken to date (Judicial Review) and secondly, support the recommendation that all appropriate legal remedies should be explored to secure aviation operations at Doncaster Sheffield Airport (Compulsory Purchase Order).

WHAT DOES THIS MEAN FOR THE CITIZENS OF DONCASTER?

9. Securing the future of DSA as an operational airport will bring significant benefits to Doncaster and the wider region in the form of skilled employment, inward investment, tourism, economic growth and increased economic resilience.

BACKGROUND

10. Doncaster Sheffield Airport is the anchor development at the c.1600-acre GatewayEast mixed-use regeneration site. Formerly RAF Finningley, the airport site was acquired by The Peel Group and opened as an international commercial airport in 2005.

11. Since opening, the airport has grown substantially despite facing the impacts of the 2008 recession and more recently the COVID19 pandemic. The Airport handled over 1.4 million passengers in 2019 (i.e. prior to the pandemic), flying to around 50 destinations. Passenger numbers expanded from 724,000 in 2014, growth of 94.4% over five years. Freight handling has grown from 858 tonnes in 2014 to 23,813 tonnes in 2021, the seventh highest figure of all UK airports.
12. The Airport is also the base for several important public services, military and infrastructure operations. The Airport serves as a base for the National Police Air Service's fixed wing aircraft fleet. It is also one of three fixed wing bases for the air sea rescue fixed wing aviation contract awarded to Bristow Helicopters Limited by the Maritime and Coastguard Agency ("MCA"), an executive agency of the Department for Transport, starting in September 2024 (transitioning from the current contract which is also served by the Airport). Coastal protection, surveillance and search and rescue work is undertaken by 2Excel Aviation Doncaster ("2Excel"), also contracted by the MCA. It is reported that during 2020, 2Excel operated 2,373 individual flights, much of which was in support of His Majesty's Coastguard. The Airport is also a regular recipient of military aircraft and is used for Royal Air Force ("RAF") training exercises.
13. Growth of the airport has been supported by significant public sector investment including more than £78m of funding in grants and loans, with contributions to new road infrastructure, public transport connections, the refurbishment and development of business facilities, and associated activities. Further public investment is currently in the pipeline, including a significant contribution towards a new rail link to benefit the airport and the wider area.
14. These public sector contributions have been made because Doncaster Sheffield Airport is a hugely important infrastructure asset to the local, regional and national economies and a key foundation in our 'Levelling-Up' ambitions. The Airport supports employment, facilitates trade, attracts inward investment, and enhances connectivity, creating opportunities for businesses as well as tourism. The Airport is featured in Government's Flightpath to the Future plan, which emphasises the importance of the regional airport network in unlocking local benefits and levelling up. The plan notes that *"ensuring this network is supported is key to achieving the positive economic outcomes the Government is determined to deliver for the whole of the UK. The network supports jobs, investment, trade and tourism for areas and regions across the UK."*
15. An Economic Impact Assessment by Steer Economic Development (September 2022) estimates that DSA currently supports about 2,700 jobs in the economy, contributes an annual net GVA of £108.4 million, and creates an annual welfare gain of approximately £49.5 million.

16. Furthermore the GatewayEast Economic Blueprint identifies significant growth potential. As such, DSA has been fully integrated into local and regional economic strategies, transport strategies and the Doncaster Local Plan (which covers the period 2015-2035). Modelling of economic impacts has identified potential for a further 52,800 gross FTE jobs at capacity, of which 13,800 could form on GatewayEast. In taking account of leakage, displacement and multiplier effects, over the longer term it is estimated that around 35,650 net FTE jobs could be supported across the region through DSA/Gateway East and spill over growth, with potential to generate around £1.56bn in GVA annually, representing a 5% increase in the region's employment density.
17. To deliver these benefits the blueprint outlines a roadmap to create an innovation-led growth cluster, which could eventually become an established innovation district to build on and complement the successes that have been achieved over the past decade at the Advanced Manufacturing Innovation District (AMID). A key part of this, is the potential for GatewayEast to become a cluster for low carbon aviation and associated technology, building on the Government's commitment to decarbonise transport and the ability for airports to become drivers of productivity growth.
18. In total, the GatewayEast opportunity extends to approximately 123 hectares of employment land, with up to 1,200 new homes and a mixed-use plaza. However, it is also important to note that several Local Plan allocations (summary of the Airport Policy Area and land allocations is attached at appendix 1) at GatewayEast are directly linked to the presence and growth of an operating airport. The main allocations fall into four core areas:
- The Airport Operational Area (circa.420ha), which is only for aviation uses and the operation and growth of passenger and freight use at the airport.
 - A mixed-use allocation for a central plaza, for retail, commercial and business uses i.e. food & drink, hotels, offices, leisure etc. (DSA01, circa.10ha)
 - Two residential allocations for up to 1200 new homes totalling c.81ha (DSA02 & DSA03)
 - Three employment allocations: 'Landside' (EMP15 & EMP05) and 'Airside' (DSA04, c.42ha within the Airport Operational Area)
19. Development within the Airport Operational Area for non-aviation uses (including on DSA04) would not be supported by Local Plan Policy if the airport closes. Similarly, development of the residential allocations DSA02 and DSA03 would not be supported by Local Plan Policy if the airport closes.
20. The Mixed-Use Plaza (DSA01) has an approved permission subject to Section 106 agreement but is unlikely to be implemented in its current form if the airport

closes. In these circumstances, an alternative scheme would not accord with policy because it will be unconnected with the use of DSA as an airport.

21. As such, closure of the airport by The Peel Group will not only have a direct impact on existing employees, business and the wider economy. It will also stall the development of approximately 133 hectares of commercial and residential development land for an indefinite period, at a time of economic crisis.

Peel Group strategic review and closure announcement

22. On 13th July, Doncaster Sheffield Airport Limited (DSAL) publicly announced a review of strategic options for the airport for a period of six weeks after concluding that aviation activity on the site may no longer be commercially viable.
23. The local and regional response to the announcement has been characterised by shock and anger. A public petition to save the airport gained in excess of 105,000 signatures, while the business community has expressed its deep disappointment and widespread opposition to closure. The matter has been raised and debated on several occasions in Parliament, and Government Ministers, including the former Prime Minister, have stated their wish that the airport remains open, recognising the important role of regional airports in economic growth and Levelling-Up.
24. In response to the Strategic Review announcement, local partners and elected politicians in South Yorkshire immediately made clear that they wished to engage with The Peel Group to explore all opportunities to ensure the airport remained open and help it to grow.
25. Over the course of July, August and September 2022, regular meetings were held between Peel, Doncaster Council, Doncaster Chamber and SYMCA in which it was communicated to Peel that Doncaster Council did not agree with Peel's assessment of viability of the Airport. This was because experts retained by Doncaster Council had reviewed Peel's financial modelling, the management accounts and benchmark data of other similar airports and concluded that costs and revenues could be improved. Local partners also sought clarification as to whether the DSAL Board would agree to the sale of the airport.
26. Initially, The Peel Group indicated that it did not wish to sell Doncaster Sheffield Airport referencing a desire to recoup the significant financial investment that it has made in the site. Subsequently, The Peel Group did state that they would consider a sale of DSAL but that it would set a 'high bar' for any sale. The Peel Group has frequently admitted to being an unwilling seller of the airport.
27. Through late August and into September, both Doncaster Council and SYMCA approached the market directly and identified significant interest in acquisition of the Airport. However, The Peel Group refused to participate in this process and

would not comment on or endorse the marketing material produced by local partners.

28. Local partners engaged with many investors during this time, and received feedback from the market that more time would be needed to undertake a full due diligence process, which could not realistically be done before the end of the short Strategic Review period. We made Peel aware of the approaches to investors and this feedback, but Peel repeatedly refused to extend their Strategic Review beyond 26 September 2022, whilst nevertheless acknowledging that finding investors and getting through due diligence is time consuming.
29. To secure the immediate future of the airport, enable carriers to continue operating from DSA, and to provide sufficient time to undertake the necessary negotiations and due diligence for an airport sale, local partners made a generous financial offer to The Peel Group. This would enable the airport to continue aviation operations for 12 months at no financial loss to DSAL.
30. However, The Peel Group refused this offer citing the diversion of public funds from other uses, despite the substantial previous public funding provided to support the airport and the inevitable cost of airport closure to the public purse, individuals and businesses.
31. Following this decision, three significant national and international investors interested in acquiring DSAL have been introduced to The Peel Group. On 26th October 2022, Mayor Ros Jones confirmed that one of these investors made a credible financial offer to purchase the leasehold for Doncaster Sheffield Airport Limited (DSAL.) this offer was rejected with a substantially increased offer submitted on 3rd November 2022.
32. Despite this demonstrable market interest, The Peel Group has remained unwilling to accept the offer of financial support and as it stands the airport operating licence will lapse on the 23rd November 2022 and winding up of the Airport following shortly after.

Legal interventions and cost consequences

33. On 2nd November 2022 the Council served companies within the Peel Group with legal proceedings seeking a Judicial Review of the decision to close the Airport and the process followed by Peel in reaching that decision. Although a successful Judicial Review will not in and of itself prevent the closure of the Airport, we anticipate that it will ensure (depending on the remedy provided by the Court, which is discretionary) that the critical infrastructure at the Airport will remain in place and will provide further time for interested bidders to formulate their plans and hopefully conclude a deal to purchase the business.

34. This step was not taken lightly but the Council were left with little choice but to proceed. Such proceedings will incur costs. Whilst the final costs bill will depend upon a wide range of variables, including the steps taken by the Peel Group, total cumulative costs borne by DMBC could be between £240,000 - £350,000 which is not unusual in such cases.
35. If the Peel Group remain unwilling sellers and are determined to close the Airport the Council has the option of seeking a Compulsory Purchase Order (CPO) for the site. The Government defines CPO as “Compulsory purchase is a legal mechanism by which certain bodies (known as ‘acquiring authorities’) can acquire land without the consent of the owner. Compulsory purchase powers can support the delivery of a range of development, regeneration and infrastructure projects in the public interest. In doing so, they can help to bring about improvements to social, economic and environmental wellbeing.” The undertaking of a CPO would be a significant step and would involve further legal and other costs. Any process would likely take in excess of two years and would not prevent the current end of services at the Airport. Further decision making would be required in line with the requirements of the Council’s Constitution before embarking upon a CPO.

OPTIONS CONSIDERED

36. The scale of the endeavours required to undertake legal action to secure the future of the airport, and in particular a potential compulsory purchase order, are considerable.
37. However, as described within this report, the Council and its partners have already exhausted several other courses of action prior to considering legal intervention. This includes offering financial assistance to The Peel Group to continue airport operations and securing a credible offer from an investor to purchase the airport through a private sale.
38. To date the first bid submitted by a consortium was turned down by Peel; the consortium have subsequently (3rd November 2022) submitted a second bid and we await confirmation of its acceptance. In the situation that the Peel Group is not willing to continue aviation operations at DSA or agree a sale of the airport at a reasonable market value the only alternative options are therefore to either:
- a. Progress a legal intervention as described in this report with a view to securing the future of the Doncaster Sheffield Airport site as an operational airport, should it be closed by The Peel Group; or
 - b. Cease further legal action and accept the closure of Doncaster Sheffield Airport by The Peel Group.

REASONS FOR RECOMMENDED OPTION




39. It is recommended that, in the event that The Peel Group closes Doncaster Sheffield Airport, a legal process is initiated with a view to securing the future of






aviation activities on the current airport site. Council are asked to support this position and note that any further action; including the necessary financial provision to commence these actions, will be subject to further decision making arrangements.

40. If this course of action is not progressed it is expected that the airport closure programme will commence on the 23rd November 2022, and remain closed indefinitely. Without intervention it is highly unlikely that the airport will ever re-open and the significant economic benefits associated with having an international airport in Doncaster will be lost. In addition, a number of existing residential and commercial Local Plan allocations will remain undeveloped for the foreseeable future.

IMPACT ON THE COUNCIL'S KEY OUTCOMES

41.

Great 8 Priority	Positive Overall	Mix of Positive & Negative	Trade-offs to consider – Negative overall	Neutral or No implications
 Tackling Climate Change		✓		
<p>Comments: Airports are a significant contributor to global carbon emissions with a negative overall impact on climate change. However, the closure of DSA will result in a significant loss of local jobs and associated economic opportunities, and most current aviation activity at DSA will be displaced to other airports rather than ceasing altogether. The vision for Gateway East (as set out in the GE investment blueprint) focuses on the de-carbonisation of the aviation sector through the development of an innovation cluster that would not only create good quality jobs but support efforts to decarbonise the industry</p>				
 Developing the skills to thrive in life and in work	✓			
<p>Comments: DSA and the employment and skills benefits are hugely significant and diverse for the economy of South Yorkshire, retaining DSA helps continue the trajectory of upskilling residents of Doncaster.</p>				
 Making Doncaster the best place to do business and create good jobs	✓			
<p>Comments: The employment opportunities centred around an operational airport, coupled with City Status and our appetite to operate internationally is a key factor</p>				

in a successful place, continuing the operations of an airport is key if we are to continue to attract inward investment opportunities of the right calibre.				
 Building opportunities for healthier, happier and longer lives for all				✓
Comments: No direct impact.				
 Creating safer, stronger, greener and cleaner communities where everyone belongs	✓			
Comments: Development of the Local Plan residential allocation of up to 1200 new homes adjacent to DSA is dependent on the presence and growth of an operation airport. If the airport closes there is no policy support for this development.				
 Nurturing a child and family-friendly borough				✓
Comments: No direct impact.				
 Building Transport and digital connections fit for the future	✓			
Comments: A new railway station is proposed to deliver rail access to the airport. This would also benefit existing residents and businesses as well as new developments, but is unlikely to come forward as envisaged and may not ultimately be deliverable if the airport closes.				
 Promoting the borough and its cultural, sporting, and heritage opportunities	✓			
Comments: Since 1940's Doncaster has had a strong aviation presence within its DNA; a continued aviation operation at DSA continues this rich heritage link to Doncaster.				
Fair & Inclusive	✓			
Comments: The workforce supporting DSA and our surrounding supply chain is extremely diverse given this is a gateway of international significance; the ability to retain this asset is key if we are to grow a fair and inclusive economy.				

42. Legal Implications [Officer Initials: _SRF_ | Date: _03.11.22_____]

The steps being taken by the Council in relation to both Judicial Review and potential Compulsory Purchase Order are significant and will require detailed and bespoke

legal advice from both internal and external advisors. The Council has a wide range of powers available to it and any further significant steps will be subject to formal decision making in accordance with the Council's Constitution.

Financial Implications [Officer Initials: FT__ | Date: 07.11.22_____]

43. As detailed in the report the legal costs borne by DMBC will depend on a wide range of variables and initial costs could range between £240k and £350k. The Council has set aside funding for estimated costs to be incurred in 2022/23, funded from contingency budget held centrally. This does not take account of liabilities and costs arising from the action. A broad estimate has been provided by our external legal advisors at c£600k - £1m. If additional funding is required subsequent decisions will need to be progressed.

44. The report also details the implications of undertaking a CPO, which would be a significant step and involve considerable additional costs. The financial implications would need to be fully considered, including sufficient funding identified, as part of the further decision making required before embarking upon the CPO.

45. Human Resources Implications [Officer Initials: RH Date: 04.11.22]

There are no HR implications associated with this report.

46. Technology Implications [Officer Initials: _JG_ | Date: __07.11.22__]

There are no technology implications relating to this report.

RISKS AND ASSUMPTIONS

47. In making a case for CPO there are a number of risks and assumptions that need to be considered and highlighted and potentially mitigated, we have attempted to describe these below; but recognise that these are not exclusively exhaustive given the process will provide greater clarity on element of the CPO, and these risks and assumptions are at different points throughout the process.

48. Making the case for the CPO – we need to demonstrate the means for paying for the airport; and the appetite from the market to retain, and operate an airport either short, medium or long term, understanding the public interest test; understanding the parameter of the land both in terms of size and valuation; recognising there may be some reputational damage. Finally, we need to understand that the decision may not fall in favour of the Local Authority, and such any costs associated with the legal position from both parties may have to be born.

CONSULTATION

49. On the 13th July 2022; the Peel Group commenced its intention to undertake a consultation on a strategic review of DSA, this was initially for 4 week period but was extended to the 26th September 2022 partly due to death of her majesty Queen Elizabeth II. . Post this strategic review, the Peel Group concluded that DSA was economically unviable and thus commenced its intentions to close the airport; clearly we believe this is not in the interest of our local and regional economy and thus the intention of this report is to discuss with the Executive and Elected Members their appetite and views on instigating a potential CPO.

BACKGROUND PAPERS

50. DSA Land Allocations Local Plan Summary

GLOSSARY OF ACRONYMS AND ABBREVIATIONS

51. Not applicable

REPORT AUTHOR & CONTRIBUTORS

Chris Stephenson

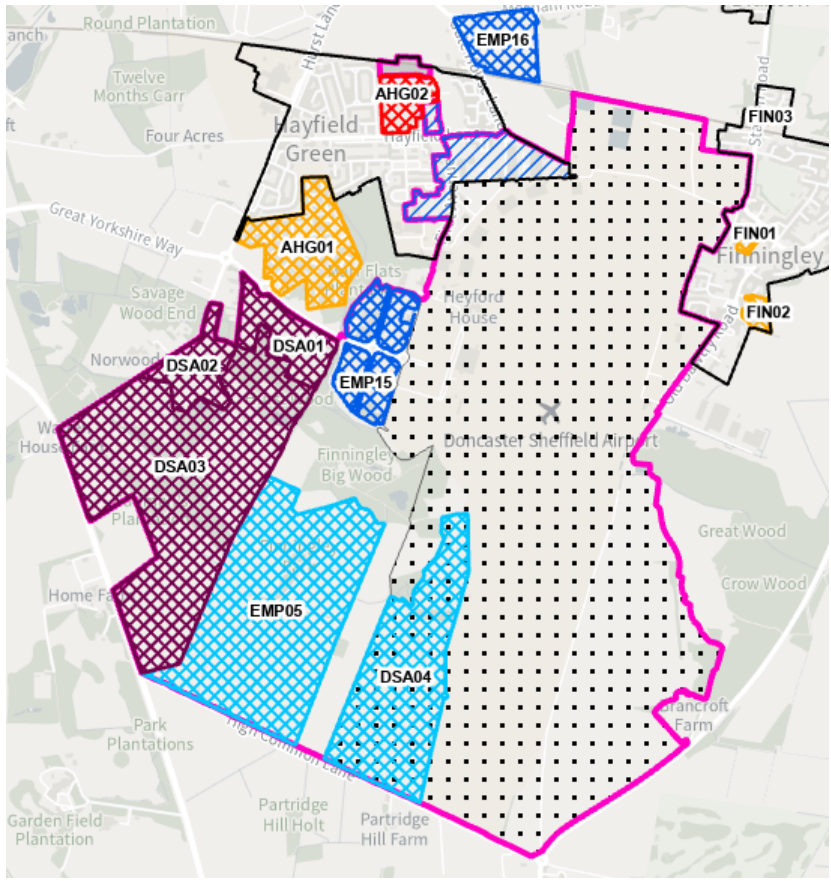
Policy, Insight & Change

Chris.stephenson@doncaster.gov.uk

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Doncaster Local Plan - Allocations & Designations at DSA

Site ref	Status	Use	Is this site use dependent on the Airport remaining as an Airport?
Airport Operational Area	Designation	Policy 6 Part A&B: Airport function – for aviation uses and the operation and growth of passenger and freight use at the airport.	Yes
DSA01	Allocation / Permission Approved subject to S106	Policy 6 Part F1: Central plaza – a centre for retail, commercial and business uses (food & drink, hotels, offices, leisure etc.)	Yes
DSA02	Allocation	Policy 6 Part F2: 280 dwellings to support initial phases of airport expansion and employment growth (houses in lieu of jobs which are paid back as part of the mechanism for housing release on DSA03)	Yes
DSA03	Allocation	Policy 6 Part F3: Up to 920 houses tied to the proven delivery of additional jobs (1 job: 0.11 houses – full mechanism in Local Plan Appendix 2).	Yes
DSA04	Allocation	Policy 6 Part C: Airside employment and operational uses – cargo sheds, Maintenance, Repair and Overhaul campus, advanced manufacturing research centre, other aviation development such as hangars needed in the operational area.	Yes
EMP05	Permission	Outline permission for employment uses	No
EMP15	Permission / part built	Mix of outline and full permissions, other applications pending.	No
AHG01	Completed permission	Permission for 450 houses – completed	No
AHG02	Permission	Permission for 140 houses – not started	No



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Doncaster Council

17th November, 2022

**To the Chair and Members of the
COUNCIL**

LOCAL GOVERNMENT AND HOUSING ACT 1989 – PROPOSED REVISION TO THE MEMBERSHIP OF THE PARISH COUNCILS’ JOINT CONSULTATIVE COMMITTEE

EXECUTIVE SUMMARY

1. The purpose of this report is to note the proposed revision to the membership of the Parish Councils’ Joint Consultative Committee.

RECOMMENDATION

2. It is recommended that Council notes the appointment of Councillor Rachael Blake to replace Councillor Mark Houlbrook on the Parish Councils’ Joint Consultative Committee.

WHAT DOES THIS MEAN FOR THE CITIZENS OF DONCASTER?

3. The Council is committed to maintaining the highest standards of governance. By appointing to Committees in line with recommendations within this report, the Council satisfies its legal requirements for appointments to Committees.

BACKGROUND

4. At the Annual Meeting held on 20th May, 2022, Council determined the allocation of seats on Committees and Sub-Committees, having regard to political balance in accordance with the provisions of the Local Government and Housing Act 1989 and also appointed the Chairs and Vice Chairs of Committees and Sub-Committees.
5. Subsequently and in accordance with Council Procedure Rule 7.1, the Group Leader of the Labour Group, Ros Jones, has notified the Monitoring Officer, Scott Fawcus, that the Labour Group wishes to change its Group representation on the Parish Councils’ Joint Consultative Committee and appoint Councillor Rachael Blake to replace Councillor Mark Houlbrook.

OPTIONS CONSIDERED AND REASONS FOR RECOMMENDED OPTION

6. The Council has a statutory duty to review the allocation of seats to Political Groups at its Annual Meeting in accordance with the provisions of Sections 15, 16 and 17 of the Local Government and Housing Act, 1989.
7. When determining the allocation of seats, Council must follow the wishes expressed by Political Groups. Therefore, no other options are considered relevant or appropriate.

IMPACT ON THE COUNCIL'S KEY OUTCOMES

8. Ensuring the membership of the Council's Committee's is in place to effectively discharge its responsibilities will ensure that the Council is able to contribute to the delivery of all of the Council's Key Outcomes. In particular, these arrangements will assist the Council in working with our partners to provide strong leadership and governance.

RISKS AND ASSUMPTIONS

9. There are no risks identified or assumptions relevant to this report.

LEGAL IMPLICATIONS [Officer Initials HMP Date 09.08.22]

10. Further to Section 16 of the Local Government and Housing Act 1989, the Council has a duty to exercise its powers to make appointments to Committees as to give effect to such wishes about who is to be appointed to the seats on that Committee which are allocated to a particular Political Group as are expressed by that Political Group.

FINANCIAL IMPLICATIONS [Officer Initials PH Date 09.08.22]

11. There are no specific financial implications associated with this report. There are no new positions being proposed and so the existing Members Ward Office budget is expected to be sufficient.

HUMAN RESOURCES IMPLICATIONS [Officer Initials SH Date 10.08.22]

12. There are no HR implications associated with the contents of this report.

TECHNOLOGY IMPLICATIONS [Officer Initials PW Date 12.08.22]

13. There are no technology implications in relation to this report. Governance and Members Services will be responsible for updating the changes in the modern.gov system, where applicable.

HEALTH IMPLICATIONS [Officer Initials RS Date 12.08.22]

14. There are no direct health implications from this report. However, the individual Committees all contribute to improving the health and wellbeing of Doncaster people and reducing health inequalities. Committee Members can seek further advice from the Director of Public Health if required.

EQUALITY IMPLICATIONS [Officer Initials DMT Date 28.07.22]

15. There are no specific equality implications arising from this report.

CONSULTATION

16. Consultation has taken place with the Group Leader of the Labour Group in respect of this report.

BACKGROUND PAPERS:

Report to Annual Council – 20th May, 2022 - Local Government & Housing Act 1989 - Review of Allocation of Seats on Committees & Sub-Committees.

REPORT AUTHOR

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Damian Allen
Chief Executive

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MCA – MAYORAL COMBINED AUTHORITY BOARD

MINUTES OF THE MEETING HELD ON:

MONDAY, 25 JULY AT 10.00AM

SOUTH YORKSHIRE MAYORAL COMBINED AUTHORITY,
11 BROAD STREET WEST,
SHEFFIELD, S1 2BQ



Present:

Mayor Oliver Coppard (Chair)	South Yorkshire Mayoral Combined Authority
Councillor Terry Fox	Sheffield City Council
Councillor Sir Steve Houghton CBE	Barnsley MBC
Councillor Glyn Jones (Substitute)	Doncaster MBC
Councillor Chris Read	Rotherham MBC

In Attendance:

Martin Swales	Chief Executive	SYMCA Executive Team
Steve Davenport	Chief Legal & Monitoring Officer	SYMCA Executive Team
Gareth Sutton	Chief Finance Officer & S73 Officer	SYMCA Executive Team
Dr Ruth Adams	Deputy Chief Executive	SYMCA Executive Team
Stephen Edwards	Corporate Director of Public Transport	SYMCA Executive Team
Sharon Kemp	Chief Executive	Rotherham MBC
Felix Kumi-Ampofo	Director of Corporate Policy	SYMCA Executive Team
Kate Martin	Executive Director of City Futures	Sheffield City Council
Sarah Norman	Chief Executive	Barnsley MBC
Dan Swaine	Director of Economy and Environment	Doncaster MBC

Apologies:

Councillor Alex Dale	NE Derbyshire DC
Councillor Steve Fritchley	Bolsover DC
Councillor Tricia Gilby	Chesterfield BC
Councillor Simon Greaves	Bassetlaw DC
Mayor Ros Jones	Doncaster MBC

1 Welcome and Apologies

The Mayor welcomed everyone to the meeting and apologies were noted as above.

2 Announcements

The Mayor made a statement on the news regarding the announcement by Peel that they were going to undertake a strategic review of Doncaster Sheffield Airport (DSA). The Mayor stated that the region needed a thriving

commercial, private sector led airport and Partners together with national, regional, and local government would need to work together to secure the airports future. Members noted that a working group had been set up to examine the options to allow DSA to continue to operate as an airport with their first meeting being held that afternoon. The Mayor outlined ways in which the Mayoral Combined Authority had helped DSA since 2017 and added that he hoped the Government would engage fully.

The Mayor congratulated Cllr Read and Rotherham MBC on their award as 'Most Improved' council at the Local Government Chronicle awards.

The Mayor gave his thanks to the emergency service workers who had been working under difficult circumstances across the region over the last few days due to the unprecedented heatwave.

3 Urgent Items

None.

4 Items to be Considered in the Absence of Public and Press

None.

5 Voting Rights for Non-constituent Members

None.

6 Declarations of Interest by individual Members in relation to any item of business on the agenda

Cllr Fox declared an interest in project approvals relating to Sheffield under item 18.

Cllr Houghton declared an interest in project approvals relating to Barnsley under item 18.

Cllr Jones declared an interest in project approvals relating to Doncaster under item 18.

Cllr Read declared an interest in project approvals relating to Rotherham under item 18.

7 Reports from and questions by members

None.

8 Receipt of Petitions

None.

9 **Public Questions**

None.

10 **Minutes of the previous meeting held on 6 June 2022**

RESOLVED that the minutes of the meeting held on the 06 June 2022 be agreed to be a true and accurate record.

11 **Financial Outturn 2021/22**

The Chief Financial and S73 Officer introduced this item detailing the MCA's financial performance over financial year 2021/22. The report noted some of the significant achievements of the authority and its partners over the past year, as well as some of the financial implications that may affect the current year. The report sought approval for the carry-forward of resource into the new financial year to fund slipped activity and several adjustments to reserves.

RESOLVED that members:

1. Note the financial outturn position;
2. Note the treasury management outturn position noted in Appendix 2 of the report;
3. Approve the carry forward of resource noted in Appendix 1 of the report;
4. Approve the earmarking of reserves detailed in Appendix 1 of the report.

12 **2022/23 Budget Revision 1**

The Chief Financial and S73 Officer introduced this item which provided revised Group budget forecasts to the end of the financial year 2022/23. The revision was noted as was mainly due to slippage from the previous financial year and pressures in the supply markets with increasing costs and issues with recruitment within the industry.

RESOLVED that the MCA Board:

1. Adopt the revised budget estimates;
2. Note the reduction in core income and the mitigations being considered.

13 **Budget and Business Plan Development 2023/24**

The Chief Financial and S73 Officer introduced this item that outlined the process for developing the budget and supporting business plan for the new financial year. The report noted the challenging environment in which this process was taking place, the policy decisions that would drive the financial strategy, and the need for engagement with partners.

Members noted the challenges that would be faced by the local transport authority. This would require work to adjust to a commercially viable network, delivering the bus franchising assessment and the winddown of the current reserve strategy. Conversations between the finance officers within the constituent local authorities and the MCA had already begun.

Cllr Houghton asked the Chief Financial and S73 Officer about the two-year

settlement payment given by DLUHC to local authorities and whether this would be available to the MCA. It was noted that the MCA did not receive this payment in the same way that Local Authorities did. It was agreed that the MCA would write to national Government about this issue.

ACTION: A letter to be written from the MCA to national Government regarding 2 year settlements.

RESOLVED that members note the:

1. Budget and business planning process being undertaken within the MCA;
2. Significant uncertainties shaping the process; and
3. Proposed approval timeline.

14 **Brownfield Housing Fund**

The Procurement Contracts & Programme Controls Programme Manager presented this item. This paper set out the current position of the BHF programme and proposed further actions to seek to ensure delivery of programme outputs, including undertaking an Open Call for new brownfield housing schemes.

Members noted that to date the MCA had allocated a spend of £17.6 million against a profiled spend of £20 million for the first two years of the BHF, and that there was a remaining £35 million to spend by 2025. Members also noted the significant challenge in delivering to the BHF timeframe.

Cllr Fox welcomed the report but noted his concern at the capacity issues being faced and the difficulty in delivering targets.

RESOLVED that the board:

1. Note the current spend and delivery position of the Brownfield Housing Fund, and the revised spend profile.
2. Approve undertaking an Open Call to seek further eligible brownfield housing schemes for funding and investment.

15 **Tram - Future Operating Model**

The Corporate Director of Public Transport introduced this report which sought to advise the MCA Board of the progress on the future Tram Operating model post March 2024.

Members noted that specialist procurement, legal and commercial advisors would be engaged from August 2022.

Cllr Fox requested that sufficient time be made to allow for a detailed and in-depth discussion on the issues.

RESOLVED that the Board note progress on the future Tram Operating Model and the requirement for associated specialist support, to be funded in line with the 2022-23 revised budget and within the Scheme of Delegation.

South Yorkshire Bus Network - Approval of Funding for SYMCA Tendered Services

The Corporate Director of Public Transport introduced this report which sought approval to use the tendered services budget to mitigate against reductions in bus services as a result of commercial operator decisions.

The report further recommended that the MCA Board agreed the decision to allocate additional funding to support provision of non-statutory school transport to meet the needs of students and pupils for the academic year from September 2022 to July 2023.

Members noted that a consultation exercise was to start shortly in respect of the public's priorities for bus services within the available budgets.

Members agreed that it was vital that the MCA and Local Authorities continue to lobby the national Government to fund bus services. The Mayor noted that when he began his term there were 400 weeks before the target set by Government to achieve a London-style transport system outside of the capital. He felt that the Government was not a partner in achieving this as it had not engaged with the MCA.

RESOLVED that the Board:

1. Approve the use of the remaining tendered services revenue funding - further supported by the use of up to £5.1m from reserves - for the inclusion of non-statutory school services into the tendered service activity for two academic years to July 2024.
2. Note the risk that we may not receive any tender returns for some routes to be provided, and hence irrespective of budget allocation, these routes would be unserved from the start of October 2022 as SYMCA cannot compel bus operators to provide services in the current commercial market.

LEP Review

The Deputy Chief Executive introduced this report which set out the proposed approach the MCA will take in the submission of an LEP / MCA Integration Plan as well as noting the intention to strengthen the way the MCA works with the private sector.

Members noted that that the submission of the integration plan to meet Government requirement does not limit the scope of the Mayor or MCA to look at improved working arrangements with the private sector in the future.

ACTION: Draft Implementation Plan to be circulated on the 26th July to Leaders and Chief Executives for their comments.

The Board discussed the role of the private sector on the issues surrounding DSA. The LEP Chair informed members that there was to be a discussion on this issue with private sector members that afternoon and that the sector was very supportive of the work being undertaken to support DSA to continue as an operational passenger and freight airport.

RESOLVED that the Board:

1. Note the intention to submit a completed LEP Integration Plan to the Government in line with early deadline of 29 July.
2. Approve the key themes of our Integration Plan as identified in section 2.1
3. Approve that the final draft submission proposal is circulated for comment to Leaders and final submission is delegated to the Head of Paid Service in consultation with the Statutory Officers and the Mayor.

18 Programme Approvals

The Chief Finance and S73 Officer introduced this item to the Board. The paper requested progression of three capital funded schemes subject to conditions to be set out in the Assurance Summaries and approval for the allocation for the Adult Education Budget (AEB) for the 2022/23 academic year.

RESOLVED that the Board approved:

1. Progression of 'Zero Emission Bus Regional Areas (ZEBRA)' Full Business Case (FBC) to full approval and award of £2.68m grant to South Yorkshire Mayoral Combined Authority (SYMCA) subject to conditions detailed in the Assurance Summary attached at Appendix A1;
2. Progression of 'Tram Train Magna Stop including Park & Ride' FBC to full approval and award of £6.54m to South Yorkshire Mayoral Combined Authority (SYMCA) subject to conditions detailed the Assurance Summary attached at Appendix A2;
3. Progression of 'South West Bus Corridors' Outline Business Case to FBC and release of development cost funding of £0.38m grant to Sheffield City Council (SCC) subject to conditions set out in the Assurance Summary attached at Appendix A3
4. Allocation of AEB detailed in section 1.5
5. Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements for the schemes covered above subject to funding being available.

19 Annual Governance Statement

The Deputy Chief Executive introduced this item that reported on the findings of the 2021/22 Annual Governance Review and presented the draft Annual Governance Statement which included the Governance Improvement Plan for the 2022/23 financial year.

Members noted that the Internal Audit Assessment was awarded as "significant assurance with some improvement required", and that all outstanding actions but one had been completed. The dissolution of SYPTE, had been delayed due to government timetables and would be completed this year.

The committee noted that the four key areas that the MCA would be working on would include:

1. Openness and Stakeholder Engagement
2. Outcomes and Benefits
3. Capacity development
4. Risk Management and Performance

RESOLVED that members approve the draft Annual Governance Statement and Governance Improvement Plan as recommended by the Audit, Standards and Risk Committee.

20 **Code of Corporate Governance**

The Deputy Chief Executive introduced this paper which presented a Code of Corporate Governance for the integrated organisation. Members noted that this was done on a yearly basis and the code was updated with any changes made.

RESOLVED that members approve the Code of Corporate Governance (appendix A) as recommended by the Audit, Standards and Risk Committee.

21 **Risk Management Framework**

The Deputy Chief Executive introduced this paper which presented a draft Risk Management Framework and summarised the activity undertaken to develop and implement the Framework as requested as part of the Governance Improvement Plan 21/22.

Members noted that the framework had been developed by an expert in line with ISO and Orange Book standards. The MCA's role in accountability for risk was made clearer and had the following proposals:

1. That the MCA receive an annual report on risk
2. That the MCA receive an annual report from the ASRC

RESOLVED that members approve the draft Risk Management Framework as recommended by the Audit, Standards and Risk Committee.

22 **Audit, Standards and Risk Committee Annual Report 2021/22**

The Deputy Chief Executive introduced this paper on behalf of the ASRC Chair. The ASRC Annual Report summarised the work of the Committee during 2021/22, demonstrating how it had fulfilled its terms of reference and provided assurance to the Authority on its governance arrangements, risk management arrangements and the internal control environment.

RESOLVED that members consider the Annual Report and the action plan to address the findings of the Committee Effectiveness Survey.

23 **UK Shared Prosperity Fund**

The Director of Corporate Policy introduced this report and summarised the progress of submitting the MCA's UK Shared Prosperity Fund Investment Plan to Government in advance of the 1 August deadline.

ACTION: Draft UK Shared Prosperity Fund Investment Plan to be shared with Members.

Members discussed the fact that South Yorkshire is receiving less than it would have otherwise expected and agreed that a letter would be written to

Government to highlight the disparity. The Mayor agreed.

ACTION: A letter from SY Leaders and the Mayor to be sent to Government on the disappointing funding for SY from the UKPF.

RESOLVED that members note the summary of progress made in developing the UKSPF Investment Plan and agreed to delegate approval for sign off and submission by the MCA statutory officers, subject to consultation with the Mayor, and Leaders of the Local Authorities.

24 **Delegated Authority Report**

The Chief Executive introduced this report which updated the MCA Board on decisions and delegations made by the MCA, Thematic Boards and by the Officer Scheme of Delegation.

RESOLVED that members note the decisions and delegations made.

I, the undersigned, confirm that this is a true and accurate record of the meeting.

Signed

Name

Position

Date

MCA - MAYORAL COMBINED AUTHORITY BOARD

MINUTES OF THE MEETING HELD ON:

TUESDAY, 18 OCTOBER 2022 AT 3.00 PM

SOUTH YORKSHIRE MAYORAL COMBINED AUTHORITY, 11
BROAD STREET WEST, SHEFFIELD S1 2BQ



Present:

Councillor Sir Steve Houghton CBE
Mayor Ros Jones CBE
Councillor Chris Read

Barnsley MBC
Doncaster MBC
Rotherham MBC

In Attendance:

Martin Swales	Chief Executive and Head of Paid Services	MCA Executive Team
Dr Ruth Adams	Deputy Chief Executive	MCA Executive Team
Gareth Sutton	Chief Finance Officer/S73 Officer	MCA Executive Team
Adam Bottomley	Senior Lawyer	MCA Executive Team
John Dowie	Interim Executive Director of Infrastructure and Place	MCA Executive Team
Pat Beijer	Director of Public Transport Development	MCA Executive Team
Andy Gates	Assistant Director of External Affairs	MCA Executive Team
Gabriella Kocsis	Minute Taker	MCA Executive Team

Apologies:

Mayor Oliver Coppard	South Yorkshire Mayoral Combined Authority
Councillor Terry Fox	Sheffield City Council
Councillor Alex Dale	NE Derbyshire DC
Councillor Steve Fritchley	Bolsover DC
Councillor Tricia Gilby	Chesterfield BC
Councillor Simon Greaves	Bassetlaw DC

25 Welcome and Apologies

Cllr Read welcomed everyone to the meeting and informed them of the Mayor's apologies due to illness and Covid-19 exposure. Other apologies were noted as above.

26 Announcements

The Chair acknowledged the passing of Cllr Jim Andrews, the long-serving

former Deputy Leader of Barnsley Council last week. The Board offered their condolences to his family and friends.

Members noted that the previous meeting was postponed due to the death of the late Queen. They paid tribute to her and her life as one of service, dignity, kindness, thoughtfulness, and humour as told by many private anecdotes that emerged after her passing. The Chair offered his condolences to the Royal Family and welcomed King Charles III at the beginning of a new era for our region and our country.

Since the last meeting, members noted that Peel Group had decided to wind down aviation services from Doncaster Sheffield Airport from the end of October. The MCA and Doncaster Council were continuing to do everything they could to find a way forward. The Chair noted that the Mayor remained steadfast in his commitment to an ambitious plan for Doncaster and South Yorkshire, and his commitment to fighting Peel Groups decision until the last moment.

The Board recognised the work of Dr R Adams, the outgoing Deputy Chief Executive of the MCA, as this was her final meeting in post. Dr Adams has served the MCA for over a decade and was central to the creation of the MCA itself. Members joined together to thank Dr Adams and wish her every success in the future.

27 Urgent Items

None.

28 Items to be Considered in the Absence of Public and Press

Members noted that Item 17 Appendix 3 was restricted from the public. It was agreed that the webcast would be paused, and members of the public in the room would be asked to leave when this item was discussed.

29 Voting Rights for Non-constituent Members

N/A

30 Declarations of Interest by individual Members in relation to any item of business on the agenda

Members declared their interest in any item relating to their boroughs.

31 Reports from and questions by members

None.

32 Receipt of Petitions

The Chair invited Ms Own to introduce her petition, which was presented in person at the Mayor's 100 Days Event and had 211 signatures.

Ms Own presented her petition to prevent the number 5 bus from being removed from service. She added that this bus was the only bus to run through the Wensley Estate and was a vital link to Firth Park and Sheffield City Centre for the elderly, disabled and vulnerable.

As Chair, Cllr Read read out a response given to him by the Mayor.

The Chair noted that following the closure of Powell's bus company in August, the MCA sought to intervene and protect as many of their services as was possible. Cawthornes expressed an interest in this and another service, however due to limited vehicle and driver resources available were unable to run all trips on the current timetable. This meant that departures at 06:55, 07:55 15:18 and 16:28 from Firth Park, along with the return trips from Moorfoot would no longer run. The response added that the transport system was broken and allowed operators to walk away, leaving taxpayers to step in and prop up services. MCA Officers continued to undertake the assessment into bus franchising, as a route to a long-term solution for the public transport network.

A petition was presented by Dr Joan Miller of the South Yorkshire Climate Alliance. The petition had 267 signatures and asked the Mayor to find the funds to retrofit South Yorkshire homes in fuel poverty to reduce energy use, carbon emissions, reduce energy bills, provide warmer and healthier homes and create long term local employment.

On behalf of the Mayor, Cllr Read responded to Dr Miller and stated that with the Cost-of-Living crisis the importance of warmer, healthier homes was clear. He added that the scale of the challenge should not be underestimated as the housing stock in South Yorkshire is some of the least energy efficient in the country and despite the good work being done by Local Authorities, there was much more to do. The Chair added that at a regional level, the MCA did not have the funding necessary to deliver retrofit at scale as this would require billions of pounds. However, he offered Dr Miller assurance that officers are working on retrofit programmes and will continue to explore mechanisms to scale this up for the benefit of our communities and businesses.

33 **Public Questions**

None.

34 **Minutes of the previous meeting**

RESOLVED that the minutes of the meeting held on the 25 July 2022 be agreed to be a true and accurate record.

35 **Budget and Business Planning 2023/24 Update**

The Chief Financial and s73 Officer introduced this report which provided an update on the development of a business plan and accompanying budget for the forthcoming financial year. It built upon the report received by the Board in July, containing the latest expenditure and income forecasts.

RESOLVED that members noted the latest budget forecasts.

Bus Services Update

The Executive Director for Infrastructure and Place presented this item. The report provided an update to the board on the latest position regarding changes to the South Yorkshire bus network.

The report also highlighted the implications of the recently announced Bus Recovery Grant (BRG) extension for a further six months and the options of utilising additional funding and reserves to protect bus services from commercial cuts informed by a public consultation on bus priorities. Members noted that the MCA had committed as much reserve money as possible to secure bus services until July 2023.

Cllr Houghton opened up a discussion into the need for a sustainable transport service which protects key routes for the community. Members added that the reduced bus numbers were having negative effects on their constituents, including social isolation. Members suggested the needs for the entire system to be considered to avoid duplication of means of transport and ensure all communities are catered for. Officers agreed and confirmed that work was ongoing.

RESOLVED that the Board:

1. Approved the use of up to £7.2m of reserves to support bus services to the end of July 2023.
2. Noted that non-statutory school services have been successfully protected for a period of two academic years by drawing on the MCA's financial reserves.

Tram Future Operating Model

This item discussed the Tram Concession with South Yorkshire Supertram Limited (SYSL) which is due to expire on the 21st March 2024. The Director of Public Transport Development asked the board for a decision to be made on the future tram Operating Model to allow for a timely and seamless transition in March 2024.

Members referred to the previous item's discussion on the need for a sustainable transport network which avoids duplication of services. They highlighted that this would also limit the money being lost by the buses and tram.

ACTION: The Executive Director of Infrastructure and Place to present a report to Members on a sustainable transport vision which includes both the bus and tram networks.

Members highlighted the need to ensure there is a return on the tram investment and that this is monitored closely going forwards.

ACTION: The Director of Public Transport Development to report regularly to the Board to discuss the return on the investment into the tram network.

RESOLVED that Board members:

1. Authorised the MCA to establish an arm's length wholly owned subsidiary company (NewCo) to operate the Supertram system (with effect from 22nd March 2024).
2. Agreed to receive further reports regarding the financial sustainability as soon as modelling work is concluded.

38

South Yorkshire Investment Zone - Status Update

The Government had set out a policy intent to work in partnership with places across the country to develop Investment Zones. South Yorkshire MCA was one of 38 MCAs and Upper Tier Local Authority areas that indicated an intention to work with Government on the development of an Expression of Interest (EoI). The Assistant Director of External Affairs briefly reminded Members of the Investment Zone work they were consulted on prior to the submission of an Expression of Interest to the Government on the 14th October 2022.

Members noted that there is a strong expectation that Investment Zones will bring forward a mix of both commercial and residential development. The freedoms and flexibilities and wider advantages on include:

- a) Speeding up planned development and simplifying new opportunities.
- b) Providing time-limited tax incentives to encourage new investment.
- c) Wider infrastructure and development opportunities.

Cllr Houghton noted that Barnsley were happy to be part of the submission and felt that it could be a good levelling up tool if used properly to boost the economies in places that need it.

RESOLVED that Board members agreed that in order to meet the Submission deadline of 14th October 2022, the Board noted the submission of an EoI, which had been agreed with the Local Authorities prior to submission.

39

Cost of Living and Economy Report

The Chief Finance and s73 Officer presented this report which investigated the cost-of-living challenges; which were deepening with inflationary pressures worsening. The report noted that the significance of the crisis demanded a regional response to complement those actions being proposed by national Government.

The report noted that whilst these immediate interventions can be delivered in the short-term, consideration was needed around how MCA resource could be deployed to support the post-recession recovery, ensuring South Yorkshire's businesses and communities were well placed to bounce-back.

A lengthy discussion was had between Members and Officers around the Bus Cap proposals, with some concerns around driver shortages and bus patronage raised. Cllr Read, as Chair of the Transport and Environment Thematic Board, noted that the Boards number one priority was increasing bus patronage and they believed the cap on fares would help this.

A discussion took place about the appropriateness of investing in a price cap at the same time as services were being lost. It was noted that regardless of funding, some services could not be procured due to driver shortages. It was therefore agreed that officers would examine whether there were opportunities to use funding to address driver recruitment and retention issues that were affecting the MCA's ability to procure withdrawn services.

ACTION: The Executive Director of Infrastructure and Place and the Corporate Director of Business and Skills to present a report to a future MCA on the plan to recruit more Bus Drivers in the region. Within this report Members will receive figures on bus patronage and bus driver shortages.

RESOLVED that the Board:

1. Approved the proposal for the early release of Shared Prosperity Fund allocations ahead of formal Government processes.
2. Approve the earmarking of up-to £2m of windfall budget surplus to fund a package of cost-of-living measures.
3. Approved the development of an immediate package of measures as detailed in paragraphs 3.1-3.11 of the report.
4. Delegated authority to the MCA Chief Executive in consultation with the Mayor and Leaders to enter into transactions.

40 **Education Skills and Employability Board Programme Updates**

The Deputy Chief Executive introduced this report to the Board, which provided an update on the progress of the Multiply programme and sought support to secure additional funding from the Department for Work and Pensions (DWP) and Department for Health and Social Care (DHSC) to deliver Individual Placement and Support in Primary Care (IPSPC). The Board was asked to endorse clarification to the definition of the Adult Education Budget (AEB) grant funded provider base.

Members noted that the Working Win programme had helped more than 4000 people in South Yorkshire and mentioned how well received the Multiply programme was in their Boroughs. Cllr Houghton expressed his desire for local intelligence to be used for the Working Win programme to drive it forwards based on local need.

RESOLVED that the Board:

1. Noted the MCA's Lead Authority role and the progress of the Multiply programme.
2. Endorsed the MCA's application to secure funding for the continuation of the South Yorkshire Working Win programme.
3. Endorsed the recommendation of the ESEB to clarify the definition of the Adult Education Budget (AEB) grant funded provider base.

41 **Programme Approvals**

This item was deferred to the end of the meeting due to featuring a restricted item. The Chief Finance and s73 Officer introduced this paper which requested approval for the progression of three capital schemes subject to conditions set

out in the Assurance Summaries and three project change requests. The report also sought acceptance of the Enhanced Partnership Officer funding from the Department for Transport (DfT).

An in-depth discussion was had around the £26m of Gainshare capital funding that had been made available for financial years 2022/23 and 2023/24. The CFO reminded the Board of the decisions taken in January and March 2022 to phase the release of Gainshare funding, with £26m of capital resource being made available over the next two years to support deliverable schemes ahead of Place monies being made available from 2024 onwards. The CFO further reminded the Board that a number of principles had been agreed around the use of this funding, including that distribution of the money would be made on an equitable basis.

It was noted that whilst new schemes were being developed there were inflationary pressures across the programme for which resource may be required.

The Chief Executive re-assured Board members that officers were in active discussions with Local Authority Chief Executives and other officers about the use of this money. It was agreed that these conversations would continue, and this item would be brought back to the Board as appropriate.

The Board also discussed the merits of scheme D0036 in the light of market conditions. It was agreed to progress the due-diligence activity and revert to the Board on conclusion of that work.

ACTION: Members to receive an update on the use of the capital funding made available through the Renewal Fund.

RESOLVED that the Board considered and approved the:

1. Progression of “Thriving Town Centre” FBC to full approval and award of £3.6m grant to BMBC subject to the conditions set out in the Assurance Summary attached at Appendix 1 to be funded from previously committed Gainshare capital funding.
2. Progression of “Canon Diagnostic Suite and Arena” FBC to full approval and award of £1.4m grant to Canon Medical Systems Ltd subject to the conditions set out in the Assurance Summary attached at Appendix 2.
3. Progression of D0036 Strategic Business Case to FBC subject to the conditions set out in the Assurance Summary attached at Appendix 3.
4. Three change requests.
5. Acceptance of a £0.66m grant from Department of Transport (DFT) for Enhanced Partnership Officer Funding.
6. Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements for the schemes covered above subject to funding being available.

42

Appointment of Independent Audit, Standards and Risk Committee Member

This report sought the approval of the appointment of an independent member to the Audit and Standards Committee in order for the committee to be properly

constituted and ensure that the MCA can function effectively.

RESOLVED that the Board approved the appointment of Dave Philips as an independent member of the Audit, Standards and Risk Committee.

43 **Delegated Authority Report**

RESOLVED that Members noted the decisions and delegations made.

I, the undersigned, confirm that this is a true and accurate record of the meeting.

Signed

Name

Position

Date

MCA - LOCAL ENTERPRISE PARTNERSHIP

MINUTES OF THE MEETING HELD ON:

THURSDAY, 7 JULY 2022 AT 11.00 AM

SOUTH YORKSHIRE MCA, 11 BROAD STREET WEST,
SHEFFIELD, S1 2BQ

SOUTH YORKSHIRE
BUSINESS



LOCAL
ENTERPRISE
PARTNERSHIP

Present:

Lucy Nickson (Chair)	Private Sector LEP Board Member
Bill Adams	TUC Representative
Mayor Oliver Coppard	South Yorkshire Mayoral Combined Authority
Michael Faulks	Private Sector LEP Board Member
Angela Foulkes	Private Sector LEP Board Member
Councillor Glyn Jones (Reserve)	Doncaster MBC
Peter Kennan	Private Sector LEP Board Member
Councillor Chris Lamb (Reserve)	Barnsley MBC
Professor Dave Petley	University of Sheffield
Richard Stubbs	Private Sector LEP Board Member

Officers in Attendance:

Martin Swales	Chief Executive	SYMCA Executive Team
Damian Allen	Chief Executive, Doncaster MBC	Doncaster MBC
Andy Gates	Assistant Director - Strategic Corporate Affairs	SYMCA Executive Team
Jonathan Guest	Head of Policy	SYMCA Executive Team
Kate Josephs	Chief Executive, Sheffield City Council	Sheffield City Council
Sharon Kemp	Chief Executive, Rotherham MBC	Rotherham MBC
Nici Pickering	MCA Executive Team	SYMCA Executive Team
Sarah Pugh	Minute Taker	

Guests in Attendance

Justin Homer	BEIS
Councillor Zahira Naz (Observer)	Sheffield City Council
Lynda Shillaw	Chief Executive, Harworth Group

Apologies:

Joe Chetcuti	Private Sector LEP Board Member
Dan Fell	Doncaster Chamber
Alexa Greaves	Private Sector LEP Board Member
Councillor Sir Steve Houghton CBE	Barnsley MBC
Professor Chris Husbands	Sheffield Hallam University
Neil MacDonald	Private Sector LEP Board Member
Councillor Chris Read	Rotherham MBC
Sarah Norman	Barnsley MBC
Sarah Want	Sheffield University

29 **Welcome and Apologies**

The Chair welcomed members to the meeting and noted apologies as above.

Members agreed that item 7 of the agenda, Environmental Sustainability Plan, be deferred to allow for further engagement with LEP members.

30 **Declarations of Interest**

None.

31 **Notes of Last Meeting dated 12 May 2022**

RESOLVED: That the notes of the previous meeting held on 12 May 2022 were agreed to be an accurate record.

32 **Health and Wellbeing Assets Review**

Findings from the Health and Wellbeing Asset Review were presented to the board. It was stated that this work focussed on creating local interventions which aligned with national and international medical technology innovation markets to benefit local citizens.

Communication across the region was a priority; it was noted that there was a strong innovation ecosystem in South Yorkshire but a lack of capacity to respond to investment opportunities.

L Shillaw noted the parallels with the work of the Innovation Board and said that defining the narrative for the region would be critical for innovation.

It was explained that 40 stakeholders were consulted, as well as undertaking extensive data analysis.

ACTION: P Johnson to share the review's methodology paper and technical annex with the Board.

The use of South Yorkshire based consultants was welcomed and queries were raised regarding the nature of the businesses consulted. The board were informed that a very broad sector was consulted, and a number of subsectors identified - outlined in the technical annex.

The board asked about the national challenges impacting health and wellbeing assets and whether any funding had been identified which would address these. It was explained that public seed funding would be key and that other items on the agenda would link to private funding available.

The Chair asked that this work continue to be brought back to the LEP Board.

RESOLVED: To note the paper and research report findings

33 **Innovation Board Presentation**

L Shillaw presented an update on the formation of the South Yorkshire Innovation Board. It was explained that the board would:

- identify ongoing innovation work and establish mechanisms to capitalise on it.
- be a long-term project.
- consist of approximately 9 members, with a mix of individuals from different sized organisations and government.
- be supported by external experts
- report into the LEP board.

The need for five theme groupings had been identified including Finance and Funding, Infrastructure, Business and Ecosystems, and Skills. Each to be co-ordinated by a member of the board.

The scope of the Board's work would be broad and include finding solutions and frameworks to fund and establish innovation in the region. Members were informed that extensive stakeholder mapping work would need to be undertaken.

Members encouraged a greater focus on support for SMEs in the region and involvement of Local Authorities.

RESOLVED: to note the progress made towards the formation of the South Yorkshire Innovation Board and to endorse the work underway by the Innovation Board Chair.

34 **Destination Management / Marketing in South Yorkshire**

A report seeking approval to undertake a review of Destination Management and Marketing (DMO) in South Yorkshire was presented to the board.

Recommendations in the report seek to address the lack of a collective evidence base regarding how to promote South Yorkshire as a destination by undertaking analysis of opportunities and research of what has worked elsewhere.

The board welcomed the focus on private sector involvement in the report and also asked about when the de Bois review could be expected. The board were informed that an exact date was not known but it was expected to be published soon.

It was noted that the discussions among Yorkshire leaders regarding the future of the Welcome to Yorkshire campaign could feed into this work.

RESOLVED: to approve the recommendations of the report.

35 **Environmental Sustainability Plan**

This item was deferred.

36 **Launch of Data and Intelligence Hub**

A report was presented to the board regarding the launch of a Data and Intelligence Hub platform which aims to support intelligent decision making and enhance transparency, accessibility, and equality.

The board were informed that a soft launch of the platform would take place on 11 July 2022 (with a view to a full launch in September) and that Members could access the test site using the link on the board papers – feedback would be appreciated.

The board welcomed this initiative.

RESOLVED: To note the report and the progress made on the Data and Intelligence Hub.

37 **Annual Report 2021-2022 and Delivery Plan 2021-2022**

The Annual Report and Delivery Plan was presented to the board. It was noted that the report and plan were a legal requirement, but that it also demonstrated the value of the activity that had taken place in the region. The board were thanked for their participation and work outside of LEP Board meetings.

Feedback was given on the report, and members suggested that international work such as meetings with the High Commission for India should be included asked that more emphasis on external engagement, ie, healthcare, climate change, APPGs and ministers be given.

ACTION: A Gates to make the above amendments to the report and share the final report with the Board.

RESOLVED: to note and endorse the content of the LEP Annual Report 2021-22 with the above feedback.

38 **Chief Executive's Update**

The Chief Executive gave an update to the board which included:

- the shortlisting of Doncaster as a possible location for the Head Quarters of Great British Rail – work was ongoing work with Government Ministers on this.
- the ongoing LEP review which include a recent workshop which had been very positive. The review to be returned to Government.

The board encouraged votes for Doncaster in the ongoing public vote.

RESOLVED: to note the verbal update.

I, the undersigned, confirm that this is a true and accurate record of the meeting.

Signed

Name

Position

Date

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MCA - LOCAL ENTERPRISE PARTNERSHIP

MINUTES OF THE MEETING HELD ON:

THURSDAY, 8 SEPTEMBER 2022 AT 11.00 AM

VIRTUAL

SOUTH YORKSHIRE
BUSINESS



LOCAL
ENTERPRISE
PARTNERSHIP

PRESENT:

Lucy Nickson (Chair)	Private Sector LEP Board Member
Neil MacDonald (Vice-Chair)	Private Sector LEP Board Member
Joe Chetcuti	Private Sector LEP Board Member
Angela Foulkes	Private Sector LEP Board Member
Alexa Greaves	Private Sector LEP Board Member
Councillor Julie Grocutt (Reserve)	Sheffield City Council
Mayor Ros Jones CBE	Doncaster MBC
Gemma Smith	Private Sector LEP Board Member
Richard Stubbs	Private Sector LEP Board Member

OFFICERS IN ATTENDANCE:

Martin Swales	Chief Executive and Head of Paid Services	SYMCA Executive Team
Dr Ruth Adams	Deputy Chief Executive	SYMCA Executive Team
Philip Cooper	External Affairs Officer	
Laurie Heykoop	Senior Economic Policy Manager	
Sharon Kemp	Chief Executive, Rotherham MBC	Rotherham MBC
Felix Kumi-Ampofo	Director of Corporate Policy	SYMCA Executive Team
Alex Linton	Head of Transport Development	SYMCA Executive Team
Sarah Pugh	Minute Taker	

GUESTS IN ATTENDANCE

Matt Blackburn	BEIS
Christian Foster	Doncaster MBC
Yasmin Knight	University of Sheffield

APOLOGIES:

Mayor Oliver Coppard	South Yorkshire Mayoral Combined Authority
Dan Fell	Doncaster Chamber
Councillor Terry Fox	Sheffield City Council
Councillor Sir Steve Houghton CBE	Barnsley MBC

Peter Kennan
Professor Koen Lamberts
Councillor Chris Read
Steve Davenport

Private Sector LEP Board Member
Co-opted University LEP Board Member
Rotherham MBC
SYMCA Executive Team

39 **Welcome and Apologies**

The Chair welcomed attendees to the meeting.

Apologies were noted as above.

40 **Matters Arising / Action Log**

It was noted that all open actions were now closed.

RESOLVED: to note the Action Log and updates.

41 **Declarations of Interest**

None.

42 **Notes of Last Meeting**

RESOLVED: That the notes of the meeting held on 7 July 2022 be agreed as a true record.

43 **State of the South Yorkshire Economy**

A report on the State of the South Yorkshire Economy was presented which highlighted the following issues:

- Inflation, the Ukraine war, and demand outstripping supply had all contributed to increasing prices.
- Economic inactivity, poverty, employment, and business density were all increasing.
- Healthy life expectancy and redundancies were decreasing.
- Employment and job postings were stable.
- South Yorkshire's industries were particularly vulnerable due to a heavy reliance on energy use.
- The typical cost of household essentials was increasing, with the poorest households and ethnic minorities facing the largest decrease in discretionary spending, and the highest rates of deep poverty.
- Businesses would also be impacted by reductions in household discretionary spending.
- Most houses in South Yorkshire had poor energy efficiency (rated D or worse)
- There were 43,000 unemployed and 72,000 households classed as workless in the region.
- During winter, it was expected that over half of South Yorkshire households would be in fuel poverty (depending on the extent of the Government's support package).
- Consumer confidence was at its lowest since 1974 and the Purchasing

- Managers' Index had fallen below 50 (which is interpreted as negative).
- Within the MCA, it had already been seen that promoters had been requesting additional funds due to increasing costs.

A discussion was had around the need for a fast and cohesive approach to providing support across the region, and it was noted that work was taking place across Local Authorities to collate promotion of services such as warm places and foodbanks, and to identify gaps in support.

It was also noted that financial support from government was needed to fully address these issues, and that expected support was currently limited to a cap on energy prices.

The Board offered its full support to all efforts to provide support in the region during the cost-of-living crisis.

RESOLVED: to note the update.

44 **Levelling Up Fund Bid Update**

An update on the Levelling Up Fund (LUF) Bid was presented, which noted that MCAs were able to bid for £20m to £50m for public transport initiatives under this scheme.

A bid by the MCA in the first round of funding was rejected, and learning was taken from Liverpool City Region Combined Authority, who were the only successful MCA in the first round.

A bid had been submitted to the Department of Levelling Up, Housing and Communities (DfLUHC) in the second round of funding, which focussed on 3 pillars:

- **Better Planning**, which focussed on improving the quality of information provided to customers, such as real-time journey information and updates.
- **Better Buying**, which would seek to implement an integrated ticketing system and reduce journey times.
- **Better Journey**, which would implement a pilot Demand Responsive Transport (DRT) Service in 3 areas in the region. DRT would complement existing fixed services and, once software and vehicles are purchased, the running of the service would be relatively low cost and flexible.

The Board noted that a response had not yet been received from DfLUHC, but that work continued on developing an Outline Business Case for the project, which could still be taken forward even if the LUF bid was unsuccessful.

It was noted that Local Authorities were also able to submit bids on a broader range of themes, and that Doncaster, Rotherham and Sheffield had all been successful in the first round. It was added that Barnsley and Doncaster Councils had made bids to the second round of funding, and that these asks had been aligned with the MCA bid to avoid duplication.

The Board gave its full support to the bid, and also voiced the support of Peter Kennan, who was not in attendance.

RESOLVED: to note the update and to continue to support the Bid.

45 **Change of Agenda Order**

It was agreed to change the order in which items were considered at the meeting. Item 8 on the agenda was taken as the next item, followed by item 7 and then item 9. The minutes reflect the order of the meeting.

46 **Environmental Sustainability Plan**

A report on the Environmental Sustainability Plan was given. The drivers behind developing this plan were noted as being:

- A comprehensive approach to the natural environment had been committed to in the Strategic Economic Plan.
- The Department for Environment, Food and Rural Affairs had committed to a Local Nature Recovery Strategy – a responsibility which the MCA had taken on responsibility for.
- The Mayor had committed to developing a South Yorkshire Natural Wildlife Strategy in his manifesto.

The MCA committed to Net Zero, worked with partners to produce the Connected by Water plan, invested in Woodland Creation and now has statutory responsibility for Local Nature Recovery. All these need to be brought together into one cohesive plan.

The outcomes of the Environmental Sustainability Plan were expected to be:

- To articulate a vision which would be put to the public and stakeholders.
- To develop conceptual frameworks and evidence bases which would fit with this vision.
- To develop actions and possible responses.
- To publish commitment to these actions alongside partners.

A question was raised about how the 2020 Energy Strategy would fit in to the plan. It was noted that this work was still relevant, and would form part of the overall Environmental Plan, but that the key focus was to identify where there were gaps in the MCAs workstreams.

More detail was requested regarding how the development of the Plan would be resourced. An explanation was given that there is a team in place, and that it was expected that funding would be made available for further posts from the Local Nature Recovery Strategy.

A discussion was had around engaging young people as key stakeholders and ambassadors in the plan, as well as the of utilising existing narratives such as the Outdoor City campaign. It was noted that the Climate Assembly and the Youth Combined Authority would be used as opportunities to secure the involvement of young people.

RESOLVED: to note the update.

47 **Doncaster Sheffield Airport Update**

An update on Doncaster Sheffield Airport (DSA) was given, and it was noted that the closure of the airport would risk 2713 jobs, and an annual revenue of £108m.

It was noted that a negotiating team had been formed and extensive work had been undertaken including the commissioning of consultants with aviation expertise. An advisory group of South Yorkshire businesses had also been created, and an impact assessment on closure of the airport commissioned.

Local Authorities had made clear that every option for saving the airport should be considered, and that detailed research had been undertaken in exploring opportunities for alternative ownership of and investment in the Airport, with over 150 organisations having been approached.

The Board welcomed the work of the MCA on this issue, including that it had recently been raised in the House of Commons.

RESOLVED: to note the update.

48 **Chief Executive's Update**

The SYMCA Chief Executive presented an update to the Board, noting that:

- Active engagement was taking place to raise the profile of issues in the region (DSA, cost of living, housing and key investment opportunities) with the new Prime Minister and Cabinet
- The proposed closure of DSA was a significant piece of work for the MCA
- Work was ongoing to provide support to residents as a result of changes to the bus network. A successful public consultation had been undertaken, and Leaders have agreed to protect at-risk school buses for 2 years. The government has also announced an extension of at least 3 months to the Bus Recovery Grant
- The Housing and Infrastructure Board had agreed an open call for £35m of Brownfield Housing funding
- The Mayor had celebrated 100 days in office, and conducted a successful Question Time event with young people in the region.

RESOLVED: to note the update.

I, the undersigned, confirm that this is a true and accurate record of the meeting.

Signed

Name

Position

Date

SOUTH YORKSHIRE FIRE AND RESCUE AUTHORITY

ANNUAL MEETING

20 JUNE 2022

PRESENT: Councillor T Damms (Chair)
Councillor C Hogarth (Vice-Chair)
Councillors: S Sansome, T Smith, S Ball, D Hutchinson, S Ayris,
A Khayum, P Turpin and A Cherryholme

CFO C Kirby, DCFO T Carlin, S Slater and S Kelsey
(South Yorkshire Fire & Rescue Service)

J Field, N Copley, S Loach, M Potter, M Bray and N Ellis-Hall
(Barnsley MBC)

M Buttery - In attendance remotely
(Office of the South Yorkshire Police and Crime Commissioner)

Apologies for absence were received from Councillor B Johnson,
Councillor S Alston, Dr A Billings, S Norman and ACO Strelczenie

1 TO APPOINT THE CHAIR OF THE AUTHORITY FOR THE ENSUING YEAR

RESOLVED – That Members agreed that Councillor Damms be appointed as Chair of the Authority for the ensuing year.

2 TO APPOINT THE VICE-CHAIR OF THE AUTHORITY FOR THE ENSUING YEAR

RESOLVED – That Members agreed that Councillor Hogarth be appointed as Vice-Chair of the Authority for the ensuing year.

3 CHAIR'S REMARKS

Councillor Damms expressed his thanks to Members on being reappointed as Chair of the Authority for the ensuing year. He welcomed the new Members to the Authority:- Councillor A Cherryholme (BMBC), Councillor A Khayum (SCC), Councillor P Turpin (SCC) and Councillor S Alston (SCC). He also expressed his thanks to those Members that had recently left the Authority:- Councillor J Paszek (SCC), Councillor P Garbutt (SCC), Councillor C Ross (SCC) and Councillor R Frost (BMBC).

4 MEMBERSHIP OF THE FIRE AND RESCUE AUTHORITY 2022-23

A report of the Clerk to the Fire and Rescue Authority was presented to inform Members of the membership of the Authority for the municipal year 2022-23.

RESOLVED – That Members noted the following membership of the Authority for the municipal year 2022-23:-

Barnsley	Councillors A Cherryholme and T Smith
Doncaster	Councillors C Hogarth, B Johnson and D Hutchinson
Rotherham	Councillors S Sansome and S Ball
Sheffield	Councillors T Damms, S Ayris, A Khayum, S Alston and P Turpin
PCC*	Dr A Billings - South Yorkshire Police & Crime Commissioner

**At the Authority meeting held on 13 February 2017, it was agreed that the South Yorkshire Police and Crime Commissioner would become a Member of the Fire and Rescue Authority with full voting rights.*

5 AUTHORITY GOVERNANCE ARRANGEMENTS

A report of the Clerk to the Fire and Rescue Authority was submitted which requested Members to determine the appointment of Members to the Committees and Boards and also the appointment of Chairs and Vice-Chairs of the Committees (other than the Appeals and Standards Committee).

RESOLVED – That Members:-

i) Approved the meeting structure as set out below:-

Committee/Working Party	Members
Audit and Governance Committee	Cllr S Sansome (Chair) Cllr T Smith Cllr S Ayris Cllr B Johnson Cllr P Turpin Cllr S Alston 3 Independent Members:- Mr A Dyson Mr C Pilkington Mrs J Taylor
Appointments Committee	Cllr T Damms (Chair) Cllr C Hogarth Cllr S Sansome Cllr B Johnson Cllr A Cherryholme Cllr A Khayum
Appeals and Standards Committee	Cllr S Ayris Cllr D Hutchinson Cllr S Ball Cllr T Smith Cllr S Sansome Cllr A Cherryholme

**Fire and Rescue Authority
Annual Meeting
Monday, 20 June 2022**

Principal Officers Review Committee A	<p>Cllr C Hogarth Cllr T Damms (sub)</p> <p>Cllr T Smith Cllr S Ayris (sub)</p> <p>Cllr S Sansome Cllr S Ball (sub)</p>
Principal Officers Review Committee B	<p>Cllr A Khayum Cllr S Ayris (sub)</p> <p>Cllr C Hogarth Cllr D Hutchinson (sub)</p> <p>Cllr S Alston Cllr B Johnson (sub)</p>
Principal Officers Review Committee C	<p>Cllr S Ayris Cllr T Damms (sub)</p> <p>Cllr S Ball Cllr P Turpin (sub)</p> <p>Cllr T Smith Cllr S Alston (sub)</p>
Performance and Scrutiny Board	<p>Cllr S Ball (Chair) Cllr T Damms Cllr C Hogarth Cllr D Hutchinson Cllr S Alston Cllr P Turpin</p>
Stakeholder Planning Board	<p>Cllr T Smith (Chair)</p> <p>All FRA Members</p>
Corporate Advisory Group	<p>All FRA Members (No Chair required)</p>
Joint Liaison Forum (JLF)	<p>Cllr T Damms (Chair) All FRA Members</p>

- ii) Noted the terms of reference of the Committees as set out in Appendices A to H.
- iii) Appointed Members to Committees and Boards where vacancies exist.
- iv) Made any changes to the membership of Committees and Boards as required.

- v) Appointed the Chair and Vice-Chair (if required) of each Committee and Board (other than the Appeals and Standards Committee).

6 FUTURE MEETING DATES 2022-23

A report of the Clerk to the Fire and Rescue Authority was presented which set out a schedule of meeting dates for the Authority in 2022-23.

RESOLVED – That Members:-

- a) Agreed the current governance framework of 8 meetings per year for FRA and 6 meetings of Audit and Governance Committee underpinned by the Appeals and Standards Committee, Appointments Committee and the two Boards (Stakeholder Planning and Performance and Scrutiny).
- b) Approved the suggested schedule of meeting dates for 2022-23 as set out below:-

Fire and Rescue Authority	Audit & Governance Committee	Performance & Scrutiny Board	Stakeholder Planning Board
*25 July 2022	*25 July 2022	*14 July 2022	*19 July 2022
*12 September 2022	*12 September 2022	*8 September 2022	*20 September 2022
*10 October 2022			
*21 November 2022	*21 November 2022	*17 November 2022	*15 November 2022
9 January 2023	9 January 2023		
20 February 2023			
	13 March 2023	23 March 2023	14 March 2023
3 April 2023			
	15 May 2023		
19 June 2023 (AGM & Ordinary)			
24 July 2023	24 July 2023	13 July 2023	18 July 2023
11 September 2023	11 September 2023	7 September 2023	19 September 2023
9 October 2023			
20 November 2023	20 November 2023	16 November 2023	14 November 2023

* Meeting dates already arranged

7 ARRANGEMENTS UNDER SECTION 41 OF THE LOCAL GOVERNMENT ACT 1985

A report of the Clerk to the Fire and Rescue Authority was presented which requested the Authority to consider the appointments of District Council representatives under Section 41 of the Local Government Act 1985.

RESOLVED – That Members agreed the appointment of the following Members to answer questions at meetings of the constituent councils on the discharge of the functions of this Authority:-

Authority	Member	Substitute
Barnsley	Cllr T Smith	Cllr A Cherryholme
Doncaster	Cllr C Hogarth	Cllr D Hutchinson
Rotherham	Cllr S Sansome	Cllr S Ball
Sheffield	Cllr T Damms	Cllr A Khayum

8 OUTSIDE BODIES

A report of the Clerk to the Fire and Rescue Authority was presented to request the Authority to consider whether it wished to re-affiliate to the various outside bodies listed in the report and, if it did, to consider representation of the Authority on the outside bodies.

RESOLVED – That Members:-

- i) Noted the affiliation to the various outside bodies listed in the report, and associated costs for 2021/22.
- ii) Noted the representatives serving on the outside bodies listed in the report for 2022/23, agreed any amendments and sought nominations for any vacancies as follows:-

Outside Body	Member Representation
LGA General Assembly	Section 41 Members
LGA Fire Commission	Chair / Vice-Chair or their nominee and Councillor S Ball
LGA Urban Commission	Chair & Vice-Chair or their nominee
LGA Rural Commission	Chair & Vice-Chair or their nominee
Yorkshire and Humberside Employers' Organisation (YHEA)	Councillor S Sansome
Community Safety Partnerships (or equivalent)	Section 41 Members

Outside Body	Member Representation
Local Pension Board (SYFRA)	Councillor S Sansome (Scheme Manager representative)
Police & Fire Collaboration Board	Chair of the Authority Councillor Hogarth as Vice-Chair

- iii) Considered any learning and development that may be required to support Members on the Outside Bodies.

9 LEAD MEMBERS 2022-23

A report of the Clerk to the Fire and Rescue Authority was submitted which set out the latest position in respect of Lead Member roles. Members noted the flexibility, should the Service require a Lead/Link Member in a particular area, for a 'task and finish' exercise, and this could be accommodated on a more informal basis.

RESOLVED – That Members considered and approved the Lead Member roles as detailed in paragraph 2 of the report:-

Area	Lead Member
Strategic Partnerships (Health, Community Safety etc)	<u>Section 41 Members</u> Councillor T Smith (Barnsley) Councillor S Sansome (Rotherham) Councillor T Damms (Sheffield) Councillor C Hogarth (Doncaster)
Risk Management (Audit)	Councillor S Sansome Chair, Audit & Governance Committee
Performance and Scrutiny (including Equality and Inclusion)	Councillor S Ball Chair, Performance and Scrutiny Board
Stakeholder Engagement	Councillor T Smith Chair, Stakeholder Planning Board
Learning and Development	Councillor T Damms Chair, FRA
Local Pension Board (FRA as Scheme Manager)	Councillor S Sansome

CHAIR

SOUTH YORKSHIRE FIRE AND RESCUE AUTHORITY

ORDINARY MEETING

20 JUNE 2022

PRESENT: Councillor T Damms (Chair)
Councillor C Hogarth (Vice-Chair)
Councillors: S Sansome, T Smith, S Ball, D Hutchinson,
S Ayris, A Khayum, P Turpin and A Cherryholme

CFO C Kirby, DCFO T Carlin, S Slater and S Kelsey
(South Yorkshire Fire & Rescue Service)

J Field, N Copley, S Loach, M Potter, M Bray and N Ellis-Hall
(Barnsley MBC)

M Buttery – In attendance remotely
(Office of the South Yorkshire Police and Crime Commissioner)

P Hewitson (Deloitte)

Apologies for absence were received from
Councillor B Johnson, Councillor S Alston, Dr A Billings,
S Norman and ACO Strelczenie

1 APOLOGIES

Apologies for absence were noted as above.

2 ANNOUNCEMENTS

J Field commented that a series of questions for the Service would be provided by Dr Billings outside of the meeting.

3 URGENT ITEMS

None.

4 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

RESOLVED – That agenda item 21 entitled ‘SYFR Control System Update’ be considered in the absence of the public and press

5 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

None.

6 REPORTS BY MEMBERS

In relation to the Ukraine appeal, Councillor Ball expressed his thanks to the Service for the support provided to the collection team in the transportation of goods.

Councillors Ball and Hogarth had attended the recent LGA Fire Commission Meeting in London. Councillor Ball suggested that the future meetings should be held virtually.

On 17 June 2022, Councillor Ball had attended the 69th Recruits Graduation Ceremony. He encouraged the other Members to attend future passing out parades.

7 RECEIPT OF PETITIONS

None.

8 TO RECEIVE ANY QUESTIONS OR COMMUNICATIONS FROM THE PUBLIC, OR COMMUNICATIONS SUBMITTED BY THE CHAIR OR THE CLERK AND TO PASS SUCH RESOLUTIONS THEREON AS THE STANDING ORDERS PERMIT AND AS MAY BE DEEMED EXPEDIENT

None.

9 MINUTES OF THE AUTHORITY MEETING HELD ON 11 APRIL 2022

RESOLVED – That the minutes of the Authority meeting held on 11 April 2022 be signed by the chair as a correct record.

10 FIRE REFORM WHITE PAPER - PRESENTATION

DCFO Carlin provided Members with an overview of the Fire Reform White Paper. The consultation had opened on 18 May 2022, and would close on 26 July 2022. Members were referred to the website links which were provided within the presentation slides.

The consultation paper consisted of three overarching themes of People, Professionalism and Governance.

In response to a number of queries raised by Members regarding coordinating a response from a wider cohort of people and to bring the information together, Members noted that the matter would be discussed further at the Joint Liaison Forum Meeting held on 20 June 2022. On 27 June 2022, a Corporate Advisory Group Workshop would be held for Members and SYFR staff at the SYFR Training and Development Centre, Handsworth, Sheffield. This would enable a response to be formulated, which would be signed off by the Chair of the Authority.

11 FINANCIAL OUTTURN REPORT FOR THE YEAR ENDED 31 MARCH 2022

A report of the Chief Fire Officer/Chief Executive and Clerk and Treasurer was presented which informed Members as to the final revenue and capital outturn position for the financial year ended 31 March 2022. The report also included an updated total reserves position alongside a narrative commentary to help explain the key financial changes that had led to the year-end position, when compared to the approved revenue and capital budgets.

It was acknowledged that there had been constant financial challenges over the last few years due to Brexit, Covid-19 and the war in Ukraine which had all created significant financial implications. All of which would be taken into consideration in moving forwards. However, despite this, the Service had continued to recruit firefighters and had continued to explore business and community safety.

In relation to reserves, timing had been a factor and the allocation of funding had bolstered the financial resilience.

Members were referred to budgeting within each of the categories, overspends and underspends, pay awards, premises and indirect employee costs. In relation to transport, there had been a slight underspend which had been attributable to the pandemic, due to an increase the number of meetings attended virtually. The Service had secured savings on its insurance renewal.

There was an overachievement in income due to the National Emergency Services Network (ESN) project and late grants, relating to pension costs and a variance in capital financing.

In response to a number of questions raised by Members, S Slater commented that the overspends on ICT had been offset by agile working. A large amount of ICT work was underway. The budget had been managed by the underspends which had covered the inflation and the 2% pay award; a Fire Cadet budget was in place. A number of delays had been encountered in schemes, which had reduced the budget and had caused a slight borrowing gap. There had been a small spend on the replacement vehicles, and a delivery date had been provided for the Rescue Pumps which had been on back order. ICT work continued as part of the digital transformation.

In response to a question raised by Councillor Sansome in relation to whether the contracts were paid on an annual basis, and whether they were based on inflation or fluid based against the interest rates, N Copley stated that that the contracts were all different, some of which would be linked to annual inflation. This was attributable to the emerging risk reserve.

RESOLVED – That Members:-

- i) Approved the revenue and capital operating outturn position of £0.189m underspend when compared to the budget, funding and movement on reserves.

- ii) Agreed the capital expenditure outturn of £4.139m.
- iii) Approved the transfer of the in-year underspend (£0.189m) and other planned contributions (£1.451m) from the General Reserve to the Emerging Risk Reserve.
- iv) Agreed the summary Statement of Reserves (section C) which showed total useable reserves of £16.461m, split Earmarked Reserves £11.461m and General Reserves of £5.0m for the year ended 31 March 2022.
- v) Approved the budget carry forward requests as set out in section D of £0.155m into 2022/23 and the re-alignment of un-used carry forward budget of £0.248m to the Service Improvement Reserve.

12 UPDATE ON EXTERNAL AUDIT FOR THE YEAR ENDED 31 MARCH 2021 - STATEMENT OF ACCOUNTS 2020/21

N Copley gave an update on the External Audit for the year ended 31 March 2021. Members were referred to a discrepancy in relation to the service area, and the lengthy process undertaken by the finance team. There were no significant implications to the Authority.

P Hewitson commented that there was not an outstanding action for the Authority. The audit had coincided with a busy period for the external auditors. However, he estimated a total of two weeks of focused time remained to conclude the work.

Members were reassured by the update, but they requested to be kept updated in the event of any problems or delays.

RESOLVED – That Members noted the update.

13 SERVICE IMPROVEMENT BOARD UPDATE

A report of the Chief Fire Officer and Chief Executive was submitted which provided an update on progress against the actions on the Service Improvement Plan, which included actions relating to SYFR's Her Majesty's Inspectorate of Constabulary and Fire & Rescue Services (HMICFRS) Inspection Report, Grenfell Tower Inquiry, State of Fire and Rescue Reports and published Professional Fire Standards. The improvements generated through local and national learning from emergency incidents were also included within the plan, which included learning through the pandemic. The plan was monitored by the Service Improvement Board.

In response to a query raised by Councillor Sansome regarding the 45% schedule of completion in liaising with the owner and manager of every residential building containing separate dwellings, Members were assured that despite encountering difficulties with engagement, the Service now had a dedicated technician in post, and a Business Fire Safety Officer was in place at each local authority.

In relation to the Service's workforce representation, S Kelsey commented that the data was analysed at the Equality Diversity and Inclusion Committee. The information would be presented to Members through the Joint Liaison Forum.

RESOLVED – That Members noted the contents of the report and provided further scrutiny and support to enable continual service improvement.

14 PEOPLE BOARD UPDATE

A report of the Chief Fire Officer and Chief Executive was presented which provided a summary of the items raised and discussed at the People Board during Quarter 4 2021/22. The People Board provided a strategic and critical role as a guardian of the SYFR People Strategy, which met on a quarterly basis to monitor the progress of the People Strategy and to scrutinise information from the four SYFR committees that report to the People Board. Work had now commenced on the next People Strategy for the period 2023 to 2026.

RESOLVED – That Members: -

- i) Noted the contents of the report and provided further scrutiny and support to enable continuing effective management of people issues.
- ii) Approved the Workforce Development Strategy for 2022-2025.

15 MEMBER LEARNING AND DEVELOPMENT - REVIEW AND THE YEAR AHEAD

A report of the Clerk to the Fire and Rescue Authority was submitted which provided Members with a review of the learning and development undertaken in 2021/22, together with a forward look to learning and development in 2022/23.

A Fire Authority Member induction session would be held for the new Members onto the Authority on Friday 1 July 2022.

RESOLVED – That Members:-

- i) Noted the skills, learning and development acquired in 2021/22.
- ii) Agreed to a process of informal Development Discussions between July 2022 and early September 2022 for all new and existing Members which would inform an appropriate and targeted Learning and Development Schedule for 2022/23.
- iii) Noted the wider Learning and Development 'Offer' at Appendix A to the report.

16 DRAFT MINUTES OF THE APPOINTMENTS COMMITTEE HELD ON
27 MAY 2022

RESOLVED – That Members noted the draft minutes of the Appointments Committee held on 27 May 2022.

17 DRAFT MINUTES OF THE AUDIT AND GOVERNANCE COMMITTEE HELD ON 25 MAY 2022

RESOLVED – That Members noted the draft minutes of the Audit and Governance Committee held on 25 May 2022.

18 DRAFT MINUTES OF THE LOCAL PENSION BOARD HELD ON 14 APRIL 2022

RESOLVED – That Members noted the draft minutes of the Local Pension Board held on 14 April 2022.

19 DRAFT MINUTES OF THE YORKSHIRE AND HUMBER EMPLOYERS' ASSOCIATION HELD ON 5 APRIL 2022

RESOLVED – That Members noted the draft minutes of the Yorkshire and Humber Employers' Association held on 5 April 2022.

20 EXCLUSION OF THE PUBLIC AND PRESS

RESOLVED – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act and the public interest not to disclose information outweighs the public interest in disclosing it.

21 SYFR CONTROL SYSTEM UPDATE

A report of the Chief Fire Officer/Chief Executive was submitted which provided Members with an overview of the current position in relation to the SYFR control system.

RESOLVED – That Members noted the recommendations as highlighted within the report.

CHAIR

Please follow the link below for further information on the updates of the actions arising from the Fire and Rescue Authority meetings:-

<https://meetings.southyorks.gov.uk/ecSDDisplayClassic.aspx?NAME=SD1250&ID=1250&RPID=402996&sch=doc&cat=13039&path=13039&zTS=D>

SOUTH YORKSHIRE FIRE AND RESCUE AUTHORITY

25 JULY 2022

PRESENT: Councillor T Damms (Chair)
Councillor C Hogarth (Vice-Chair)
Councillors: S Sansome, B Johnson, S Ball, D Hutchinson,
S Ayris, A Khayum, P Turpin, S Alston and Dr A Billings

DCFO T Carlin, ACO A Strelczenie, S Slater, S Kelsey and
C Toovey
(South Yorkshire Fire & Rescue Service)

J Field, N Copley, M Bray, M Potter and D Nuttall
(Barnsley MBC)

S Abbott (Office of the South Yorkshire Police and Crime
Commissioner)

Apologies for absence were received from Councillor T Smith,
Councillor A Cherryholme, S Norman, CFO C Kirby and
M Buttery

1 APOLOGIES

Apologies for absence were noted as above.

2 ANNOUNCEMENTS

None.

3 URGENT ITEMS

None.

4 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

RESOLVED – That agenda item 14 entitled ‘Immediate Detriment Update’ be considered in the absence of the public and press.

5 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

None.

6 REPORTS BY MEMBERS

None.

7 RECEIPT OF PETITIONS

None.

8 TO RECEIVE ANY QUESTIONS OR COMMUNICATIONS FROM THE PUBLIC, OR COMMUNICATIONS SUBMITTED BY THE CHAIR OR THE CLERK AND TO PASS SUCH RESOLUTIONS THEREON AS THE STANDING ORDERS PERMIT AND AS MAY BE DEEMED EXPEDIENT

None.

9 MINUTES OF THE AUTHORITY AGM MEETING HELD ON 20 JUNE 2022

RESOLVED – That the minutes of the Authority AGM held on 20 June 2022 be signed by the Chair as a correct record.

10 MINUTES OF THE AUTHORITY ORDINARY MEETING HELD ON 20 JUNE 2022

RESOLVED – That the minutes of the Authority Ordinary Meeting held on 20 June 2022 be signed by the Chair as a correct record.

11 ANNUAL REVIEW OF RISK MANAGEMENT 2021/22

A report of the Chief Fire Officer and Chief Executive/Clerk to the Fire and Rescue Authority was presented which set out the Authority's and Service's arrangements for managing risk during the financial year 2021/22. This was in accordance with the Authority's Corporate Risk Management Strategy. The report detailed the Governance arrangements around Corporate Risk Management and risk management developments during the year.

Members recalled that in January 2021 there had been a change to the capturing of risk into a new joint Authority and Service Corporate Risk Register. Reports to present the position of the joint Authority and Service corporate risks were regularly presented to the Audit and Governance Committee, which had delegated powers to monitor the effective development and operation of risk management which was embedded throughout the Service's programme and project processes. Councillor Sansome, Chair of the Audit and Governance Committee, was the Lead Member for risk management.

Following a detailed gap analysis of the Orange Book in 2020/21, no new gaps had been identified above and beyond the actions accepted via the Internal Audit review of risk. The Service had adopted and cross referenced the five principles which were set out within the Orange Book.

The Risk Management and Effective Audit training session had last taken place in October 2021, and was provided to Members on an annual basis.

Councillor Sansome referred to the fantastic work undertaken by the Service and partners during the recent extreme weather conditions that had resulted in the extremely high proportion of fires that had occurred both nationally and within South Yorkshire on 19 July 2022. He queried whether the Service would review the work undertaken during this time and he hoped that the Risk Register would highlight the lessons learnt. In relation to the Service's communications equipment which was utilised through the Airwave system, Councillor Sansome requested the final costing against the timescale for the emergency services network upgrade that should have been implemented.

In response, DCFO Carlin commented that he would provide Members with the details of the final costings and timescale outside of the meeting. Within the Service's funds, the grant money had not been accessed for the emergency services network upgrade, as a move away from the Airwave system. The Airwave handsets were currently being refreshed in anticipation of continuing to utilise the system for a longer period. He reassured Members that the Airwave system was an extremely robust and reliable system with multi-agency channels that enabled information to be confidentially shared between the organisations. The Service functioned very well on the current Airwave system.

In relation to the high proportion of fires that had occurred on 19 July 2022, DCFO Carlin commented that this been a step change for the fire and rescue services nationally, which had prevented the usual level of support to be available from over the border and nationally. The Service required the necessary resources to deal with such events that may reoccur in the future. He had been liaising with the Fire Brigades Union and the representative bodies on the matter.

On 19 July 2022, the Service had attended a total 228 incidents, with 60 stacked calls at one point due to not having the resources available; such an instance had not been experienced before at a national level. DCFO Carlin commented that the work undertaken by the crews during this period had been phenomenal. CFO Kirby and Councillor Damms were in dialogue regarding how to take the learning forward. An holistic review would be undertaken and evaluated. The CRMP was reviewed on an annual basis, and the recent events would feature within the Service's next set of planning.

Councillor Ayris welcomed the report. He sought reassurance regarding the mechanisms for horizon scanning, to ensure that the Service had identified the potential risks going forwards.

The Service attended many of the National Fire Chiefs Council groups in relation to vehicles, operations and procurement etc. The Service's Resilience and Planning Team focused upon the Local Resilience Forum (LRF) Risk Registers, South Yorkshire Risk Registers and the Service's Risk Registers. Managers within the Service focused upon risk and future risk which were planned on an annual cycle basis.

In response to a series of questions raised by Dr Billings regarding the high volume of fires that had occurred during the recent extreme weather conditions, DCFO Carlin referred to the hot debrief and the full debrief that had been undertaken by the LRF, who had declared a major incident on the evening of 19 July 2022. In terms of collaboration and best practice, many parts of the Service were involved in the planning sessions. He wished to reassure the public that the Service had risk assessed and risk managed all of the calls received on 19 July 2022, and that the Incident Commanders and crews had determined whether they could safely leave the field fires to relocate and commence dealing with property fires in different locations. The triage of calls that had been experienced on that day were dealt with by South Yorkshire Police and the Yorkshire Ambulance Service on a more regular basis, to which the Service would gain learning. Learning would also be gained through Operation Willowbeck, which was an arrangement between the control rooms regarding call handling support, which had been instigated several times on 19 July 2022. The priority incidents had been attended, although the Service's timeframe to attend them had been seriously affected. The Service's communications and media engagement had been exemplary, and the managers had attended the sites where people had lost their homes to engage with the public. Each individual incident was investigated. The communication between the organisations would be reviewed together with the internal communication within the Service arising from the debrief process.

Councillor Alston expressed her thanks to the emergency services for the work undertaken during the recent extreme weather conditions. She queried whether the Service's review would involve individuals at all levels to include the frontline firefighters, whether the experiences and learning could be shared with other fire and rescue services across the country, and how quickly the review could be completed.

Members noted that the Service's debrief process included those individuals on the frontline, who had already been engaged with by the Service. The FBU would also engage with those individuals. The Service would look to implement the lessons learnt as soon as possible. The Service would post its learning onto the national operational learning platform, where it would access the learning from other fire and rescue services. Through the Service Improvement Programme, the Service would report on the actions and developments to the Authority.

Councillor Khayum made a suggestion for a report to be presented to a future Authority meeting to outline the lessons learnt and the contingency plans to be put in place.

Councillor Damms commented that he would consult with Members and officers with a view to writing to the Fire Minister to highlight the resourcing issues within the Service.

RESOLVED – That Members:-

- i) Considered the Risk Management Annual Report, and the assurance provided, as part of its overall consideration of the Fire and Rescue Authority's control framework.
- ii) Noted that Councillor Damms would consult with Members and officers with a view to writing to the Fire Minister to highlight the resourcing issues within the Service.

12 FIRE AND RESCUE AUTHORITY'S RESPONSE TO THE WHITE PAPER

ACO Strelczenie referred Members to the draft consultation response to the Fire Reform White Paper that had been prepared on behalf of the Service and the Authority. On 27 June 2022, a Corporate Advisory Group Workshop had been attended by Members, the Service's Senior Leadership Team and the representative bodies which had assisted in the formulation of the draft consultation response.

The submission of the final consultation response was required before 12 noon on 26 July 2022.

In response to a query raised by Councillor Ayris, ACO Strelczenie confirmed that the Independent Members of the Audit and Governance Committee would be provided with the draft consultation response today for their input.

RESOLVED – That Members noted the update.

13 GRENFELL ACTIONS IMPLEMENTATION UPDATE - PRESENTATION

T/AM Toovey provided Members with an update on the Grenfell actions implementation, which provided information on the 46 recommendations for the Service. A total of 21 of the recommendations directly affected the Service and 7 recommendations indirectly affected the Service. The Service had addressed all 46 recommendations to ensure that it was compliant. Members were referred to the updated presentation slides, which would be circulated to Members via email.

At the Authority meeting held in January 2021, the Service had signed off 13 recommendations through the Service Improvement Board. Since that time, a total of 31 recommendations had been signed off through the Service Improvement Board.

The Grenfell Inquiry Phase 2 had recently closed which had covered eight additional modules. The recommendations of which would be reviewed through the Service Improvement Board.

Members were referred to the BBC Podcasts on the Grenfell Tower Inquiry which were available online.

DCFO Carlin referred to the work undertaken by the Service in relation to sustainability which had enabled the Green Plan, the committee and the team to be in place. He wished to congratulate P Fieldhouse, Property Services Manager and K Rocket, Sustainability Officer who had applied for Salix funding on behalf of the Service, which was a series of funding schemes that were dedicated to enabling the public sector to reduce carbon emissions in line with the UK net zero by the 2050 target. The Service had been awarded a total of £547,686. The funding would be utilised as follows:- Phase 1 to produce detailed drawings of the buildings within the estate to include the thermal properties, layout plans and to identify how the buildings were currently heated. Phase 2 would enable building physics modelling to be undertaken where simulations would be produced to enable

consideration of the options for heating, lighting and water etc. to ensure that the buildings across estate were as compliant as possible. Phase 3 would focus upon the creation of options based upon cost, energy, carbon levels and the ease of implementation.

In response to a query received from Dr Billings regarding whether the Service had a mechanism in place to capture the issues that the crews may encounter as a result of the Grenfell Tower tragedy, T/AM Toovey referred to the Business Fire Safety Inspectors that carried out low to high risk audits and also dealt with the building plans that were received for approval. The crews would report any issues or concerns to the Business Fire Safety Team, which had an on call out of hours provision. The development of a new system was currently underway to replace the existing system.

ACO Strelczenie added that as a result of Grenfell Tower tragedy, there was a requirement for all of the fire and rescue services to inspect all of the high rise buildings. Over a 12 month period, the Service's Business Fire Safety Inspectors had inspected approximately 230 high rise buildings as part of the building risk review programme; all of which were inspected on a regular basis. He reassured Members that the Service had inspected all high rise buildings consisting of 6 floors and above within South Yorkshire.

RESOLVED – That Members noted the update.

14 EXCLUSION OF THE PUBLIC AND PRESS

RESOLVED – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act and the public interest not to disclose information outweighs the public interest in disclosing it.

15 IMMEDIATE DETRIMENT UPDATE

A report of the Clerk to the Fire and Rescue Authority was presented which provided Members with an update in relation to Immediate Detriment.

RESOLVED – That Members noted the recommendation as outlined within the report.

Actions Table

No.	Action	Timescale	Officer(s)	Status/Update
1	In relation to the Service's communications equipment, to provide Members with the final costing against the timescale for the emergency services network upgrade to be implemented.	ASAP	DCFO Carlin	<u>Update 10.08.22</u> Members were emailed the response provided by S Locking. Please see further information appended to the minutes ACTION DISCHARGED
2	A report to be presented to a future Authority meeting to outline the lessons learnt and the contingency plans to be put in place following the high volume of fires that had occurred during the extreme weather conditions on 19 July 2022.	To a future FRA meeting	DCFO Carlin	

CHAIR

Update on Action 1 - In relation to the Service's communications equipment, to provide Members with the final costing against the timescale for the emergency services network upgrade to be implemented

Please see below a response received from Steve Locking, ICT and Digital Services Manager at SYFR:-

The Emergency Service Mobile Communication Project (ESMCP) is a national programme to replace Airwave for all the 3 Emergency Services. The National programme whole life cost currently stands at £11.2 Billion. SYFR have received over £1 million since the start of the project. Systel have successfully implemented the new ESN ready control room upgrade and we currently have over half the funding still available to deliver the transition and implementation of devices throughout the county.

The project is continuing to have delays centrally which the Home Office is dealing with Motorola about and we are still hoping to be able to test by the end of 2022.

The link below provides further information from the Home Office, last updated at the end of July:-

[Accounting Officer memorandum: Emergency Services Mobile Communications Programme \(ESMCP\) - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/memoranda-for-publication/2022/07/25/emergency-services-mobile-communications-programme)

SOUTH YORKSHIRE FIRE AND RESCUE AUTHORITY

12 SEPTEMBER 2022

PRESENT: Councillor C Hogarth (Chair)

Councillors: S Sansome, T Smith, S Ball, D Hutchinson,
S Ayris, A Khayum, P Turpin, A Cherryholme, S Alston and
Dr A Billings

CFO C Kirby, ACO A Strelczenie, DCFO T Carlin, S Slater and
S Kelsey
(South Yorkshire Fire & Rescue Service)

J Field, N Copley, M Bray, M Potter, A Shirt and D Thorpe
(Barnsley MBC)

M Buttery
(Office of the South Yorkshire Police and Crime Commissioner)

A Bosmans (Chair, Fire Local Pension Board)

Apologies for absence were received from
Councillor T Damms, Councillor B Johnson and S Norman

1 APOLOGIES

Apologies for absence were noted as above.

2 ANNOUNCEMENTS

On behalf of the Authority and SYFR, Councillor Hogarth wished to formally record his deepest sorrow at the death of Her Majesty Queen Elizabeth II. They stood together with the rest of the country in extending the most humble and heartfelt condolences to all of the Royal Family. Her Majesty had been a keen supporter of all that the emergency services stand for throughout her long and historic reign.

The Authority and SYFR honoured Her Majesty's passing, and reflected upon the legacy of an incredible life filled with patriotism, leadership and an unwavering duty to public services.

Members and officers observed a two minute silence.

3 URGENT ITEMS

CFO Kirby informed Members that following a recent meeting of the Executive Council of the Fire Brigade's Union (FBU), it was intended that they would ballot their members for strike action over pay. Notice had been given that the ballot would be held in approximately 4 weeks' time.

Members had previously been briefed on the contingency arrangements that were in place at the Service. The Service would hold further briefing sessions, subject to the outcome of a ballot, to ensure that Members were aware of how the Service would deliver its critical services to the public of South Yorkshire during any period of strike action.

4 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

RESOLVED – That agenda item 23 entitled ‘Corporate Staff Pay Update’ be considered in the absence of the public and press.

5 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

None.

6 REPORTS BY MEMBERS

None.

7 RECEIPT OF PETITIONS

None.

8 TO RECEIVE ANY QUESTIONS OR COMMUNICATIONS FROM THE PUBLIC, OR COMMUNICATIONS SUBMITTED BY THE CHAIR OR THE CLERK AND TO PASS SUCH RESOLUTIONS THEREON AS THE STANDING ORDERS PERMIT AND AS MAY BE DEEMED EXPEDIENT

None.

9 MINUTES OF THE AUTHORITY MEETING HELD ON 25 JULY 2022

In relation to Action No. 2 on the Actions Table, Dr Billings queried when a report would be presented to a future Authority meeting to outline the lessons learnt and the contingency plans to be put in place following the high volume of fires that had occurred during the extreme weather conditions on 19 July 2022.

CFO Kirby referred to the two debrief meetings that had been held with the Local Resilience Forum (LRF) since the events that had occurred on 19 July 2022. The lessons learnt continued to be captured from the operational crews and Control staff. It was envisaged that a report would be presented to the Members within the upcoming couple of Authority Meetings.

ACO Strelczenie confirmed that matters were on track to provide a report to the Authority within the specified timescale. The Service continued to collate information through its internal debriefing structure, which included a number of staff surveys to request information from those individuals that had been recalled into duty to assist with the crewing arrangements. A full internal debrief and a

multi-agency partner debrief would be undertaken with the LRF. The service and LRF partners have already conducted a 'hot debrief' which took place on 28 July 2022.

RESOLVED – That the minutes of the Authority Meeting held on 25 July 2022 be signed by the Chair as a correct record.

10 STATEMENT OF ASSURANCE AND ANNUAL REPORT - 2021/22

A report of the Chief Fire Officer and Chief Executive/Clerk to the Fire and Rescue Authority was submitted which sought Authority approval for the South Yorkshire Fire and Rescue Authority Statement of Assurance and Annual Report for 2021/22.

The Fire and Rescue National Framework for England, published in May 2018, stated that Fire and Rescue Authorities and their services remained free to operate in a way that enabled the most efficient and effective delivery of their services. The Statement of Assurance contained the Annual Report.

DCFO Carlin highlighted that many of the Service's documents, whilst in draft form, would be updated following the death of Her Majesty Queen Elizabeth II.

In relation to a number of queries raised by Councillor Sansome, DCFO Carlin stated that the community risk modelling objectively captured the risks and the potential risks that the Service was required to deal with and respond to. The learning gained from previous events, including the events that had occurred on 19 July 2022, were included into the Service improvement functions which ascertained what was required to be undertaken at a local level, together with affordability.

The extreme weather conditions that had occurred on 19 July 2022 had been a step change for the fire and rescue services nationally. Conversations continued at a national level regarding how to progress matters forward. The Service required the necessary funding, learning, equipment and training to respond to such incidents that may occur in the future. The Service would shortly enter into difficult industrial relations and financial situation. The Service would always endeavour to provide the best and most appropriate service for South Yorkshire. All of the fire appliances had been made available during the period. At present, the Service had an approximate shortfall figure of 40 against a full establishment of 608 employees. A total of 100 firefighters were required at any one time to keep the fire appliances operational. Conversations would be held to ascertain how to access those 508 firefighters. The Service experienced high levels of sickness absence during the summer months and holiday periods. The Service required additional fire appliances that were targeted for wildfire firefighting, together with equipment and training that were specific to dealing with wildfires, and the appropriate staffing levels.

Councillor Smith referred to the Service achieving value for money following the events that had occurred over the last 18 month period. Following the recent extreme weather conditions, Councillor Smith had received a number of queries from his constituents regarding the number of fire appliances that had been made available on 19 July 2022.

Members noted that the firefighters were expected to attend training both on and off station at various times during the day, with community safety duties carried out during the afternoon. In relation to the events that had occurred on 19 July 2022, the Service did not have the required assets to respond to the demand. A total of 50 - 60 telephone calls had been received from across the county at one point during that day, which had been backed up. The firefighters had worked exceptionally hard during this period and the managers had ensured staff welfare. The Service had required assistance from neighbouring fire and rescue services, however the national resilience over the border support had been unavailable due to the similar events that had occurred nationally. On 19 July 2022, the Control Room had dealt with approximately 7,000 telephone calls during a short period of time. The staff within the Control Room had worked exceptionally well during such immense pressure. This was one of the first times that the Service had to deal with such demand and fire appliances were not always available. CFO Kirby had written to the MP's to highlight the position. Since 2010, the Service had accommodated a significant reduction in funding.

DCFO Carlin highlighted the need for CFO Kirby, the National Fire Chiefs Council, elected Members and MP's to lobby the Government to enable the issue to be resolved nationally whilst acknowledging climate change, to enable the fire and rescue services to meet future demands.

Councillor Smith queried whether additional funding would be made available to the Service over the next 2 – 3 years to cover such incidents in the future.

CFO Kirby referred to the financial challenges that had been presented to the Authority through the Medium Term Financial Plan. The most recent challenge is the pay award issue across the sector. Any increased pay awards that were not within budget would have to be funded through direct Government funding, local taxation to which the Government had set a limit for which was currently set at 2%, or to identify efficiencies within the organisation in order to fund an additional pay award. CFO Kirby also referred to the historical context of finance across the Service and how since 2010, SYFR had seen a 30% reduction in operational posts due to reductions in Government funding into the service. This has impacted not only on posts but several fire stations closures were made to accommodate the level of funding reductions over the period of austerity so it is a balance between resources and risk. The risks the Service faced in July changed due to the high level of demand and the local resources were stretched with no option of support from neighbouring services, or indeed further afield with all services experiencing similar demand levels. As such, the CFO wrote to MPs across South Yorkshire to highlight this.

In response to a query raised by Councillor Alston regarding whether there were any areas of concern that some of the criteria would not be met, DCFO Carlin commented that it was considered that the Service would comfortably meet each of the identified criteria within the timeframe.

RESOLVED – That Members:-

- i) Endorsed and signed off the Statement of Assurance and Annual Report.
- ii) Noted that the assessment of the Service’s compliance against the Fire and Rescue National Framework was covered by the report.

11 ANNUAL EDI REPORT AND ANNUAL WORKFORCE PROFILE REPORT

A report of the Chief Fire Officer and Chief Executive/Clerk to the Fire and Rescue Authority was submitted to present the Annual EDI Report and the Annual Workforce Profile Report.

The Service produced two reports each year that were published externally and internally to support the Service’s Equality, Diversity and Inclusion (EDI) strategy. The Annual EDI report captured and celebrated the work carried out across the organisation to support both the communities of South Yorkshire and its employees. The Annual Workforce Profile reported on the diversity profiles of the Service as at 31 March 2022, and aimed to provide the Service with a greater understanding on the diversity of its workforce to assess any trends and the key areas of focus going forward.

In relation to the Annual Workforce Profile Report, Councillor Ayris queried whether the Authority could be provided with an update report on the Operational Resource Team (ORT) duty system review.

The full establishment of ORT was 40 members of staff, however there were currently a number of vacancies. It was envisaged that the Service would reach its full establishment figure of 608 in 2023, which would enable the ORT to be fully staffed. ACO Strelczenie commented that a report would be presented to the Authority towards the end of 2023, when the Service had completed the recruitment phase and had reached its full establishment.

Councillor Turpin was pleased to observe the work undertaken to address diversity within the Service. He referred to the good ratio of individuals that had applied to join the Service in comparison to the low number of individuals that had been successful in passing the application process. He queried the decision makers in the recruitment process.

In response, S Kelsey commented that the Service had a greater success rate with corporate staff in terms of diversity. A minimum of three individuals would sit on the recruitment panels for corporate staff, with a view to having as much diversity in the panel as possible. Diversity was also sought at the interview stage for operational staff, although this was more challenging due to the current levels of diversity in the operational cohort. An online national testing system was utilised for the wholetime operational recruitment due to the typically high volumes of candidates. The online testing system was regularly tested for bias, and was monitored by the Service at a local level. The Service would provide individuals with support in undertaking the tests. ACO Strelczenie formed part of a national group, which reviewed the whole process and the recruitment campaigning with a view to attracting diversity into the operational roles. S Kelsey reassured the Members that the Service regularly

checked recruitment processes and these were analysed at each stage to ensure that the Service encouraged as much diversity as possible within the recruitment process.

Councillor Khayum requested that Members be provided with the details of staff recruitment from the various communities at the different ranks within the Service, in terms of employment and progression.

S Kelsey confirmed that the diversity of ranks would be included within future annual reports.

Members noted that the Service's standards had remained the same. The Service would invest in positive action work to attract a greater number of individuals to the vacancies, in order to recruit to the expected standards.

In response to a question raised by Councillor Hogarth regarding whether the IODA EDI course completion rates had increased, S Kelsey commented that the online Learn-Pro had increased to almost 86%. Due to COVID-19, the IODA face-to-face training had been more challenging, however a number of group sessions had recently been completed. The remaining groups would continue to be driven forward over the upcoming few months.

RESOLVED – That Members:-

- i) Approved the annual reports for publication.
- ii) Noted the efforts to improve EDI across the Service.

12 LOCAL PENSION BOARD - ANNUAL REPORT

A report of the Clerk to the Fire and Rescue Authority was submitted which provided the Local Pension Board's seventh Annual Report.

The Local Pension Board had been established by the Authority, as Scheme Manager, on 1 April 2015 following several reports to the Authority to appoint the members and agree the Board's Constitution. The primary role of the Board was to ensure effective and efficient governance and the administration of the Firefighters' Pension Schemes. A Bosmans had been Chair of the Local Pension Board since its inception.

The Local Pension Board's Constitution required the Board to produce an annual report on its activities to highlight any areas to the Authority as Scheme Manager.

A Bosmans commented that with the assistance from the Local Government Association (LGA), officers from BMBC, SYFR and WYPF, this had enabled the Board to become one of the Local Pension Boards nationally to establish new thinking, which was well respected at a national level. He highlighted that as Scheme Manager, all Members were responsible for the fire pensions. He encouraged the Members to attend the LGA training that would be held on Thursday 6 October 2022 and to observe the Local Pension Board Meeting that

was scheduled to be held on the same day. He urged that Member representation would continue to future Local Pension Board meetings.

A Bosmans wished to record his sincere thanks to L Noble who had been very proactive in working with the Local Pension Board, the Authority, the LGA and himself. He considered that without the support provided by L Noble, that Board would not be in its current position. The work had been continued by M Bray and D Thorpe.

In relation to the three surveys that the Board had contributed to during the municipal year, Dr Billings queried whether there were any significant issues or risks that should be drawn to Members' attention. Dr Billings referred to the internal audit for the Authority which was provided by RSM UK Ltd, and the 'light touch' audit that had been undertaken during 2017-18 around the governance arrangements. He queried the reason that the cost of a refresh of the audit was cost prohibitive and whether the Internal Audit Plan which had spare capacity related to each another.

Members were informed that the surveys were coordinated by the Administration Team at BMBC in association with SYFR's HR and Pensions Departments, and the West Yorkshire Pension Fund. The results of the previous surveys had not identified any significant risks. The current risk related to abatement and the associated difficulties with the guidance received to date. Any identified problems were included onto the Board's Risk Register which was reviewed on a quarterly basis, together with a deep dive of any identified risks. A Bosmans considered that a light touch audit of the Board's systems should be undertaken from time to time, however the cost would be significantly higher in comparison to the audits that had previously been undertaken by BMBC. The LGA attended meetings of the Board and they had given their assurance that all of the matters that were discussed at the Board meetings were as expected for a local pension board.

RESOLVED – That Members noted the seventh Annual Report of the Local Pension Board.

13 FINANCIAL PERFORMANCE REPORT QUARTER 1 2022/23

A report of the Chief Fire Officer/Chief Executive and Clerk and Treasurer was submitted as the first in a series of reports to be presented to the Authority throughout the financial year, which informed Members as to the likely financial performance for the year ended 31 March 2023. The report included an estimated revenue outturn position when compared to the annual budget set on 21 February 2022, an updated reserves position statement and an update on the capital programme alongside a narrative commentary to help explain the key financial changes that were contributing to each of them.

Members noted that the approved operating budget for 2022/23 was £57.877m, the funding was £58.827m which had resulted in a planned contribution to reserves of £0.950m which reflected the one-off services grant for 2022/23 only.

In relation to the impact of the COVID-19 pandemic on the temporary staff within Control, Councillor Ayris queried whether future reports could show the trajectory of the individual headings, to ascertain whether there had been an underspend or overspend on the quarter in comparison to the previous quarter.

S Slater commented that the variance was reviewed on a quarter by quarter basis. She would include the detail into the future reports that were provided to the Authority.

Dr Billings referred to the MTFP which provided for pay increases at 2% across the Service, which would now be less. He queried what each 1% increase would add onto the costs of staff inflation.

Members noted that the potential pay award for support staff was based upon a set amount per pay grade between 3% - 10%, which with operations for every percentage would equate to £700k. For example, if there was an agreement for operations of 5%, an additional £1m would be required on top of the 2%, and with the current potential pay award there could be an additional £400k required for support staff. Potentially, an additional £1.4m could be required.

Within the forecast spend for overtime and the net spend on overtime which was as a result of not being at full strength, Dr Billings queried how much of an impact this had on the Service.

S Slater referred to the correlation of the Service not being at full establishment and overtime. Both operations and the Senior Leadership Team had looked into the matter. Overtime had been impacted upon by the COVID-19 pandemic. A budget was set each year in relation to overtime. Some of the overtime was attributable to the Service not being up to full establishment, members on modified duties and training days for which overtime would sometimes be needed to cover.

At present, the Service's forecast overspend for transport was primarily related to the significant increase in the cost of fuel which had risen by approximately 53%. The Service's utilities for gas and electric were on a fixed price basis. Therefore the forecast increase of £1m should not increase in October 2022, should there be any increase in energy prices.

In response to a number of questions raised by Councillor Smith, S Slater referred to the Prime Minister's recent announcement on the Government assistance with utilities, which had identified that some support would be made available for businesses which included the public sector. Further information was awaited together with clarity as to whether this would be extended for fire and rescue services and the wider local government sector. The support would be for 6 months, with review undertaken after a 3 month period.

The Service's repairs and maintenance for the revenue premises cost had forecast a slight underspend. The Head of Estates was currently reviewing the savings and sustainability for the estate. With regard to the capital programme, there was a programme of projects and work which was approved and ongoing. Work was underway to bring together the next few years of capital projections. It was anticipated that the revenue cost would slightly reduce.

Councillor Turpin was pleased to observe the improvements that had been made to the estate. He requested an analysis of the £1m additional electricity bills, to determine the energy use.

Members noted that a new Sustainability Manager had recently commenced in post, who together with the Head of Estates were working closely on sustainability, which included the Service's gas and electricity consumption. The Service had been awarded Salix funding which would assist with sustainability. Part of the Salix funding had been utilised to undertake full surveys and modelling to determine the performance of the buildings within the estate and to ascertain what improvements could be made in each location. A strategy had been developed, and a Green Team had been established to focus upon local solutions. Motion sensor LED lighting had been implemented across the estate, which would significantly reduce the Service's energy bills. The Service's ambition was to move as close as possible to a carbon neutral organisation by 2040, which would be exceptionally difficult in terms of fire appliances. All areas of sustainability and the use of energy was being reviewed across the organisation.

Following a query raised by Councillor Smith regarding wind generation, Members were referred to the new Sustainability Committee, which would report into the Authority. It was planned to open up the Green Team to Members of the Authority regarding how the Service dealt with climate change and energy consumption. The Service had an ambition as part of being a responsible employer to educate the workforce, with the hope that the learning would be applied to their private lives.

RESOLVED – That Members noted:-

- i) The emerging underlying estimated revenue performance which was showing a potential operating overspend of £0.076m for the financial year ended 31 March 2023.
- ii) The underlying and significant financial risks and uncertainties facing the Service and Sector during the remainder of the financial year and into 2023/2024 and beyond.
- iii) The latest estimated change in General and Earmarked Reserves as set out in Section C of the report.
- iv) The current position of the capital programme for the financial year ending 2022/23, which was in line with expectations.

14 HMICFRS TRANCHE 2 INSPECTION FINDINGS

A report of the Chief Fire Officer and Chief Executive was submitted which provided a summary of the main findings from Round 2, Tranche 2 of Her Majesty's Inspectorate of Constabulary and Fire and Rescue Service (HMICFRS) inspections of 15 fire and rescue services in England. The fire and rescue services within all 3 tranches had now been inspected and the findings from Tranches 1 and 2 had now been released. In December 2022, the findings from Tranche 3 were due to

be released, alongside the 2022 State of Fire and Rescue Report. SYFR would form part of the Tranche 3 findings.

Members were referred to the three pillar judgements that were included within the inspection regime being effectiveness, efficiency and people. It was the intention of the HMICFRS to move away from the three pillar judgements and to instead focus upon 11 individual questions.

ACO Strelczenie expressed his thanks to everyone that had been involved in the SYFR inspection, together with all of the SYFR staff who had been heavily involved.

Councillor Ayris queried the benchmarking that had been used by the Service as a consequence of the previous inspection rounds, to identify good practice and the pitfalls to be avoided in future inspection rounds.

In response, ACO Strelczenie commented that the Service reviewed all of the areas for improvement and good practice areas that were published by the HMICFRS, which were provided to the relevant department heads for consideration.

ACO Strelczenie offered to provide the new Members onto the Authority with the virtual training sessions on the HMIC programme.

RESOLVED – That Members noted the contents of the report and provided further scrutiny and support to enable continual service improvement.

15 CRMP REVIEW PLAN

ACO Strelczenie informed Members that the Community Risk Management Plan (CRMP) provided an up-to-date analysis of local risk which described how the Service would effectively co-ordinate its prevention, protection, response and resilience work to improve the safety of the public of South Yorkshire and to save lives.

Following extensive staff and public consultation, the current CRMP went live in April 2021. The most recent update had been provided to the Authority earlier in the year. The Service would review the CRMP on an annual basis. The process of reviewing the CRMP had now commenced, with the intention to be presented to the Authority for approval in early 2023. The review of the CRMP would incorporate an updated analysis of local risks. It was not anticipated that the CRMP would be updated to include any significant changes to frontline service delivery or fire stations.

RESOLVED – That Members noted the verbal update.

16 PEOPLE BOARD UPDATE

A report of the Chief Fire Officer and Chief Executive was presented which provided a summary of the items raised and discussed at the People Board during Quarter 1 2022/23. The People Board provided a strategic and critical role as a guardian of the SYFR People Strategy, which monitored the progress of the

People Strategy and scrutinised information from the four SYFR committees that report to the People Board.

RESOLVED – That Members noted the contents of the report and provided further scrutiny and support to enable continuing effective management of people issues.

17 AUDIT AND GOVERNANCE COMMITTEE ANNUAL REPORT 2021/22

A report of the Clerk to the Fire and Rescue Authority was submitted to present the Audit and Governance Committee Annual Report 2021/22 for the Authority's consideration and approval.

In support of good governance, the Audit and Governance Committee produced an Annual Report for the Authority which outlined the role of the Committee, the responsibilities undertaken by its Members and the programme of work.

RESOLVED – That Members:-

- i) Considered the Annual Report of its Audit and Governance Committee.
- ii) Agreed to publish it on the Authority's website.

18 DRAFT MINUTES OF THE YORKSHIRE AND HUMBER EMPLOYERS' ASSOCIATION HELD ON 7 JULY 2022

RESOLVED – That Members noted the draft minutes of the Yorkshire and Humber Employers' Association held on 7 July 2022.

19 KEY ISSUES ARISING FROM THE PERFORMANCE AND SCRUTINY BOARD HELD ON 14 JULY 2022

RESOLVED – That Members noted the key issues arising from the Performance and Scrutiny Board Meeting held on 14 July 2022.

20 DRAFT MINUTES OF THE AUDIT AND GOVERNANCE COMMITTEE HELD ON 25 JULY 2022

RESOLVED – That Members noted the draft minutes of the Audit and Governance Committee held on 25 July 2022.

21 DRAFT MINUTES OF LOCAL PENSION BOARD HELD ON 26 JULY 2022

RESOLVED – That Members noted the draft minutes of the Local Pension Board held on 26 July 2022.

22 DRAFT MINUTES OF THE POLICE AND FIRE COLLABORATION BOARD HELD ON 3 AUGUST 2022

RESOLVED – That Members noted the draft minutes of the Police and Fire Collaboration Board held on 3 August 2022.

23 EXCLUSION OF THE PUBLIC AND PRESS

RESOLVED – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act and the public interest not to disclose information outweighs the public interest in disclosing it.

24 CORPORATE STAFF PAY UPDATE

A report of the Chief Fire Officer/Chief Executive was submitted which provided Members with an update on the corporate staff pay.

RESOLVED – That Members approved the recommendation as outlined within the report.

Actions Table

No.	Action	Timescale	Officer(s)	Status/Update
1	A report to be presented to a future Authority meeting to outline the lessons learnt and the contingency plans to be put in place following the high volume of fires that had occurred during the extreme weather conditions on 19 July 2022.	To a future FRA meeting	DCFO Carlin	<u>Update 12.09.22</u> A report to be presented to the Members within the upcoming couple of Authority Meetings.

CHAIR

SOUTH YORKSHIRE PENSIONS AUTHORITY

9 JUNE 2022

PRESENT: Councillor J Mounsey (Chair)

Councillors: R Bowser, S Clement-Jones, S Cox, B Curran,
A Dimond, D Fisher, D Nevett, A Sangar, M Stowe and G Weatherall

Trade Unions: N Doolan-Hamer (Unison) and G Warwick (GMB)

Investment Advisors: A Devitt and L Robb

Officers: J Bailey (Head of Pensions Administration), J Garrison,
W Goddard (Financial Services Manager), G Graham (Director),
G Richards (Governance Officer), S Smith (Head of Investments
Strategy) and G Taberner (Head of Finance and Corporate Services)

E McCulloch (Border to Coast Pensions Partnership Ltd)

C McFadyen and S Scott (Hymans Robertson)

Apologies for absence were received from D Patterson

1 APPOINTMENT OF CHAIR FOR THE ENSUING YEAR

RESOLVED – That Cllr John Mounsey be appointed as Chair of the Authority for the ensuing year.

2 APPOINTMENT OF VICE-CHAIR FOR THE ENSUING YEAR

RESOLVED – That Cllr Garry Weatherall be appointed as Vice-Chair of the Authority for the ensuing year.

3 APOLOGIES

The Chair welcomed everyone to the meeting.

Apologies were noted as above.

4 DECLARATIONS OF INTEREST

The Director declared an interest in Item 24 – Review of Directors remuneration.

5 ANNOUNCEMENTS

The Chair announced that this was the last meeting for Leslie Robb who had been an Independent Advisor to the Authority for the last 10 years. He thanked Leslie for his honesty and openness over the years, commenting that he had been a great asset to the Authority and wished him all the best for the future.

6 URGENT ITEMS

None.

7 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

RESOLVED – That item 24 – Review of Director Remuneration be considered in the absence of the public and press.

It was noted that all officers, with the exception of the HR Business Partner, would leave the room for this item.

8 MEMBERSHIP, POLITICAL BALANCE AND APPOINTMENTS TO COMMITTEES

A report was considered which sought approval of appointments to the Authority's Committees for the 2022/23 Municipal Year in line with the political balance rules applying to the Authority.

It was noted that the following Councillors had been appointed to the Authority by each of the District Councils for the 2022/23 Municipal Year.

Barnsley MBC	Doncaster MBC	Rotherham MBC	Sheffield CC	Non-Voting Co-opted Members
R Bowser	S Cox	D Fisher	S Clement- Jones	N Doolan(Unison)
M Stowe	J Mounsey* D Nevett	M Havard	B Curran A Dimond A Sangar G Weatherall	D Patterson(Unite) G Warwick(GMB)

The following members had been designated by the District Councils as the s41 members whose role was to answer questions about the work of the Authority.

Barnsley MBC	Doncaster MBC	Rotherham MBC	Sheffield CC
M Stowe	D Nevett	M Havard	G Weatherall

Audit Committee

Barnsley MBC	Doncaster MBC	Rotherham MBC	Sheffield CC
R Bowser	S Cox D Nevett	M Havard	S Clement- Jones G Weatherall*

Staffing, Appointments & Appeals Committee

Barnsley MBC	Doncaster MBC	Rotherham MBC	Sheffield CC
M Stowe	S Cox	M Havard	A Sangar

J Mounsey*

G Weatherall

Members were reminded that at its last meeting the Authority endorsed the principle of creating a member working group to support the development of the plan which the Authority would be required to prepare in relation to investment directed to support the "levelling up" agenda. A proposed set of terms of reference was at Appendix A. Suggested membership was as follows:

Impact Investment Working Group

Barnsley MBC	Doncaster MBC	Rotherham MBC	Sheffield CC
M Stowe	D Nevett	D Fisher	A Dimond
			A Sangar
			G Weatherall*

*denotes Chair.

N Doolan-Hamer commented on the lack of female representation on the Authority.

The Director agreed commenting that it was out of his hands but would feedback the comment to the District Councils.

RESOLVED – That members:

- i) Note the members appointed to the Authority by the District Councils.
- ii) Note the members appointed to answer questions in the meetings of the District Councils.
- iii) Approve the nominations to the two Committees as detailed above.
- iv) Approve the terms of reference for the proposed Impact Investment Working Group set out in Appendix A and approve the nominations to the Group as detailed above.

9 Q4 CORPORATE PERFORMANCE REPORT

G Taberner and W Goddard presented the Corporate Performance Report for Quarter 4 2021/22.

Highlights for the Quarter were noted as:

- Majority of corporate objectives had been delivered or remained on target.
- Fund value at year end £10.7 billion, estimated funding level of 109%.
- Improvements in pension administration performance measures.
- A small number of corporate objectives not delivered had be deferred.
- Continued high level of vacancies contributing to a large budget underspend although progress had now been seen since the end of Quarter 4.

Section 3 of the report provided information on the progress being made on delivering the various strategies which formed the corporate planning framework. A table

provided updates in respect of developments during the quarter in delivering the programmes of work as well as updates in respect of activity that had taken place to deliver the ICT, HR and Equality strategies.

The key performance indicators for Pensions Administration were presented within the report. It was noted that performance on priority cases continued to improve and was not affected by the creation of the Projects Team; there had been slight reduction in non-priority cases during the quarter. A more detailed report on performance of Pensions Administration was provided for each meeting of the Local Pension Board.

Members noted the quarter 4 financial performance and forecast outturn. The provisional outturn for the year before transfers from reserves as an underspend of £299k.

The majority of the underspend related to employee costs. Details of the variances on the individual service area staffing budgets were included in the analysis within the report.

Members were reminded that the Authority had three earmarked reserves, The Corporate Strategy reserve, the ICT reserve and the Capital Projects reserve.

A table within the report showed details of planned transfers from the reserves in 2021/22 which resulted in a total of £1,405k being transferred for the financial year.

As outlined in the table, there were some specific areas of under-spend – including the capital budget and the areas of additional income for apprenticeships and for ICT that were required to be transferred into reserves for use in the forthcoming year.

Additionally, given that there continued to be a need to ensure the balance of reserves was kept to an adequate level going forward to meet resourcing requirements for specific corporate strategy objectives and for managing risk, it was proposed to transfer the remaining forecast under-spend for 2021/22 into the reserves, in addition to the originally budgeted transfers into reserves. This resulted in a total of £338k being transferred into reserves for the year.

The result of the above was a total net transfer from reserves of £1,067,410

The Corporate Risk Register, was attached at Appendix A. A full review was undertaken in May 2022 and this had resulted in three risk scores being reduced as highlighted on the attached Risk Register which also provided full commentary.

RESOLVED – That members:

- i) Note the report.
- ii) Approve the other transfers to and from earmarked reserves as set out in the table in paragraph 4.64; amounting to a net total transfer from reserves of £1,067,410.

None.

11 MINUTES OF THE MEETING HELD ON 17 MARCH 2022

RESOLVED – That the minutes of the meeting held on 17th March 2022 be agreed as a true record.

12 ADVISOR'S MARKET COMMENTARY

A Devitt provided a market commentary on recent events.

Highlights since the last quarterly update included:

- Inflation remained the core focus of central banks worldwide.
- Fixed income had one of its worst starts to the year since recordkeeping began, with sharp falls in investment grade and high yield issues.
- Employment numbers remained positive, but GDP numbers were strained due to supply chain problems and a slowdown in exports.
- The case for de-globalisation remained strong with some expecting this to lead to more inflation, more local supply chains and ultimately more protectionism.
- The pressure on energy users remained severe and this had upped pressure to locate alternative sources.
- Markets had experienced severe volatility globally although this had since turned more positive.

Members discussed the effects of inflation and interest rate rises, the effect of the lifting of travel restrictions enforced by Covid and political and currency moves.

The Chair thanked A Devitt for an interesting update.

13 Q4 INVESTMENT PERFORMANCE

S Smith presented the quarterly Investment Report to 31st March 2022.

It was noted that the Fund was valued at £10.65bn at the end of March; the current value was £10.4bn.

With regard to asset allocation, it was noted that the largest transaction during the quarter was the transition of £140m of listed alternative holdings to the new Border to Coast Listed Alternatives fund.

Ahead of this transition listed equity holdings were reduced by £70m - £50m of this was invested into the listed alternatives fund. At the same time there were further drawdowns of £10m across the infrastructure and private debt funds.

Within property three sales transactions were completed during the quarter, these were all transactions that were reported in the 2021 Strategic Plan.

It was noted that there was now only one category that was outside its tactical range and that was private equity.

The changes in net investment for the categories over the last year were shown within the report as was the Fund allocation which was shown against the strategic target.

With regard to performance, for the quarter to the end of March, the Fund returned -1.0% against the expected benchmark return of -1.6% - this was all due to stock selection.

For the financial year the return of the Fund at 9.6% was above the expected benchmark of 7.7%.

Asset allocation during the year contributed 0.1% with the remainder being due to stock selection.

The report also contained details of the performance of Border to Coast Funds showing the quarterly returns and also the longer-term position,

Members noted that the funding level as at 31st March 2022 was estimated to be 109%, the breakdown was:

- Fund's Assets at 31st March £10,586
- Fund's estimated liabilities at 31st March £ 9,673

It was noted that the estimate was calculated on a roll forward basis which meant that there was no allowance made for any actual member experience since the last formal valuation on 31st March 2019.

RESOLVED – That the report be noted.

14 Q4 RESPONSIBLE INVESTMENT UPDATE

Members considered the Quarter 4 Responsible Investment update.

Highlights included:

- An increase of 1/3rd in the number of votes cast as the peak voting season started.
- An increase in votes against management reflecting the tightening of the voting guidelines in a number of areas including board diversity and having credible plans to achieve Net Zero.
- A reduction in engagement activity following the peak around CoP26 in the last quarter.
- A move back to a position where over 50% of engagement activity involved direct interaction with the relevant company.
- The closure of an engagement around single use plastics which had achieved some positive movement.
- Maintenance of strong ESG ratings for the three equity portfolios and the publication of the first assessment of ESG performance of the Investment Grade Credit portfolio.
- The availability for the first time of clear metrics for the Commercial Property portfolio indicating a reduction in GHG emissions and reduced energy consumption.

- A mixed picture for the end of year carbon emissions data, although in the context of a broadly improving position. A high risk remained that when looked at for these portfolios in isolation the 2030 Net Zero goal would not be achieved.
- Continued collaborative activity, particularly around nature-based disclosures.

RESOLVED – That the report be noted.

15 REGULATORY UPDATE - ADMINISTRATION SERVICE

Members considered a report which provided an update on recent legislative developments that would impact on the administration service over the year ahead and summarised the mitigations that were in place to manage the associated risks of service impact.

The report gave details of:

- The Pensions Dashboards Programme.
- The McCloud Judgement.
- Stronger Nudge Requirements.
- Special Severance Payments.

RESOLVED – That members note the ongoing projects linked to legislative changes and the steps being taken within the administration service to manage the risks of wider service impacts.

16 CONSULTATION ON FUNDING STRATEGY STATEMENT

A report was submitted which sought to gain approval to consult informally with employers in the fund on the proposed changes to the Funding Strategy Statement (FSS).

Members were reminded that the FSS was a statutory requirement under the LGPS regulations and must be kept under review and subject to consultation where changes were being made.

Officers, in consultation with the actuary, had been reviewing the FSS and the actuary had produced a summary of the key principles contained within the FSS and the current expectation of how this may change as part of the review, subject to consultation. The summary document was attached at Appendix A.

It was noted that there were no fundamental changes planned to the FSS but there were a number of developments in line with the evolution of the funding strategy which it was intended to discuss with the employers as part of the consultation. These were detailed within the report.

The summary document also drew attention to two new elements that were intended to be reflected in the updated FASS. The first was reflecting wider developments in the approach to climate change risk and the second was the proposed introduction of “pass through” arrangements for new employer admissions created from outsourcing.

J Bailey explained the concept of “pass throughs” to members together with the potential advantages and drawbacks.

RESOLVED – That members approve the early consultation with employers on key changes proposed to the principles and policies contained within the Funding Strategy Statement.

17 ANNUAL REPORT OF THE AUDIT COMMITTEE

Members considered the annual report of the Audit Committee.

The report was produced in order to provide stakeholders with information on the work of the Committee during 2021/22 to support the process of gathering assurance for the production of the Annual Governance Statement.

The report outlined the Committee’s:

- Role and responsibilities.
- Membership and attendance.
- Work Programme.

RESOLVED – That the report be noted.

18 ANNUAL REPORT OF THE LOCAL PENSION BOARD

The Authority considered the Annual Report of the Local Pension Board in line with LGPS Governance Regulations and as part of the process of gathering assurance for the Annual Governance Statement.

The report gave details of:

- The role and membership of the Local Pension Board
- Meeting attendance
- Work of the Board during 2021/22
- Governance
- Learning & Development
- Review of the Board’s effectiveness
- The Board’s budget.

RESOLVED – That the report be noted.

19 LOCAL PENSION BOARD MEMBERSHIP

A report was considered which sought to secure a decision with regard to filling of vacancies on the Local Pension Board and approval of the amendments to the Board’s Constitution.

Members were informed that at its last meeting in April the Local Pension Board had considered its annual effectiveness review which had raised some specific issues around membership which fell to the Authority to determine.

The Board determined two key principles in relation to its membership which underpinned the thinking for its requests to the Authority:

- a) That the Constitution should be written flexibly enough in relation to membership that it did not require frequent changes.
- b) That the terms of office of all members should not be less than three years to allow members to develop the knowledge and skills necessary to fulfil the relevant regulatory requirements.

Full details of the suggested amendments were contained within the report.

RESOLVED – That members:

- i) Endorse the views of the Local Pension Board in relation to the need to achieve greater consistency of member.
- ii) Direct the Authority's Director to request that the District Councils make their appointments to the Board for a period of three years.
- iii) Approve the consequent changes to the Board's Constitution.

20 ANNUAL GOVERNANCE STATEMENT

A report was submitted which sought to secure approval of the Authority's Annual Governance Statement (AGS).

Members were reminded that the AGS assessed compliance with and performance against the standards set out in the Authority's Local Code of Corporate Governance. The AGS was attached at Appendix A for approval.

The AGS also included a summary of the assessment of the control environment from the Internal Audit Annual Report. Currently this was a provisional assessment pending the completion of the full Internal Audit Annual Report and if any amendments were required they would be made prior to publication as part of the accounts.

The AGS also contained an Action Plan for completion in 2022/23. The Action Plan reflected the development of a number of themes from previous years with some additional issues which reflected the learning from changes that had to be made due to the pandemic.

RESOLVED – That members:

- i) Approve the Annual Governance Statement for 2021/22 and authorise its signature by the Chair and the Director.
- ii) Note the provisional conclusion of the Head of Internal Audit which would be revised, if required, by the content of the Internal Audit Annual Report.

21 AMENDMENT TO THE AUTHORITY'S CONSTITUTION

A report was submitted which sought to update the provisions of the Authority's Constitution regarding the sealing of documents,

Members were informed that since the departure of the Deputy Clerk, the number of officers available to execute documents requiring the Authority's seal to be attached had been reduced. As these documents often needed to be turned round quickly it was important to have sufficient officers available to execute such documents.

It was noted that it was intended to commission a comprehensive review of the Constitution in the run up to the formal changes to the statutory officer roles in April 2023, but in the interim it was suggested that the Corporate Manager – Governance be added to the list of officers authorised to execute such documents.

RESOLVED – That members approve the changes to the list of officers authorised to execute sealed documents on the Authority's behalf as set out in the report.

22 DECISIONS TAKEN BETWEEN MEETINGS

Members considered a paper which reported on decisions taken as a matter of urgency between meetings of the Authority.

It was noted that there had been one such decision since the last meeting which related to the Authority's shareholder vote on resolutions concerned with the remuneration of Executive Directors of Border to Coast.

RESOLVED – That members note the decision taken between Authority meetings using the appropriate urgent procedures.

23 MEMBER LEARNING AND DEVELOPMENT - PROGRAMME AND NEEDS ASSESSMENT

A report was submitted which provided an update on the assessment of learning and development needs and the plan to address the identified needs.

Members of the Authority and Local Pension Board had completed an online knowledge/needs assessment provided by Hymans Robertson earlier in the year, whilst new members and others who had been unable to complete the assessment at the time had completed the assessment prior to the meeting.

The assessment results indicated common needs across both the Authority and Board, these were detailed within the report. In addition to this, there was also a need to keep members up to date on specific issues which would affect the Authority in the coming months,

Set out at Appendix A was the proposed Learning and Development Plan for the year which had been constructed reflecting the results of the assessment and the specific issues which would come forward during the next few months.

RESOLVED – That Members:

- i) Note the results of the Learning Needs Assessment process.

- ii) Approve the proposed Learning and Development Plan set out in Appendix A.

Exclusion of the Public and Press

RESOLVED – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act and the public interest not to disclose information outweighs the public interest in disclosing it.

24 REVIEW OF DIRECTOR REMUNERATION

A report was submitted which presented the results of a review of the current salary for the Director and provided a recommendation from this for Authority approval.

RESOLVED – That members approve an increase in salary for the Director as outlined in paragraph 5.7, option B as detailed in the report resulting in a single point salary of £125,000.

CHAIR

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SOUTH YORKSHIRE POLICE AND CRIME PANEL

ANNUAL MEETING

6 JUNE 2022

PRESENT: Councillor R Haleem (Rotherham MBC) (Chair)

Councillor C Pickering (Barnsley MBC) (Vice-Chair)

Councillors: R Davison (Sheffield City Council), T Baum-Dixon (Rotherham MBC), T Downing (Sheffield City Council), P Garbutt (Sheffield City Council), S Knowles (Doncaster MBC), R Milsom (Sheffield City Council) and C Ransome (Doncaster MBC)

Dr A Billings (South Yorkshire Police & Crime Commissioner)
(South Yorkshire Police)

S Abbott, M Buttery, F Topliss and Baldwin
(Office of the South Yorkshire Police and Crime Commissioner)

N Ellis-Hall, J Field and A Shirt
(Barnsley MBC)

Apologies for absence were received from
Councillor J Moyes (Barnsley MBC), W Carratt (Independent Co-opted
Member of the Police and Crime Panel), S Parkin (Office of the South
Yorkshire Police & Crime Commissioner) and K Wright (Office of the
South Yorkshire Police and Crime Commissioner)

1. **APPOINTMENT OF VICE-CHAIR**

Cllr Pickering was elected to replace Cllr Cherryholme as the Vice-Chair for 2022/23.

The Panel noted that Cllr Haleem continues her second year in office as Chair to the Panel, in accordance with rule 1.1 of the Police and Crime Panel Rules of Procedure.

2. **WELCOME AND INTRODUCTIONS**

The Chair Cllr Haleem welcomed everyone to the meeting, including new Members Cllr Downing and Cllr Moyes.

Cllr Haleem expressed the Panel's gratitude to the Members who had left the Panel this year.

Thanks went to Cllr Cherryholme who had been the Panel's Vice-Chair from 2021 and to Panel Member Cllr Lodge. The Panel also thanked Independent Member Professor James.

3. APOLOGIES FOR ABSENCE

Apologies for absence were noted as above.

4. ANNOUNCEMENTS

None.

5. URGENT ITEMS

None.

6. ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

None.

7. DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

Cllr Haleem declared that she had recently been offered the role of CEO for Ashiana. Cllr Haleem was hoping to commence in role at the end of July 2022.

8. PUBLIC QUESTIONS: -

A) TO THE POLICE AND CRIME COMMISSIONER

There were no public questions to the Police and Crime Commissioner.

B) TO THE POLICE AND CRIME PANEL

There were no public questions to the Police and Crime Panel.

9. MINUTES OF THE POLICE AND CRIME PANEL MEETING HELD ON 25 APRIL 2022

The Panel discussed and noted progress in respect of the agreed actions captured on the Panel's Action Log set out in Appendix A to the minutes.

RESOLVED –

- i) That the minutes of the Police and Crime Panel meeting held on 25th April 2022 be agreed and signed by the Chair as a correct record.
- ii) Noted that the Panel's Action Log would be updated following discussion and agreement at today's meeting.

10. MEMBERSHIP OF THE POLICE & CRIME PANEL 2022-23

A report was presented setting out the membership of the Police and Crime Panel for the municipal year 2022-23.

The membership of the Panel for 2022-23 was noted as follows:-

Barnsley	Councillors Janine Moyes and Clive Pickering <i>Substitute Member: Councillor Kevin Osborne</i>
Doncaster	Councillors Sue Knowles and Cynthia Ransome
Rotherham	Councillors Rukhsana Haleem and Tim Baum-Dixon
Sheffield	Councillors Tony Downing, Ruth Milsom, Roger Davison and Peter Garbutt <i>Substitute Member: Councillor Maleiki Haybe</i>
Independent Members	Mr Warren Carratt <i>(Appointment of two Independent Members pending)</i>

RESOLVED - That Members of the Police and Crime Panel noted the membership of the Police and Crime Panel 2022-23.

11. MONITORING DELIVERY OF THE POLICE AND CRIME PLAN - QUARTERLY REPORT (JANUARY TO MARCH 2022)

The Commissioner provided the Panel with an update on the concerns which had been raised by Rotherham Councillors regarding Child Sexual Exploitation (CSE) in Rotherham.

The Panel were reminded that Rotherham Councillors had questioned if South Yorkshire Police and Rotherham MBC officers were doing as much as they could to help both victims and potential victims of CSE. And furthermore, to ensure that CSE victims were being recognised, identified and supported, with all crimes being investigated and taken to Tribunal etc.

Due to the concerns raised by Rotherham Councillors, this had led to Rotherham MBC commissioning a review of their services.

Following the April Panel meeting, the results of the review had been published.

The Commissioner was pleased to report that the main concerns expressed by Rotherham Councillors were reported to be unfounded and there was no anxiety on the part of the reviewers around this.

The review spoke warmly and well of the partnership arrangements in place between South Yorkshire Police and Rotherham MBC. In addition, the review had highlighted that good working practices were being followed by the Force.

The Commissioner said that it was a good review, and he was very satisfied with the outcome.

The Commissioner requested the Panel to note the position, due to it being a concern for all Panel Members.

Cllr Baum-Dixon highlighted that the review had also made several suggested recommendations for continuous improvement.

In relation to the Monitoring Delivery of the Police and Crime Plan - Quarterly Report, Cllr Garbutt commented that he had concerns around the rise in recorded domestic abuse cases and also the fall in domestic abuse crime arrest rates. He asked the Commissioner to provide his comments.

The Commissioner replied that he would wish to see high arrest rates wherever possible. His principal concern was whether arrest rates were being maintained for high-risk vulnerable people, which he understood were currently at over 90%, as more victims come forward and feel confident to report domestic abuse. Furthermore, the Force continued its efforts to make reporting easier, by providing the facility to report crimes online.

Cllr Garbutt requested reassurance around the meaning of 'high-risk' victims and how the measurement of 'high-risk' is applied across the Force. Furthermore, he asked if the OPCC was confident that the measurement of 'high-risk' was applied appropriately by everyone concerned.

S Baldwin provided the Panel with reassurances that the measurement of 'high-risk' victims was being applied appropriately by everyone concerned in the Force.

It was explained that high-risk victims are assessed at two points. Firstly, at the initial incident response, which is assessed by an officer who attends the incident. High-risk victims are also prioritised when calls are received into the Force's Control Room, where the vulnerability of those victims and circumstances are assessed thoroughly against a framework.

In addition, the Force also has a secondary Risk Assessment Team who undertake thorough research of all the available information to appropriately risk assess and then onward refer those victims to social care or other support services for victims.

Cllr Pickering asked if a breakdown of information was available on the wide range of categories which fall under domestic abuse and had led to arrests being made.

S Baldwin replied that the different categories of domestic abuse had been covered in a previous quarterly report and also set out in previous Annual Reports.

In addition, Domestic Abuse Matters Training had been delivered to officers and staff within the Force and also across partners. The training had covered the different types of domestic abuse.

Cllr Pickering noted that the percentage of vulnerable victims satisfied with Police experience was showing 70% for 12 months to March 2022. He asked if the Force was undertaking work to establish why the remaining 30% of victims were not satisfied with their experience.

S Baldwin confirmed that the Force did undertake detailed work to analyse feedback from victims. In addition, further detailed work was also carried out on the elements which required following up.

Cllr Pickering commented that it would be helpful for the Panel to receive information to understand the point in time when a vulnerable victim's satisfaction with the Force starts to fall.

S Baldwin acknowledged Cllr Pickering's comment and agreed to discuss with K Wright following today's meeting.

Cllr Garbutt noted that a total of 409 referrals had been made to Inspire to Change during Quarter 3. He considered this to be a low number and asked if these figures reflected high-risk cases.

S Baldwin replied that the number of referrals made during the quarter to the Inspire to Change Programme was very positive.

Members were informed that the Inspire to Change Programme was reliant on perpetrators being willing to engage in the programme. There had been a significant increase from the previous programme, which was very positive as perpetrators were choosing to engage in the programme to address their behaviours.

Cllr Garbutt asked if a breakdown of information was available in relation to intimate and non-intimate household relationships where domestic abuse was taking place.

S Baldwin acknowledged the request and agreed to discuss with K Wright following today's meeting.

Councillor Downing raised concerns that serious crimes involving a knife or sharp instrument had risen during the last 12 months to March 2022. He asked for the Commissioner's views.

The Commissioner informed the Panel that knife crime had fallen last year and that there were no particular areas in South Yorkshire which stood out to him. The Commissioner provided the Panel with reassurances that he would continue to monitor this area closely.

In addition, the Commissioner provided the Panel with information on the work being undertaken to combat crimes involving a knife or sharp instrument. This included working with schools and young people, by issuing grants to support

boxing and football clubs, who would include programmes about knife crime and the dangers of carrying a knife or blade.

There were also a number of safe and secure knife bins around the county which were emptied by the Force.

M Buttery invited Members to visit the Violence Reduction Unit to see the work which is being carried out.

Cllr Davison commented that it would be useful for the Panel to explore trends over a longer period. For example, over the last 5 years, to analyse if the Force were being successful in combatting crimes.

The Commissioner replied that, wherever possible, he would also like to see longer term trends. However, there could be a distorted picture due to the time of COVID-19 restrictions, which did affect statistics.

Cllr Milsom noted that there had been a large decrease in the recorded level of anti-social behaviour incidents reported to the Force in the period and a larger increase in the recorded level of all crime, compared to the last quarterly report. She asked the Commissioner for his opinion on whether the Force were dealing with more anti-social behaviour incidents, which in turn were converting to crime.

The Commissioner replied that it could be a combination of factors. He did task officers to disaggregate and disentangle the information to understand when anti-social behaviour becomes a crime. In addition, not all anti-social behaviour was captured by Police recording. Recording of anti-social behaviour was also undertaken by local authorities, for example, in relation to fly-tipping.

Cllr Milsom asked if there were any systems and mechanisms in place for gathering information locally from the Community Safety Partnerships and Neighbourhood Policing Teams to assess trend falls in anti-social behaviour correlating with rising crime numbers.

The Commissioner acknowledged Cllr Milsom's question and agreed to consider further after today's meeting.

Cllr Milsom asked if the Commissioner had any evidence around the success of the tour of the Knife Angel Project and if there were any lasting positive effects from the project where it had been installed. Furthermore, she asked if this project was more effective than other long-term rooted projects in neighbourhoods.

The Commissioner replied that the only evidence he had seen in relation to the impact of the Knife Angel Project had been anecdotal. He understood that the Knife Angel Project was to be invited to Sheffield. He suggested that Cllr Milsom raise these questions directly with Knife Angel Project officers.

In response to a query from Cllr Garbutt around the rates of proven re-offending, S Baldwin confirmed that there was always a delay in data being received. This was due to the OPCC waiting for the Criminal Justice System to report before they can

produce the statistics. Due to the COVID-19 pandemic the figures would be further delayed.

Cllr Baum-Dixon asked why there had been a statistically significant difference in relation to the percentage of people saying that the police do a good / excellent job during the 12 months to March 2022.

In addition, Cllr Baum-Dixon reported that he had received several reports around the non-attendance of Police officers to crimes. He asked if there were any statistics available and if the Commissioner had any information why the Force were not attending residential burglaries and thefts from farms, particularly in rural areas. Furthermore, he asked how the Force were managing the link between the Response Teams and Neighbourhood Teams.

The Commissioner replied that, ideally, he would like an officer to visit every residential, commercial and farm burglary. However, due to resources being stretched, it was not always possible. The Force did triage reports of these crimes to understand if there would be any purpose in visiting to obtain further information that the Force did not already know.

The Commissioner acknowledged that this was frustrating to those living in rural areas, especially when public confidence was improved significantly when officers call where crimes have been committed and keep in contact with people to let them know what is happening in relation to the progress being made with their case.

It was acknowledged that the Chief Constable and District Commanders were fully aware of the need to maintain confidence. With more Police officers being recruited, the Commissioner anticipated that there would be a much-improved Force response to reports of burglary and robbery.

Cllr Baum-Dixon added that it was important for the Force to acknowledge people's reports, be taken seriously, listened to, and to be kept up to date on the work being undertaken to resolve their crime. Furthermore, he said that complaints were sometimes overlooked if they were not received by the correct officer.

The Commissioner reassured the Panel that when he was meeting with the Chief Constable, District Commanders, and Neighbourhood Teams he constantly reminded them that they must, wherever possible, call and keep people updated. Conversely, it was also important to remind the public, that they must continue to report crimes in order to allow the Force to observe and understand patterns of criminality.

Cllr Garbutt noted that a telephone Satisfaction Survey was conducted by the Force 4-6 weeks after vulnerable victims had reported a crime. He asked if calls were made to 100% of vulnerable victims of crime. Furthermore, he asked if a follow-up call was made to those victims who the Force could not reach following an initial first call.

S Baldwin confirmed that the Force undertook its telephone surveys from a sample of crime types, for example, domestic abuse, burglary and key crime types.

It was suggested that a future Public Accountability Board (PAB) report contains information around how the Force carries out telephone surveys to gain feedback in relation to an individual's overall experience with the Police.

Cllr Garbutt referred to page 5 of the report, Section 1 'Protecting Vulnerable People'. He suggested that incidents of cuckooing using vulnerable people should be included within the report.

The Commissioner acknowledged Cllr Garbutt's comment and agreed to consider the inclusion of incidents of cuckooing in future reports.

Cllr Pickering commented that victims can also be involved with the perpetrators, and sometimes, perpetrators claim to be a victim to absolve themselves of the crime.

The Commissioner replied that he would pass this view onto the Force but would be surprised if they were not already aware. He added that, officers were trained in spotting the signs of cuckooing and the Force also reviewed their practices in order to constantly learn.

Cllr Garbutt raised concerns that anyone who was being trafficked could be sent to Rwanda, and this may deter people from reporting. Cllr Garbutt asked to what extent could the Commissioner put pressure on the Home Secretary to drop, in his opinion, this inhuman counterproductive measure.

The Commissioner replied that he would be interested to see whether the Rwanda project moves forward and works. He agreed that the project was fraught with several dangers. Furthermore, there was also a significant amount of anxiety in the country surrounding this.

RESOLVED – That the Police and Crime Panel:

- i) Noted the contents of the report and commented on any matters arising.
- ii) Noted that S Baldwin had agreed to discuss with K Wright, Cllr Pickering's request for the Panel to receive information to understand the point in time when a vulnerable victim's satisfaction with the Force starts to fall.
- iii) Noted that S Baldwin would discuss with K Wright, Cllr Garbutt's request for a breakdown of information in relation to intimate and non-intimate household relationships where domestic abuse was taking place.
- iv) Noted that arrangements would be made for Members to visit the Violence Reduction Unit.
- v) Noted that the Commissioner had agreed to consider Cllr Milsom's request to ascertain if there are any systems and mechanisms in place for gathering information locally from the Community Safety Partnerships and Neighbourhood Policing Teams to assess trend falls in anti-social behaviour correlating with rising crime numbers.

- vi) Noted that a future Public Accountability Board (PAB) report would contain information around how the Force carries out telephone surveys to gain feedback in relation to an individual's overall experience with the Police.
- vii) Noted that the Commissioner had agreed to consider the inclusion of incidents of cuckooing in future reports.
- viii) Noted that the Commissioner had agreed to pass on Members' views to the Force regarding cuckooing.

12. OFFICE OF POLICE AND CRIME COMMISSIONER DELIVERY PLAN 2022-24

A report of the Police and Crime Commissioner was presented to provide Members with the Delivery Plan from the Office of the Police and Crime Commissioner (OPCC) which explained how the OPCC is contributing to delivery of the Police and Crime Commissioner's (PCC's) Police and Crime Plan for 2022-2025.

The Panel noted that, as in previous years, the PCC had asked that the OPCC, and those he commissions (including the Chief Constable) to provide delivery plans to explain how each organisation intends to contribute towards delivering the priorities and areas of focus within the Police and Crime Plan. In addition, the PCC also required assurance as to how each organisation would monitor and report on progress. It was expected that the content of the delivery plans would be proportionate to the level of funding provided to each organisation.

The OPCC had developed the Delivery Plan at Appendix B to the report to respond to the PCC's Police and Crime Plan.

The Delivery Plan also explained the work the OPCC will undertake to support the PCC and his two statutory officers in the discharge of their statutory responsibilities.

Appendix A to the report provided the Panel with a 'Plan on a Page' and supporting narrative at Appendix B.

The Panel noted that the PCC had maintained the same overall aim for South Yorkshire: to be a safe place to live, learn and work. The PCC had also retained the same three strategic priorities of:

- Protecting vulnerable people
- Tackling crime and anti-social behaviour
- Treating people fairly

M Buttery highlighted that the Delivery Plan for 2022-24 contained several new areas of focus, including:

- Responding to the PCC Review, Fire Reform White Paper and the Levelling up Agenda;
- Understanding the strategic response and what is working in the area of Violence against Women and Girls, Road Safety and Treating People Fairly; and
- Pursuing appropriate external funding.

Cllr Garbutt referred to page 8 of the report entitled 'Road Safety'. He highlighted that, parking was not included within the report and asked if consideration could be given to its inclusion. He also highlighted that road users are not just car drivers and asked that this be referenced in the Plan.

Furthermore, he reported that Sheffield has one of the highest rates of children's deaths and serious injuries from road accidents. He asked if details could be included in the Plan in relation to how partners are going to address this.

M Buttery highlighted that there was a key distinction between the Commissioner's Police and Crime Plan, which set out the Commissioner's priorities and areas of focus.

It was confirmed that road safety featured in the OPCC's Delivery Plan setting out the work which would be undertaken by the OPCC in supporting the Commissioner, as opposed to being the law enforcement agency. In addition, South Yorkshire Police had its own Delivery Plan which had been presented to the Commissioner.

The Panel were informed that the Commissioner has a convening role but has no powers for dealing with local authority parking enforcement.

It was confirmed that F Topliss was leading on road safety for the OPCC. Any enquiries received from the public would be passed on to appropriate partners, who have the responsibility for dealing with local road safety issues.

F Topliss reported that the OPCC is also a member of the South Yorkshire Safer Road Partnership, where road safety, parking and enforcement is regularly discussed.

Cllr Milsom referred to the development of the OPCC's Road Safety Leaflet for the public. She asked how the delivery of key road safety messages would take place and how sustained it would be. Furthermore, she asked if there was capacity for longer term sustained and effective messaging. She also queried if there would be any co-working with the Mayor's Active Travel Commissioner to deliver effective messaging around some of the new Highway Code changes around the priority of road users in order to help change mindsets and habits.

F Topliss confirmed that the Road Safety Leaflet was currently at the final draft stage. Following publication, the leaflet would be circulated widely, especially in rural areas. With regards to the Active Travel Partnership and working with the Mayor's Office, it was confirmed that the OPCC would continue to work with partners to support the delivery of those messages.

Cllr Milsom asked if the OPCC would be working with local authorities around road safety messaging.

F Topliss confirmed that the local authorities were also members of the South Yorkshire Safer Roads Partnership. Road safety messages would be discussed when the Partnership were discussing campaigns etc.

Cllr Milson referred to the Devolution Framework. She asked if the Commissioner would be meeting with Mayor Coppard to discuss his ambitions around policing and crime.

The Commissioner confirmed that informal discussions had already taken place with Mayor Coppard and more formal ones were planned, with a view to confirming how much Mayor Coppard would be involved in policing and crime.

RESOLVED – That Members of the Police and Crime Panel noted the contents of the report and commented on any matters arising.

13. POLICE AND CRIME COMMISSIONER'S UPDATE (INCLUDING DECISIONS MADE SINCE THE LAST MEETING)

A report of the Commissioner was presented to inform Members that the Commissioner is supported by the Office of the Police and Crime Commissioner (OPCC) in delivering his Police and Crime Plan, and in effectively discharging his wide range of legal responsibilities.

The OPCC has a Delivery Plan which outlines how this is undertaken each year.

The report provided Members with an update on key PCC and OPCC activities against the new Delivery Plan since the Panel's last meeting held on 25 April 2022.

The report also provided Members with information on the decisions taken by the PCC since the Panel's last meeting.

Cllr Davison reported that one of the objectives of the Sheffield Local Area Committees (LACs) was to analyse domestic abuse and the abuse of vulnerable people. He asked how the LACs could be informed of the work being undertaken by Commissioner.

M Buttery replied that a question had been raised with the Force's Senior Command Team at the last Public Accountability Board around how the LACs areas of focus could feed into the priorities of the Community Safety Partnerships.

Following discussion, it was suggested that the LACs be responsible for obtaining the information they require from the Force/OPCC. Cllr Davison agreed to provide feedback to the LACs.

RESOLVED – That Members of the Police and Crime Panel noted the contents of the report and commented on any matters arising.

14. POLICE & CRIME PANEL ANNUAL REPORT 2021-22 (DRAFT)

A report was submitted to present the draft Police and Crime Panel's Annual Report 2021-22 for Members' consideration and approval.

Members noted that, whilst it was not a requirement of the legislation for Police and Crime Panels to produce an Annual Report, it was recognised best practice that Panels will report on its activities and other key information.

In 2020 the Panel had made a decision to only provide printed copies of the Annual Report to libraries across South Yorkshire, and those Town and Parish Councils without an email address. South Yorkshire Councillors, South Yorkshire MPs and Town and Parish Councils with an email address would receive an electronic copy of the Annual Report.

A copy of the Annual Report would also be published on the Panel's website.

The indicative costs for the production of the 2021-22 Annual Report were set out in paragraph 2 of the report and would be met from the Home Office Grant funding provided to administer the Panel.

Members were requested to provide comments on the contents of the Annual Report to A Shirt by Friday 24 June 2022, following which design work would be undertaken in-house to produce the report.

RESOLVED – That Members of the Police and Crime Panel:-

- i) Agreed to consider and provide comments on the draft 2021-22 Police and Crime Panel Annual Report by Friday 24 June 2022.
- ii) Agreed to allocate funding to print the required number of copies for distribution as detailed within the Executive Summary of the report.

15. LEAD / LINK MEMBERS - REVIEW

A report of the Clerk to the Panel was presented to inform Members that the Lead / Link Member arrangement has been cited as best practice for Police and Crime Panels across the country as an alternative model of delivering effective support and scrutiny for the Police and Crime Commissioner.

The arrangement provides for additional capacity for Members to explore, in more detail, key elements of the Police and Crime Plan priorities. As outlined in the report to the Panel on 1 July 2019, the Lead / Link model varies from region to region dependent on the number of members on the Panel, and the capacity to support extra meetings / activity. What is important is that the model works for both the Panel and the Office of the Police and Crime Commissioner (OPCC).

At the Panel meeting held on 7 June 2021, Members agreed to continue with the Budget Working Group and Performance Sub-Group with the following Lead Members, but to review on an annual basis:

- Budget Working Group – Cllr Haleem
- Performance Sub-group – Professor James (Lead Member) and Cllr Garbutt (Deputy Lead Member)

However, following the District Council Annual meeting there had been some changes in the membership of the Panel which had resulted in vacancies as set out in paragraphs 7 and 9 of the report.

Following discussion, the Panel agreed that Cllr Davison be appointed to the Budget Working Group.

The Panel agreed that Cllr Garbutt be appointed as Lead Member for Performance, with Cllr Haleem appointed as Deputy Lead Member for Performance.

RESOLVED – That Members of the Police and Crime Panel:-

- i) Agreed that the current arrangements for the Budget Working Group and Performance Sub-Group continue.
- ii) Agreed to appoint Cllr Davison to serve on the Budget Working Group.
- iii) Agreed to appoint Cllr Garbutt as Lead Member for Performance.
- iv) Agreed to appoint Cllr Haleem as Deputy Lead Member for Performance.

16. LEARNING AND DEVELOPMENT UPDATE

A report was submitted to update Members on current events – national, regional and local, together with future plans in respect of learning and development for the Panel.

Suggestions for any other learning and development opportunities Members may have to support the Panel's learning and development were welcomed.

A summary of the events which had taken place since the last meeting together with details of proposed future events were set out within the report for Members' information.

RESOLVED – That Members of the Police and Crime Panel:-

- i) Noted the update.
- ii) Agreed to provide suggestions for future learning and development.

17. WORK PROGRAMME / PAB DATES

Members considered the 2022/23 Work Programme and were reminded that they could submit issues for the Work Programme that fall within the Panel's Statutory role in supporting and scrutinising the Commissioner.

All issues would be given full consideration by the Chair, Vice-Chair and Commissioner at the pre-agenda planning meetings.

Additionally, Members were encouraged to attend the meetings of the Commissioner's Public Accountability Board (PAB) to increase their operational knowledge.

Members were reminded that they could also submit questions for PAB through the OPCC, with 5 working days notice prior to the meeting.

RESOLVED – That Members of the Police and Crime Panel noted the contents of the 2022/23 Work Programme.

18. DATE AND TIME OF THE NEXT MEETING

RESOLVED – That the next meeting of the Police and Crime Panel be held on Monday 18 July 2022, at 1:00 pm in the Council Chamber, Town Hall, Church Street, Barnsley.

CHAIR



SOUTH YORKSHIRE POLICE AND CRIME PANEL

10 OCTOBER 2022

PRESENT: Councillor P Garbutt (Sheffield City Council) (Chair)

Councillors: R Davison (Sheffield City Council), T Baum-Dixon (Rotherham MBC), T Downing (Sheffield City Council), R Milsom (Sheffield City Council) and J Moyes (Barnsley MBC)

Dr A Billings (South Yorkshire Police & Crime Commissioner)
(South Yorkshire Police)

S Abbott
(Office of the South Yorkshire Police and Crime Commissioner)

J Field, A Shirt and D Thorpe
(Barnsley MBC)

Apologies for absence were received from:
Councillor R Haleem (Rotherham MBC), Councillor C Pickering (Barnsley MBC), Councillor S Knowles (Doncaster MBC), Councillor C Ransome (Doncaster MBC), W Carratt (Independent Co-opted Member of the Police and Crime Panel), Councillor K Osborne (Barnsley MBC), M Buttery (Office of the South Yorkshire Police & Crime Commissioner), S Parkin (Office of the South Yorkshire Police & Crime Commissioner), F Topliss (Office of the South Yorkshire Police & Crime Commissioner) and K Wright (Office of the South Yorkshire Police & Crime Commissioner)

1. **WELCOME AND APPOINTMENT OF CHAIR FOR THE MEETING**

J Field welcomed everyone to the meeting.

In the absence of the Chair and Vice-Chair, J Field sought a nomination from the Panel to Chair today's meeting.

Councillor Downing proposed that Councillor Garbutt Chair today's meeting, this was seconded by Councillor Milsom and unanimously agreed by the Panel.

RESOLVED – That, in the absence of the Chair and Vice-Chair, Councillor Garbutt be appointed Chair for this meeting of the Panel.

2. **APOLOGIES FOR ABSENCE**

Apologies for absence were noted as above.

3. ANNOUNCEMENTS

None.

4. URGENT ITEMS

None.

5. ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

None.

6. DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

None.

7. PUBLIC QUESTIONS:-

A) TO THE POLICE AND CRIME COMMISSIONER

There were no questions to the Police and Crime Commissioner.

B) TO THE POLICE AND CRIME PANEL

There were no questions to the Police and Crime Panel.

8. MINUTES OF THE ANNUAL MEETING OF THE POLICE AND CRIME PANEL MEETING HELD ON 6 JUNE 2022

Councillor Davison requested that minute 11 be amended at paragraph 34 to read 'Councillor Davison commented that it would be useful for the Panel to explore trends over a longer period. For example, over the last 5 years, to analyse if the Force were being successful in combatting crimes. He noted that there could be a distorted picture in the trends due to the time of the COVID-19 restrictions'.

Councillor Milsom requested that minute 11 be re-worded at paragraph 36 to read 'Councillor Milsom asked the Commissioner for his opinion on whether the large decrease in the recorded level of anti-social behaviour incidents reported to the Force in the period had a relationship with the larger increase in the recorded level of all crime'.

Councillor Garbutt raised concerns that the Performance Sub-Group had not met recently due to discussions currently taking place between M Buttery and Councillor Haleem around the future requirement for a Performance Sub-Group.

In response, the Commissioner said he was aware that discussions were on-going; unfortunately, he could not provide any further details.

The Panel discussed and noted progress in respect of the agreed actions captured on the Panel's Action Log set out in Appendix A to the minutes.

In relation to Action 11 v) from the meeting held on 6 June 2022, Councillor Milsom requested that the action be retained on the Action Log for further work. Councillor Milsom commented that the district level anti-social behaviour and crime data which was being recorded by the local authorities and police was incomplete. She believed that it did not provide a full picture of what was really happening.

Following discussion, the Commissioner agreed to meet with Councillor Milsom after today's meeting to discuss where improvements could be made on the information provided.

RESOLVED –

- i) That subject to the above amendments, the minutes of the Annual Police and Crime Panel meeting held on 6 June 2022 be agreed and signed by the Chair as a correct record.
- ii) Noted that the Panel's Action Log would be updated following discussion and agreement at today's meeting.
- iii) Noted that the Commissioner had agreed to meet with Councillor Milsom after today's meeting to discuss where improvements could be made in relation to the district level anti-social behaviour and crime data being recorded by the local authorities and by the Force.

9. POLICE AND CRIME COMMISSIONER'S UPDATE (INCLUDING DECISIONS MADE SINCE THE LAST MEETING)

A report was submitted to inform Members that the Commissioner is supported by the Office of the Police and Crime Commissioner (OPCC) in delivering his Police and Crime Plan, and in effectively discharging his wide range of legal responsibilities.

The OPCC has a Delivery Plan which outlines how this is undertaken each year.

The report provided Members with an update on key PCC and OPCC activities against the new Delivery Plan since the Panel's last meeting held on 18 July 2022.

The report also provided Members with information on the decisions taken by the PCC since the Panel's last meeting.

The Commissioner informed the Panel that he had been the South Yorkshire Police and Crime Commissioner for almost eight years. During this time, there had been four Prime Ministers and five Home Secretaries. This had made it difficult for the Commissioner to build any long-term relationships with any of the previous Policing Ministers and Home Secretaries.

The Commissioner said that it was important for him to build a relationship with the new Home Secretary and the new Policing Minister due to the discretionary grants which are provided by the Home Secretary in relation to South Yorkshire's legacy issues.

The Commissioner was pleased to inform the Panel that South Yorkshire was on track to meet its target of recruiting additional officers as part of its share of the 20,000 new officers, which the government had pledged to restore from those that were cut nationally from police forces after 2010.

The Commissioner highlighted that officer numbers in South Yorkshire would go slightly above the number which had been lost from the Force since 2010.

The Commissioner said that if any Panel Member wished to observe a new Police Officer Attestation Session, then arrangements could be made for them to attend.

The Commissioner reported that new officers were not fully competent to go out on the streets until they had received a period of training. In most cases this currently took around 2-3 years before a new officer was fully competent.

The Commissioner referred to the Chancellor's recent 'mini-budget'. He said that the Chancellor's announcements had caused turmoil in the financial markets, which had led to an increase in interest rates. This was now putting pressure on the Force in all sorts of ways. The task of preparing next year's budget would be very difficult in terms of what numbers to include in relation to inflation and pay.

The Commissioner warned the Panel that he could not recall a time when things were so volatile and so uncertain in the financial world.

Councillor Garbutt noted that there was currently a projected revenue budget underspend of £4.621m as at the end of June 2022. He said that officers who retire from the Force would tend to be more expensive than the new officers joining the Force. He asked if this would have an impact on the underspend position.

The Commissioner explained that there were a number of reasons for the underspend. He confirmed that the underspend would be utilised, but not necessarily in this financial year.

S Abbott added that the main reason for the projected underspend was in relation to reduced officer strength as part of the Force's Workforce Plan. In addition, there had also been a lower attraction to the Police Constable Degree Apprenticeship scheme.

In response to a question from Councillor Davison, the Commissioner confirmed that the Force were currently in the process of recruiting for Special Constables.

Councillor Downing asked if PCSOs were still being employed by the Force or if they were being phased out.

The Commissioner replied that a review of PCSO numbers and functions had been undertaken in 2019. The recommendations in the review had now been implemented. The number of PCSOs for South Yorkshire was set at 116. Currently, South Yorkshire was a little below the 116 level, which the Chief Constable did hope to go beyond this and recruit to 126 across South Yorkshire. Given the current financial situation, the Commissioner did not currently know if recruitment would be feasible.

In relation to Violence Against Women and Girls, Councillor Milsom noted that scoping work was now complete, and a report was in the process of being written. She asked if the Commissioner could circulate a copy of the final report to Panel Members, for information. In addition, she also asked if Panel Members could be invited to attend a future Violence Against Women and Girls listening event.

The Commissioner acknowledged the request and confirmed that arrangements could be made for Panel Members to be invited to a future listening event.

The Commissioner provided Panel Members with an overview of what the second Violence Against Women and Girls listening event would entail and the stakeholders which were involved.

Councillor Downing asked the Commissioner if he had now received a copy of the Force's strategy for dealing with drugs in our communities. Furthermore, he asked if the Commissioner was assured by the work the Force is undertaking to tackle drugs in our communities.

The Commissioner confirmed that he had now received the Force's new strategy; arrangements would be made for Panel Members to receive a copy of the strategy.

Councillor Garbutt asked if a dashboard could be developed to show the progress being made in reducing road traffic collisions across South Yorkshire.

The Commissioner replied that this information was available from the South Yorkshire Safer Roads Partnership. He suggested that this be raised with Sheffield City Council's representative on the South Yorkshire Safer Roads Partnership.

Councillor Milsom noted that the PCC had launched this year's project EDWARD (Every Day Without A Road Death) on 19 September. She asked if details could be provided on the information which had been publicised to support the campaign on social media and in the local districts, particularly on the illuminated road safety signs.

The Commissioner replied that Sheffield City Council's representative on the South Yorkshire Safer Roads Partnership would be able to supply Councillor Milsom with further information.

RESOLVED – That Members of the Police and Crime Panel:-

- i) Noted the contents of the report.
- ii) Asked questions on the matters contained within the report, given it explains how the PCC has over this period delivered his Police and Crime Plan, discharged the wide range of his legal responsibilities, and made decisions.
- iii) Noted that the Commissioner had agreed to provide Members with a copy of the Violence Against Women and Girls report.
- iv) Noted that arrangements would be made for Panel Members to be invited to attend a future Violence Against Women and Girls listening event.

- v) Noted that the Commissioner had agreed to provide Panel Members with a copy of the Force's new strategy for tackling drugs in our communities.

10. MONITORING DELIVERY OF THE POLICE AND CRIME PLAN - QUARTERLY REPORT (APRIL TO JUNE 2022)

A report was submitted which set out the Quarterly Police and Crime Plan Performance Report for the period April to June 2022 (Quarter 1 2022/23), produced from the Police and Crime Commissioner's (PCC's) Police and Partners Performance Framework.

The report aimed to provide information about how the police and partners, as well as the Office of the PCC (OPCC) are working to achieve the outcomes and priorities set out in the Police and Crime Plan for South Yorkshire.

The Quarterly Performance Report for the period April to June 2022 (Quarter 1 2022/23), was set out in Appendix A to the report and noted by Members.

Councillor Garbutt asked if a further breakdown of the hate crime statistics could be provided in order to identify if a hate crime was committed either face-to-face, violently, verbally or online.

The Commissioner noted the question and agreed to ask K Wright if it would be feasible to provide this information.

In response to a question from Councillor Milsom, the Commissioner explained that the budget underspend as at 30 June 2022 was a forecast at this point in the year. At year-end, this could be more or less than presented in the report.

Councillor Milsom referred to 101 call volumes. She highlighted that there had been 70,000 abandoned calls in a 12-month period. It was also highlighted that the longest wait time in August 2021 for a 101 call to be answered was 3 hours and 14 minutes. Councillor Milsom asked if there were any plans to improve further on the call waiting time.

The Commissioner replied that the longest call waiting time highlighted was very exceptional. The average 101 call waiting time last week was 11 minutes. He explained that demand did rise at different times during the day, and this put pressure on the call wait times. In addition, 101 was now the first option for many people to use, given that several local authorities had closed all the different telephone helplines that they had previously.

In relation to abandoned calls, the Commissioner explained that a person may have abandoned their call to report a crime via another method. For example, via the online reporting facility.

Councillor Baum-Dixon highlighted that the recorded levels of robbery, vehicle related thefts, firearms crimes and crimes involving a knife or sharp instrument had all increased during the period. He asked what work was being undertaken by the Force to solve these crimes.

The Commissioner replied that the report often compared crimes over a 12-month period. However, to analyse trends, he suggested that they needed to be looked at over a longer period of time. In analysing longer-term trends, the Force could identify hotspots in the county where they can undertake preventative work.

Councillor Garbutt informed the Commissioner that he had a number of questions relating to domestic abuse. He said that he would circulate the questions to Panel Members to ascertain if Members have any further questions to raise prior to sending them to the Commissioner for a response.

RESOLVED – That Members of the Police and Crime Panel:-

- i) Noted the contents of the report and commented on any matters arising.
- ii) Noted that the Commissioner would ask K Wright if it would be feasible to provide a further breakdown of the hate crime statistics to identify if a hate crime was committed either face-to-face, violently, verbally or online.

11. QUARTER ONE - CONSOLIDATED BUDGET MONITORING REPORT 2022/23

A report of the Chief Finance Officer was presented setting out the consolidated financial position for the period 1 April 2022 to 30 June 2022.

The report set out the anticipated year-end position, updated with information available up to 30 June 2022.

Members noted that the following key points:-

- The PCC had approved a revenue budget of £310.7m for 2022/23.
- The PCC had also approved a capital programme of £24.920m for 2022/23, anticipating that £22.770m of borrowing would need to be undertaken in the year to fund the programme. The programme was decreased to £16.48m in July 2022 to take account of slippage, re-phasing, and adjustments. The PCC approved the revised programme on 27 July 2022.
- Based on current assumptions, the forecast outturn position for the revenue budget was an underspend of £4.621m as at 30 June 2022.
- In the period June to August 2022, the projected underspend had now reduced to £3.5m due to the volatility in the economy. The Panel were informed that this was a snapshot in time and was based on estimates at this point in the year.
- As at 30 June 2022, the projected year end outturn position was a £4.04m underspend on the Chief Constable's budget, net of external funding.
- The PCC and OPCC forecast outturn position was an underspend of £13k, based on information as at 30 June 2022. The main reasons for the underspend and variances from the budget were presented within the report.
- The PCC had approved a capital programme of £16.48m in July 2022. Expenditure to date amounted to £1.87m, it was anticipated that the full budget would be spent by year end.

- As at 31 March 2021, the overall level of revenue reserves available was £67.716m. This included general reserves of £36.9m, earmarked, and insurance reserves of £25.4m and £5.3m respectively. The forecast movement in year was detailed in a table at paragraph 6 of the report.
- Paragraph 7 of the report set out a number of risks and uncertainties in the reported financial position.

RESOLVED – That Members of the Police and Crime Panel noted the contents of the report and commented on any matters arising.

12. REPORT BACK FROM DISTRICT COMMUNITY SAFETY PARTNERSHIPS - MEMBER REPRESENTATIVES

Councillor Milsom provided the Panel with an update from the recent meetings of the Safer Sheffield Partnership.

In relation to the Safer Sheffield Partnership's priorities, activity had been dominated by the Safer Sheffield Theme Groups and the work which they are undertaking to progress priority themes identified by the Sheffield Joint Strategic Intelligence Assessment.

The following key highlights were noted:

- A city-wide plan for Dark Nights had been developed through the Anti-Social Behaviour Theme Group, with a focus on key hotspot areas. This Plan would complement Area Based Partner Plans.
- Work had commenced on formulating a Cuckooing Strategy.
- Funding streams continued to be challenged to improve physical security at key locations.
- Work was continuing to develop the Domestic Abuse Perpetrator Programme through the Violence Against Women and Girls Theme Group.
- The Partnership had provided Crime Prevention Packs to support the influx of new students arriving in Sheffield via the Crime Theme Group.
- Bespoke training packages had been developed aimed at professionals across key disciplines to spot the signs of criminal exploitation through the Supply of Drugs Theme Group.
- The Partnership continues to monitor in-group activity, overseeing progress and providing small funding schemes to progress activity.
- In relation to funding, the Safer Sheffield Partnership utilises the Commissioner's funding to support community organisations in delivering small projects, aimed at reducing crime, anti-social behaviour and exploitation.
- The Partnership had received 20 applications to this scheme, of which 17 had been given funding. Bids had been received from a wide range of organisations and areas within Sheffield.

Councillor Garbutt thanked Councillor Milsom for her update.

Due to the absence of Councillors Haleem, Pickering and Knowles, there were no updates available from the Safer Rotherham Partnership meeting held on 10 August 2022, the Safer Barnsley Partnership meeting held on 23 September 2022, and from the Safer and Stronger Doncaster Partnership Board meeting held on 29 September 2022.

RESOLVED – That Members of the Police and Crime Panel noted the feedback provided.

13. LEARNING AND DEVELOPMENT UPDATE

A report was submitted to update Members on current events – national, regional and local, together with future plans in respect of learning and development for the Panel.

Suggestions for any other learning and development opportunities Members may have to support the Panel's learning and development were welcomed.

A summary of the events which had taken place since the last meeting together with details of proposed future events were set out within the report for Members' information.

RESOLVED – That Members of the Police and Crime Panel:-

- i) Noted the update.
- ii) Agreed to provide suggestions for future learning and development.

14. WORK PROGRAMME / PAB DATES

Members considered the 2022/23 Work Programme and were reminded that they could submit issues for the Work Programme that fall within the Panel's Statutory role in supporting and scrutinising the Commissioner.

All issues would be given full consideration by the Chair, Vice-Chair and Commissioner at the pre-agenda planning meetings.

Additionally, Members were encouraged to attend the meetings of the Commissioner's Public Accountability Board (PAB) to increase their operational knowledge.

Members were reminded that they could also submit questions for PAB through the OPCC, with 5 working days notice prior to the meeting.

RESOLVED – That Members of the Police and Crime Panel noted the contents of the 2022/23 Work Programme.

15. DATE AND TIME OF THE NEXT MEETING

RESOLVED – That the next meeting of the Police and Crime Panel be held on Monday 5 December 2022, at 1:00 pm in the Council Chamber, Town Hall, Church Street, Barnsley.

CHAIR